

REQUEST FOR QUALIFICATIONS
FOR
ARCHITECTURAL AND ENGINEERING SERVICES

The Town of Conklin is applying for Community Development Block Grant-Disaster Recovery (“CDBG-DR”) funds from the New York State Governor’s Office of Storm Recovery (“GOSR”), NY Rising Community Reconstruction (“NYRCR”) Program for the Wellness and Community Center Project. The Town of Conklin is interested in procuring the services of an architectural and engineering firm to perform all preliminary and final design plans and specifications for the construction; assist in the necessary environmental review; conduct a topographical survey and property boundary survey and conduct all services identified in the Request for Qualifications package, if successful in being funded under NYRCR Program.

The procedures for the selection of this architectural/engineering firm will be in accordance with the procurement requirements of the CDBG-DR funds from the GOSR, NYRCR Program. All responses received will be evaluated in accordance with the selection criteria and corresponding point system, which is identified in the Request for Qualifications package. That package also identifies the scope of services to be performed by the selected firm.

The Town of Conklin will award the contract to the respondent obtaining the highest score in the evaluation process.

Interested parties are invited to secure a request for qualifications package from Mr. Kevin McLaughlin, Executive Director, Broome County Industrial Development Authority, PO Box 1510 Binghamton, NY 13901, 607-584-9000, ext 202, . Packages may also be obtained upon request or by email to km@theagency-ny.com beginning November 13, 2017. The response to this request can be mailed to the above named person at the above named address or hand delivered to Five South College Drive, Binghamton, NY 13905 in such a manner that it is received no later than 2:00 PM, December 22, 2017.

The Town of Conklin is an Equal Opportunity Employer. We encourage all Section 3 and minority-owned firms, and women’s business enterprises to apply.