

REGULAR TOWN BOARD MEETING
JANUARY 11, 2011

The Town Board of the Town of Conklin held a Regular Town Board Meeting at 7:00 P.M. on January 11, 2011, at the Conklin Town Hall. Mrs. Preston, Supervisor, presided. The meeting opened with the Pledge of Allegiance.

PRESENT:

Town Board Members	Bullock, Minoia, Francisco, Finch, Preston
Town Counsel	Cheryl Sacco
Town Clerk	Sherrie L. Jacobs
Code Officer	Robert Jones
Assistant to Supervisor	Lisa Houston
Highway Superintendent	Patrick Latting
Water & Sewer Superintendent/ Parks Superintendent	Tom Delamarter
Dog Control Officer	Darlene Weidman
Substitute DCO	Kelly Wildoner

GUESTS:

Country Courier	Elizabeth Einstein
Broome Co. Legislature	Julie Lewis
Conklin Vol. Fire Dept.	Bill Gorman
	Dolly Stout
	Joe Bartosik
	Stephen Schilling
	Charles D. Hunt
	Jade Ebeling
	John Colley
	Laurie Francisco
	George Frailey
	Peter J. Motsavage

MINUTES: DECEMBER 14, 2010 REGULAR TOWN BOARD MEETING

Mr. Bullock moved to approve the December 14, 2010 Regular Town Board Meeting minutes as presented.

Seconded by Mr. Francisco.

VOTE: Bullock – Yes, Minoia – Yes, Francisco – Yes, Finch – Yes, Preston – Yes. Motion passed unanimously.

CORRESPONDENCE:

Supervisor Preston acknowledged receipt of reports from the Supervisor's Office, the Town Clerk, the Highway Superintendent, the Water and Sewer Superintendent, the Code Officer, and from the Dog Control Officer. She also acknowledged receipt of applications for renewal of the on premise liquor license from Jane Lazaros, owner, Tripi, LLC/Jane's Diner and from Katherine B. Birtch, Secretary/Treasurer, Birtchy's Co., Inc.

ABC APPLICATION/TRIPI, LLC/JANE'S DINER/NO OPPOSITION LIQUOR LICENSE

Supervisor Preston acknowledged receipt of correspondence from Jane Lazaros, owner of Tripi, LLC/Jane's Diner, applying for renewal of the on premise liquor license to sell alcoholic beverages in accordance with Section 109 of the Alcoholic Beverage Control (ABC) Laws.

No opposition was voiced.

ABC APPLICATION/BIRTCHY'S CO. INC./NO OPPOSITION LIQUOR LICENSE

Supervisor Preston acknowledged receipt of correspondence from Katherine B. Birtch, Secretary/Treasurer of Birtchy's Co., Inc., applying for renewal of the on premise liquor license

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to sell alcoholic beverages in accordance with Section 109 of the Alcoholic Beverage Control (ABC) Laws.

No opposition was voiced.

WELCOME TO NEW FIRE CHIEF/BILL GORMAN

Supervisor Preston welcomed newly elected Conklin Volunteer Fire Department Fire Chief Bill Gorman and congratulated him on his new position. Mr. Gorman provided his cell phone number for residents in case they need to contact him, and announced that the Fire Department will be holding a Recruitment Day on January 15, 2011, from 12:00 to 3:00 P.M. at Fire Station 1, 1034 Conklin Road. Supervisor Preston mentioned that she will be signing the Fire Protection contract for 2011 in the next week or two.

PUBLIC COMMENTS:

THANK YOU/FIXING FRONT WALK/COMMUNITY CENTER

Joe Bartosik thanked the Town Board, on behalf of the Conklin Senior Citizens Club, for repairing the front sidewalk at the Floyd Maines Community Center, noting that the repairs make it much safer to walk from the parking lot to the sidewalk.

COMPLAINT/SCHILLING/NOISE AT MITY FORMS/POWERS ROAD & PROGRESS PARKWAY

Mr. Stephen Schilling of Powers Road complained about noise created by a machine attached to the building at Mity Forms on Progress Parkway. Mr. Schilling's property abuts the property owned by Mity Forms. Mr. Schilling stated that he has discussed this issue with Code Officer Robert Jones, who in turn has contacted the owners of Mity Forms regarding the complaint. Mr. Jones stated that the machine is similar to a large vacuum cleaner and it is mounted on the roof of the building. Mr. Schilling stated that Mr. Jones has told the owners of Mity Forms that this machine must be shut down and the noise stopped, adding that Mr. Jones told him that he would receive a letter regarding the progress made on resolving this issue. Mr. Schilling stated that to date, he has not received such a letter.

