

**TOWN OF CONKLIN AGENDA**  
**December 10, 2013**  
**7:00 P.M.**

- 1.) Pledge of Allegiance.
- 2.) Approval of November 12<sup>th</sup>, 2013 Regular Town Board Meeting Minutes.  
Motion by \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ RC Vote: \_\_\_\_\_
- 3.) Approval of November 26<sup>th</sup>, 2013 Regular Town Board Meeting Minutes.  
Motion by \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ RC Vote: \_\_\_\_\_
- 4.) CORRESPONDENCE: Pope & Schrader LLP  
John McDonald-Town Assessor
- 5.) PUBLIC COMMENTS:
- 6.) REPORTS:
  - a.) Supervisor Report (filed with Town Clerk)
  - b.) Town Clerk
  - c.) Code Officer
  - d.) Water & Sewer
  - e.) Highway
- 7.) OLD BUSINESS:
- 8.) NEW BUSINESS
  - a.) Resolution of the Town Board of the Town of Conklin ratifying authorizing the Supervisor, James Finch, to enter into agreement with Broome County for Meals on Wheels usage of the Town of Conklin's Community Center for 2014.  
  
Motion by \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
RC Vote: GB \_\_\_ JM \_\_\_ BD \_\_\_ CF \_\_\_ JF \_\_\_
  - b.) Resolution of the Town Board of the Town of Conklin authorizing the Supervisor to maintain checking and savings accounts NBT Bank for General account, Payroll/Trust & Agency account and Water/Sewer account for 2014.  
  
Motion by \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
RC Vote: GB \_\_\_ JM \_\_\_ BD \_\_\_ CF \_\_\_ JF \_\_\_

c.) Resolution of the Town Board of the Town of Conklin authorizing Lisa Houston, Secretary to the Supervisor to transfer from various Town of Conklin checking accounts to the Payroll/Trust & Agency account to cover 2014 Bi-weekly amounts only.

Motion by \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
RC Vote: GB \_\_\_\_ JM \_\_\_\_ BD \_\_\_\_ CF \_\_\_\_ JF \_\_\_\_

d.) Resolution of the Town Board of the Town of Conklin designating the Country Courier as the Official Newspaper of the Town and the Press & Sun Bulletin as additional newspaper for 2014 when determined necessary by the Town Board.

Motion by \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
RC Vote: GB \_\_\_\_ JM \_\_\_\_ BD \_\_\_\_ CF \_\_\_\_ JF \_\_\_\_

e.) Resolution of the Town Board of the Town of Conklin authorizing the Highway Superintendent to use highway equipment in 2014 the Water Districts, Sewer Districts, Fire Protection District, Soil Conservation District and the Town Parks, with rental fees set by the county.

Motion by \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
RC Vote: GB \_\_\_\_ JM \_\_\_\_ BD \_\_\_\_ CF \_\_\_\_ JF \_\_\_\_

f.) Resolution of the Town Board of the Town of Conklin authorizing the Town Board meetings to continue being held on the second Tuesday at 7:00 pm and fourth Tuesday at 5:30 pm in the Town Hall in 2014.

Motion by \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
RC Vote: GB \_\_\_\_ JM \_\_\_\_ BD \_\_\_\_ CF \_\_\_\_ JF \_\_\_\_

g.) Resolution of the Town Board of the Town of Conklin authorizing a shut-off date for receiving vouchers as of the 15<sup>th</sup> and 30<sup>th</sup> of the month prior to the first and second meeting of the following month in 2014, with the exception of the last month of the Town of Conklin's fiscal year.

Motion by \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
RC Vote: GB \_\_\_\_ JM \_\_\_\_ BD \_\_\_\_ CF \_\_\_\_ JF \_\_\_\_

h.) Resolution of the Town Board of the Town of Conklin setting bi-weekly pay periods to run concurrently from Saturday through Friday. Check and Direct Deposit to be distributed the following Thursday after end of pay cycle in 2014.

Motion by \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
RC Vote: GB \_\_\_\_ JM \_\_\_\_ BD \_\_\_\_ CF \_\_\_\_ JF \_\_\_\_

i.) Resolution of the Town Board of the Town of Conklin approving payments to prior inspected 2014 Park Permit deposit refunds. Park Pavilion clean up rentals inspections are preformed by Thomas Delamarter. Account code A688.

Motion by \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
RC Vote: GB \_\_\_ JM \_\_\_ BD \_\_\_ CF \_\_\_ JF \_\_\_

j.) Resolution of the Town Board of the Town of Conklin approving payments to bands of the Concert in the Park 2014 series designated by Tom Delamarter. Account code A7110.4.401.

Motion by \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
RC Vote: GB \_\_\_ JM \_\_\_ BD \_\_\_ CF \_\_\_ JF \_\_\_

k.) Resolution of the Town Board of the Town of Conklin authorizing the officers and employees herein named to receive reimbursement of mileage for use of personal vehicles at the current IRS Standard Mileage Rate per mile, for performance of their duties on official business only. Supervisor, Town Clerk, Highway Superintendent, Zoning Board members, Planning Board members, Town Historian, Town Justice, Sec. to the Supervisor, Town Assessor, Youth Commissioner, Commissioner of Public Works, The Town Board members, and Justice Clerks.

Motion by \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
RC Vote: GB \_\_\_ JM \_\_\_ BD \_\_\_ CF \_\_\_ JF \_\_\_

l.) Resolution of the Town Board of the Town of Conklin authorizing payment of the following claims, Bill List dated 12/10/13 in the amount of \$41,475.45:

General	\$ 21,341.49
Highway	11,082.40
Sewer Dists.	193.43
Water Dists.	779.63
Non-Budget	<u>8,078.50</u>
Total	\$ 41,475.45

Motion by \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
RC Vote: GB \_\_\_ JM \_\_\_ BD \_\_\_ CF \_\_\_ JF \_\_\_