Mr. Schilling stated that his neighbor, Mr. Charles Hunt, filed a Freedom of Information request and received a copy of Mity Forms' application to the Town Planning Board and the minutes of the Planning Board meeting at which the case was discussed. Mr. Schilling stated that Mity Forms has violated the terms of their application and approval, in that the company stated on its application form that there would be no noise and no changes to the exterior of the building, except for beautification, as is required in an Industrial Light (IL) zone, which is the zoning designation of the Progress Parkway area in which Mity Forms is located. Mr. Schilling stated that Mity Forms is also violating its agreed upon hours of operation, starting earlier and ending later than was stated on the application. He stated that sometimes the machinery operates from 6:45 A.M. until 3 A.M. the following morning. Mr. Schilling stated that this violation of work hours shows "flagrant disregard" and he noted that the 30 foot buffer required in an IL zone is non-existent. Supervisor Preston stated that she will check with the Planning Board, assuring Mr. Schilling that there would be no more industrial noise until conditions are satisfied.

Mr. Schilling reiterated that Mity Forms had been "untruthful" in its application, in that the exterior was modified in ways that had nothing to do with aesthetics. Supervisor Preston stated that the Town wants to make sure this issue is thoroughly investigated, adding that the Town is working with Town Attorney Cheryl Sacco. Supervisor Preston stated that Attorney Sacco is comparing actual actions by the company with the conditions for site plan approval, adding that Ms. Sacco will send a letter to Mr. Schilling with her results. Supervisor Preston stated that the piece of equipment in question is currently shut down.

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BROOME COUNTY LEGISLATOR/6TH DISTRICT/JULIE LEWIS

Mr. Finch asked Julie Lewis, newly elected Broome County Legislator for the 6th District, if Broome County had reconsidered paying the Towns to plow County-owned roads. Ms. Lewis stated that the Legislature is “skeptical” that the new arrangement of the County plowing all of its own roads will work, however, no complaints have been received yet, so the Legislature is adopting a “wait and see” attitude. Supervisor Preston stated that she has received four complaints, including one via e-mail, mostly complaining that the tax rate went up. She stated that the Town of Conklin sent a letter to all of its residents explaining the new arrangement, and noted that it was Broome County, not the Town of Conklin, that raised the tax rate 5.3%.

Fire Chief Bill Gorman asked if, in the event of a major structure fire, he could call the Town of Conklin to come and plow a County-owned road to allow access for emergency vehicles, and Supervisor Preston stated that he “absolutely” could do so and advised Mr. Gorman to call Highway Superintendent Patrick Latting.

Mr. George Frailey commented that this new arrangement by the County is “a big step backward in consolidation of services,” noting that there will now be three separate entities plowing snow in Conklin – New York State, which owns Route 7, Broome County, and the Town of Conklin. Supervisor Preston stated that this is ironic in light of the fact that the Governor is encouraging shared services.

Mr. Latting stated that in an emergency, Broome County should also be contacted, adding that he is “anticipating problems.” He added that he is not sure how many Broome County trucks are plowing in the Town of Conklin, calling it a “hodgepodge method.” Mr. Latting stated that “safety is the number one priority.”

Mr. Bullock asked if the County trucks are utilizing the wings on the trucks and Mr. Latting explained that the union contracts require that two employees are present in every plow truck, and that no inexperienced drivers be allowed to operate the wings. It was noted that Broome County is using salt on the roads, not salt mixed with sand, which is the method used by the Town of Conklin. Mr. Bullock commented that he has received complaints from residents about the quality of the sand utilized by the Town trucks, stating that it turns to mud. Mr. Finch asked if the Town is using different sand from that which is used by the County trucks, and Mr. Latting replied that Broome County will no longer sell sand to the municipalities because of the new agreement. Mr. Finch commented that the sand which the Town of Conklin is purchasing from Gorick Construction is “more mud than sand,” and asked if it was the State bid price. Mr. Latting replied that Gorick Construction holds the County bid for sand.

REPORT: HIGHWAY DEPARTMENT

In addition to his written report, Highway Superintendent Patrick Latting thanked the Supervisor and the Town Board for the letter that was sent to Town residents explaining the new snow plowing arrangement. He stated that snow removal from lake effect snows has been ongoing, although to date no major snow event has occurred.

Mr. Latting stated that his department has been working to bring the Town into compliance with the new signage regulations enacted by the State. He stated that this is a time-consuming and costly project and added that his department has been proactive in trying to save the Town money by recycling current sign posts and signs where possible. Attorney Cheryl Sacco stated that these new regulations are another unfunded mandate from New York State, adding that the Town of Conklin has better records than New York State regarding the signage.

RESO 2001-1: AUTHORIZE HIGHWAY SUPERINTENDENT/ENTER OGS
CONTRACT/2011-2013/PURCHASE DIESEL FUEL

Mr. Finch moved for the following resolution:

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Be It Resolved: that the Town Board of the Town of Conklin authorizes the Highway Superintendent to enter an OGS (NYS Office of General Services) contract for the 2011-2013 contract period to purchase diesel fuel.

Seconded by Mr. Francisco.

VOTE: Bullock – Yes, Minoia – Yes, Francisco – Yes, Finch – Yes, Preston – Yes. Motion passed unanimously.

In response to a question from Mr. Gorman, Mr. Latting stated that one of the Town trucks did some damage to a mailbox owned by Mr. Doane on Terrace Drive, adding that it was located on a “blind knob.”

REPORT: WATER & SEWER DEPARTMENT

In addition to his written report, Water and Sewer Superintendent Tom Delamarter reported that the water meters were read for the last quarter of 2010. He stated that Well 6 is now online, with the valve replaced, and Well 5 is now offline. Mr. Delamarter reported that there was a water main break at the intersection of Conklin Road and Lotus Avenue and thanked the Highway Department for digging the hole to allow repairs to be made to the water main.

Mr. Delamarter reported that the generator at Well 6 had a bad sensor and the heater burned out and had to be replaced. He stated that Rural Water performed a leak detection test on the Town’s water system and found many leaks that were caused by the 2006 flood washing away soil and leaving voids under the pipes. He stated that water usage has been lower.

Mr. Delamarter reported that the leachate at the Town Landfill has been released into the Joint Sewage system. He reported that the SoftStart at Sewer Station 4 is not working properly and is being repaired, adding that the sewer station is running on Pump 2. Mr. Delamarter reported that there was a fire in the electrical wiring at Sewer Station 3, adding that the damage has since been repaired.

REPORT: CODE OFFICER

In addition to his written report, Code Officer Robert Jones reported that neighbors are working on cleaning up the debris at the 66-68 Stillwater Road site. He stated that the Town will need to pursue clean-up at 986 Conklin Road, but that the owners of 11 Clearview Avenue are researching contractors to clean up the debris at that site. All three properties will be the subject of Public Hearings at the January 25 Town Board meeting. Mr. Jones will have a report on the current condition of each property ready for the January 25 meeting.

Supervisor Preston noted that Mr. Jones has been working on several issues and added that letters have been sent to the respective property owners.

Mr. Minoia asked about the Conklin Road property that is the former site of City Line Garage, stating that although the Town has stated that no work is allowed to be conducted there, until the property ownership dispute is settled, there is ongoing activity at the site. Mr. Finch asked if the Town water service at that site has been shut off and Mr. Delamarter replied that it has not been shut off. Supervisor Preston instructed Mr. Delamarter to shut the water off tomorrow (January 12). Attorney Cheryl Sacco stated that a letter was sent to the business owner using the property informing him of a deadline by which to cease work. Mr. Minoia stated that a pile of used tires is now on the property.

REPORT: DOG CONTROL OFFICER

In addition to her written report, Dog Control Officer Darlene Weidman responded to a request from Mr. Finch for the names of the persons’ whose complaints she addresses. He requested that Ms. Weidman put the names of the complainants on her written report. Attorney Sacco stated that this is illegal due to privacy issues. Town Clerk Sherrie Jacobs reminded the Board that all written reports are available upon request to the public.

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REPORT: SUPERVISOR'S OFFICE

Refer to written report.

REPORT: TOWN CLERK

Refer to written report.

(All written reports are available to the public during normal business hours in the office of the Town Clerk.)

OLD BUSINESS:

None.

NEW BUSINESS:

RESO 2011-2: RATIFY PAYMENT/DEBRA PRESTON/MILEAGE
REIMBURSEMENT/NOVEMBER & DECEMBER 2010

Mr. Finch moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin ratifies payment of check #1884, account code A1220-4-400, in the amount of \$182.00 to Debra Preston for mileage reimbursement for November and December 2010.

Seconded by Mr. Minoia.

VOTE: Bullock – Yes, Minoia – Yes, Francisco – Yes, Finch – Yes, Preston – Abstain. Motion carried: 4 – Yes, 1 – Abstain.

RESO 2011-3: RATIFY DECEMBER WIRE PAYMENT/POSTAGE PROS
PLUS/REIMBURSE POSTAGE METER

Mr. Francisco moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin ratifies a December 2010 wire payment, account codes A1670-4-400 and A1355-4-400, in the amount of \$1,000.00 to Postage Pros Plus to reimburse the postage meter.

Seconded by Mr. Bullock.

VOTE: Bullock – Yes, Minoia – Yes, Francisco – Yes, Finch – Yes, Preston – Yes. Motion passed unanimously.

RESO 2011-4: RATIFY PAYMENT/CHUCK FRANCISCO/REIMBURSEMENT FOR
RENTAL OF SANTA CLAUS SUIT/TOWN CHILDREN'S CHRISTMAS PARTY

Mr. Minoia moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin ratifies payment of check #1957, account code A7550-4-400, in the amount of \$140.00 to Chuck Francisco for reimbursement of the cost of rental of a Santa Claus costume for the Town Children's Christmas Party.

Seconded by Mr. Bullock.

VOTE: Bullock – Yes, Minoia – Yes, Francisco – Abstain, Finch – Yes, Preston – Yes. Motion carried: 4 – Yes, 1 – Abstain.

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Mr. Finch asked how much it would cost to purchase a new Santa Claus suit and suggested that the Town purchase one. Supervisor Preston replied that a new suit would cost approximately \$500.00.

**RESO 2011-5: RATIFY PAYMENT/U.S. POSTAL SERVICE/POSTAGE/SNOW
REMOVAL INFORMATION LETTER MAILED TO RESIDENTS**

Mr. Francisco moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin ratifies payment of checks #1964, 2008, and 2009, account code A16740-4-400, in the total amount of \$571.69 to the U.S. Postal Service for postage costs for the snow removal information letter mailed to Town residents.

Seconded by Mr. Finch.

VOTE: Bullock – Yes, Minoia – Yes, Francisco – Yes, Finch – Yes, Preston – Yes. Motion passed unanimously.

**RESO 2011-6: APPOINT YOUTH COMMISSION/2011/J. BRUETSCH/ B. STOCK/R.
STORM/R. FINCH/D.HOGAN**

Mr. Minoia moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin appoints the following to the Youth Commission for the year 2011: Joseph Bruetsch, Brian Stock, Rusty Storm, Rob Finch, and Dan Hogan.

Seconded by Mr. Finch.

VOTE: Bullock – Yes, Minoia – Yes, Francisco – Yes, Finch – Yes, Preston – Yes. Motion passed unanimously.

**RESO 2011-7: AUTHORIZE OFFICERS & EMPLOYEES/RECEIVE MILEAGE
REIMBURSEMENT/USE OF PERSONAL VEHICLES FOR PERFORMANCE OF
DUTIES/OFFICIAL BUSINESS ONLY/CURRENT IRS STANDARD MILEAGE RATE**

Mr. Finch moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes the officers and employees herein named to receive reimbursement of mileage for use of personal vehicles, at the current IRS (Internal Revenue Service) Standard Mileage Rate per mile, for performance of their duties on official business only: Supervisor, Town Clerk, Highway Superintendent, Zoning Board members, Planning Board members, Town Historian, Town Justice, Secretary to the Supervisor, Supervisor Clerk, Code Enforcement Officer, Town Assessor, Youth Commissioner, Water Supervisor, the Town Board members, Deputy Town Clerk, and Justice Clerks.

Seconded by Mr. Francisco.

VOTE: Bullock – Yes, Minoia – Yes, Francisco – Yes, Finch – Yes, Preston – Yes. Motion passed unanimously.

**RESO 2011-8: APPROVE CLOSE-OUT/2006 FLOOD EMERGENCY FUND
(HA)/TRANSFER BALANCE OF MONIES TO FOLLOWING FUNDS/
EFFECTIVE 12-31-2010**

Mr. Bullock moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin approves the close-out of the 2006 Flood Emergency Fund (HA) and the transfer of the balance of monies to the following funds, effective December 31, 2010:

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General Fund (A)	\$36,584.34
Highway Fund (DA)	\$44,531.68
Water Fund (SW)	<u>\$21,349.38</u>
Total	\$102,465.40

Seconded by Mr. Francisco.

VOTE: Bullock – Yes, Minoia – Yes, Francisco – Yes, Finch – Yes, Preston – Yes. Motion passed unanimously.

RESO 2011-9: APPROVE TRANSFER OF GENERAL FUND (A) FUNDS TO SAFE ROUTES TO SCHOOL FUND (HS)/\$97,267.54/EFFECTIVE 12-31-2010/TEMPORARY TRANSFER AWAITING APPROVED REIMBURSEMENT FROM FEDERAL GRANT

Mr. Minoia moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin approves the transfer of General Fund (A) funds to the Safe Routes to School Fund (HS) in the amount of \$97,267.54, effective December 31, 2010, as a temporary transfer while awaiting approved reimbursement from the Federal grant.

Seconded by Mr. Finch.

VOTE: Bullock – Yes, Minoia – Yes, Francisco – Yes, Finch – Yes, Preston – Yes. Motion passed unanimously.

RESO 2011-10: RATIFY PAYMENT/BILL LIST DATED 12-29-2010/\$68,889.92

Mr. Finch moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin ratifies payment of the following Bill List dated December 29, 2010, in the total amount of \$68,889.92:

General	\$40,786.20
Highway	22,140.91
Light Districts	1,782.92
Sewer District 1	1,541.29
Water District	<u>2,638.60</u>
Total	\$68,889.92

Seconded by Mr. Francisco.

VOTE: Bullock – Yes, Minoia – Yes, Francisco – Yes, Finch – Yes, Preston – Yes. Motion passed unanimously.

RESO 2011-11: AUTHORIZE PAYMENT/2010 BILL LIST/\$29,279.25

Mr. Finch moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes payment of the following 2010 Bill List in the total amount of \$29,279.25:

General	\$16,812.08
Highway	3,282.22
Light Districts	583.61
Sewer District 1	1,907.33
Water District	3,949.91
Water District 6	<u>2,744.10</u>
Total	\$29,279.25

Seconded by Mr. Minoia.

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VOTE: Bullock – Yes, Minoia – Yes, Francisco – Yes, Finch – Yes, Preston – Yes. Motion passed unanimously.

RESO 2011-12: AUTHORIZE PAYMENT/2011 BILL LIST/\$252,857.56

Mr. Francisco moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes payment of the following 2011 Bill List in the total amount of \$252,857.56:

General	\$183,045.58
Highway	39,123.03
Sewer District 1	850.00
Sewer District 3	23,047.50
Water District	6,538.45
Water District 6	<u>253.00</u>
Total	\$252,857.56

Seconded by Mr. Finch.

VOTE: Bullock – Yes, Minoia – Yes, Francisco – Yes, Finch – Yes, Preston – Yes. Motion passed unanimously.

RESO 2011-13: AUTHORIZE PAYMENT/HARBRIDGE CONSULTING GROUP/\$3,000/PURCHASE ORDER #10—1691GASB#45 ACTUARIAL 2010 VALUATION SERVICES CONTRACTED

Mr. Finch moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes payment of Purchase Order #10-01691, account code A1320-4, in the amount of \$3,000.00 to the Harbridge Consulting Group for GASB#45 Actuarial 2010 Valuation Services contracted, as required by New York State.

Seconded by Mr. Francisco.

VOTE: Bullock – Yes, Minoia – Yes, Francisco – Yes, Finch – Yes, Preston – Yes. Motion passed unanimously.

RESO 2011-14: AUTHORIZE BUDGET MODIFICATIONS/STATED FROM AND TO BUDGET LINES/AS OF DECEMBER 31, 2010

Mr. Bullock moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes the Budget modifications of the stated from and to Budget lines as of December 31, 2010 (see attached).

Seconded by Mr. Finch.

VOTE: Bullock – Yes, Minoia – Yes, Francisco – Yes, Finch – Yes, Preston – Yes. Motion passed unanimously.

RESO 2011-15: RATIFY 2010 MEDICAL ABSTRACTS

Mr. Finch moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin ratifies the attached medical abstract payments for 2010, account codes A9060.802-3, DA9060.802-3, and SW9060.802-3 (see attached).

Seconded by Mr. Minoia.

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VOTE: Bullock – Yes, Minoia – Yes, Francisco – Yes, Finch – Yes, Preston – Yes. Motion passed unanimously.

RESO 2011-16: ACCEPT WITH REGRET/RESIGNATION/THOMAS VOLOSHEN/CHAIRPERSON/TOWN PLANNING BOARD

Mr. Bullock moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin accepts with regret the resignation of Thomas Voloshen from the position of Chairperson of the Town Planning Board.

Seconded by Mr. Francisco.

VOTE: Bullock – Yes, Minoia – Yes, Francisco – Yes, Finch – Yes, Preston – Yes. Motion passed unanimously.

RESO 2011-17: ACCEPT TRANSFER OF PROPERTY TO TOWN OF CONKLIN/140 STILLWATER ROAD & 29 JR BOULEVARD

Mr. Bullock moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin accepts the transfer of ownership of the properties located at 140 Stillwater Road and 29 JR Boulevard to the Town of Conklin.

Seconded by Mr. Francisco.

VOTE: Bullock – Yes, Minoia – Yes, Francisco – Yes, Finch – Yes, Preston – Yes. Motion passed unanimously.

Supervisor Preston explained that Broome County bought out these two parcels through its flood mitigation program and had the buildings demolished, and is now transferring ownership to the Town of Conklin. She stated that the property can only be used for green space. In response to a question from Mr. Finch, Supervisor Preston explained that there will be no taxes on the property, only a bond for the sewer system on the JR Boulevard property.

RESO 2011-18: AUTHORIZE ADVERTISEMENT/COUNTRY COURIER/PLANNING BOARD POSITION

Mr. Minoia moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes advertisement in the **Country Courier** for applications for the position of member of the Town of Conklin Planning Board.

Seconded by Mr. Francisco.

VOTE: Bullock – Yes, Minoia – Yes, Francisco – Yes, Finch – Yes, Preston – Yes. Motion passed unanimously.

RESO 2011-19: AUTHORIZE APPOINTMENT/MARIE DAWN/SCHOOL CROSSING GUARD PART-TIME/\$31.80 PER DAY/EFFECTIVE JANUARY 1, 2011

Mr. Bullock moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes appointment of Marie Dawn to the position of School Crossing Guard Part-Time at a salary rate of \$31.80 per day, effective January 1, 2011.

Seconded by Mr. Finch.

VOTE: Bullock – Yes, Minoia – Yes, Francisco – Yes, Finch – Yes, Preston – Yes. Motion passed unanimously.

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RESO 2011-20: AUTHORIZE LONG-TERM SERVICE PAY INCREASE/\$.15 PER HOUR/LISA HOUSTON/EFFECTIVE 12-16-2010/IN ACCORDANCE WITH TOWN OF CONKLIN POLICY MANUAL ARTICLE 8 PARAGRAPH 1

Mr. Bullock moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes a Long-Term Service pay increase of \$.15 per hour for Lisa Houston, effective December 16, 2010, in accordance with the Town of Conklin Policy Manual Article 8, Paragraph 1. Ms. Houston's new annual rate of pay will increase \$156.00 per job title as follows:

Secretary to the Supervisor	\$20,862.00
Budget Officer	\$14,800.00

Seconded by Mr. Francisco.

VOTE: Bullock – Yes, Minoia – Yes, Francisco – Yes, Finch – Yes, Preston – Yes. Motion passed unanimously.

Supervisor Preston stated that Ms. Houston has been employed by the Town of Conklin for ten years, thus meriting the Long-Term Service pay increase per the Policy Manual.

LIGHTS NEAR CONKLIN ROAD/COMMUNITY CENTER

Mr. Francisco asked about the possibility of petitioning NYSEG (New York State Electric and Gas Corporation) to extend an "arm" from its electrical pole near the entrance to the Community Center from Conklin Road to provide light for the dimly lit area. He noted that the driveway is very hard to see at night.

"SAFE ROUTES TO SCHOOL" PROJECT/CULVERT

Mr. Francisco asked about the possibility of extending the culvert and filling in the adjacent area at the north end of the sidewalk of the "Safe Routes to School" project, noting that it is on the east side of Conklin Road. He stated that it would be easy for someone to step backwards into the culvert. Attorney Sacco stated that this is a New York State project and the State has jurisdiction over any changes that could be made to the project. She added that she will provide the telephone number of the State engineer who was in charge of the project to Mr. Francisco so that they can discuss it directly.

RESO 2011-21: AUTHORIZE SUPERVISOR/ENTER AGREEMENT/INTEGRYS/ELECTRICITY

Mr. Finch moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes the Supervisor to enter an agreement with Integrys to provide electricity.

Seconded by Mr. Francisco.

VOTE: Bullock – Yes, Minoia – Yes, Francisco – Yes, Finch – Yes, Preston – Yes. Motion passed unanimously.

Supervisor Preston explained that this will replace the former agreement with MEGA (Municipal Electric and Gas Alliance) and will save the Town 2.1 cents per kilowatt hour.

DONATION FROM CONKLIN SENIOR CITIZENS CLUB

Supervisor Preston stated that she received a letter and a check for \$200 from the Conklin Senior Citizens Club, thanking the Town for the use of the Floyd Maines Community Center. Mr. Joseph Bartosik, a member of the Seniors Club, stated that the Town could use the money toward

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the upkeep of the building or donate it to the Fair Committee. Supervisor Preston thanked the Seniors Club and stated that the money would be used toward the heating bill for the Community Center.

RESO 2011-22: ACCEPT WITH GRATITUDE/DONATION/CONKLIN SENIOR CITIZENS CLUB

Mr. Minoia moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin accepts with gratitude the \$200.00 donation from the Conklin Senior Citizens Club.

Seconded by Mr. Bullock.

VOTE: Bullock – Yes, Minoia – Yes, Francisco – Yes, Finch – Yes, Preston – Yes. Motion passed unanimously.

CALENDARS/REQUIRED REPORTING/NYS RETIREMENT/ELECTED OFFICIALS

Supervisor Preston gave newly re-elected Councilman Finch calendars for tracking hours worked, as required by New York State for retirement purposes for all elected officials at the beginning of their terms of office.

RESO 2011-23: EXECUTIVE SESSION/PERSONNEL ISSUE

Mr. Bullock moved to close the Regular Town Board Meeting and move into Executive Session at 8:10 P.M. to discuss a personnel issue.

Seconded by Mr. Francisco.

VOTE: Bullock – Yes, Minoia – Yes, Francisco – Yes, Finch – Yes, Preston – Yes. Motion passed unanimously.

An Executive Session of the Town Board of the Town of Conklin was held at the Conklin Town Hall at 8:10 P.M. with Supervisor Debra Preston presiding. Present were: Supervisor Preston, Mr. Bullock, Mr. Minoia, Mr. Francisco, Mr. Finch, and Attorney Cheryl Sacco. Supervisor Preston assumed duties of secretary of the meeting.

A discussion was held pursuant to Public Officers Law section 100 of the State of New York regarding the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

RESO 2011-24: RE-OPEN REGULAR TOWN BOARD MEETING

After this discussion, Mr. Bullock moved to close the Executive Session and re-open the Regular Town Board Meeting at 8:26 P.M.

Seconded by Mr. Finch.

VOTE: Bullock – Yes, Minoia – Yes, Francisco – Yes, Finch – Yes, Preston – Yes. Motion passed unanimously.

There being no further business to come before the Board, Mr. Finch moved for adjournment, seconded by Mr. Bullock.

The meeting adjourned at 8:27 P.M.

Respectfully submitted,

Sherrie L. Jacobs,
Town Clerk

