

**REGULAR TOWN BOARD MEETING**  
**MARCH 11, 2014**

The Town Board of the Town of Conklin held a Regular Town Board Meeting at 7:00 P.M. on March 11, 2014, at the Conklin Town Hall. Mr. Finch, Supervisor, presided. The meeting opened with the Pledge of Allegiance.

<b>PRESENT:</b>	Town Board Meeting	Bullock, Minoia, Dumian, Francisco, Finch
	Town Counsel	Cheryl Sacco
	Town Clerk	Sherrie L. Jacobs
	Assistant to Supervisor	Lisa Houston
	Town Justice	J. Marshall Ayres
	Public Works Superintendent	Tom DeLamarter
	Code Officer	Robert Jones
	Planning Board	Dell Boyle
	Zoning Board of Appeals	Hal Cole

<b>GUESTS:</b>	<b>Country Courier</b>	Elizabeth Einstein
		John Colley
		Dolly Stout
		Gary F. Blaisure
		Laurie Francisco
		Peter J. Motsavage
		Mark Graham
		Brian Graham
		Bob Ronk
		Stan Scobie
		Gail Kumpan

**MINUTES: FEBRUARY 25, 2014 REGULAR TOWN BOARD MEETING**

The Town Board decided to hold over approval of the February 25, 2014 Regular Town Board Meeting minutes until the March 25 Town Board meeting.

**CORRESPONDENCE:**

Mr. Finch acknowledged receipt of correspondence from Sharon Platt.

**PUBLIC COMMENTS:**

**FINANCIAL CONCERNS**

Bob Ronk asked about the properties that are on the Buyout list, which are assessed at a lower rate, asking when they will be back on the tax rolls, and Mr. Finch replied that this happens March 1.

Mr. Ronk then asked about the \$3 million “grant for a ball field,” asking, “Do we really need this?” Mr. Finch explained that this grant is for construction of an escape route, with the potential ball field being a side product. Mr. Finch explained that the money comes from the New York State Rising Community Grant and is for a feasibility study.

Mr. Ronk stated that the new ice rink is “not much use.” Mr. Finch countered that the ice rink is getting “lots of use,” which was corroborated by Mr. Dumian.

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**REPORT: SUPERVISOR'S OFFICE**

Refer to written report.

**REPORT: TOWN CLERK**

Refer to written report.

**REPORT: HIGHWAY DEPARTMENT**

Refer to written report. Mr. Bullock stated that he has some questions for Mr. Coddington, Highway Superintendent, regarding broken springs in the Town trucks.

**REPORT: WATER AND SEWER**

In addition to his written report, Public Works Superintendent Tom Delamarter reported that a water main break occurred on Grandview Avenue, adding that Gary Dyer Excavating was called in to dig the hole for repairs to take place. He stated that a resident complained of a flooded basement, but added that he did not see signs of flooding. He added that the water meter on that residence is not working correctly.

Mr. Delamarter reported that the Sheriff's Department shoveled out the hydrants. He stated that a sewer backup occurred at Johnson Outdoor, which was caused by the manhole cover being knocked ajar by the person who plowed the company's parking lot. This allowed debris to enter the sewer line. Mr. Finch stated that Johnson Outdoor will be billed for the cost of repair to the sewer line.

Mr. Delamarter stated that he researched a bill from Bert Adams regarding the dumpsters. He stated that a water line in the former Pronto Cucina building burst, adding that his department was unable to shut off the water flow. He stated that it was an illegal line. The owners will be billed for the water that was used. Mr. Delamarter received a letter stating that the Town of Conklin water was in the top three municipal waters in New York State for taste.

**REPORT: CODE OFFICER**

Refer to written report.

**OLD BUSINESS:**

**SOUTHEAST ENERGY**

Mr. Finch stated that Southeast Energy is trying to purchase land in the Town of Conklin for \$5 per acre. Mr. Dumian asked if the Joint Landowners Coalition is aware of this and, if so, if they are alerting property owners. Mr. Finch stated that the Coalition is aware and has contacted all of its members.

**NYS RISING COMMUNITY GRANT**

Mr. Finch stated that the NYS Rising Community Grant committee will move forward on the projects proposed for study by the Town Board. A planner will be brought in to talk to the Town Board and Comprehensive Plan Committee. Mr. Dumian asked if the feasibility study does not

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cost enough money to be eligible for the grant, if other alternative projects could be suggested and Mr. Finch replied that this is a possibility. Other possible sites for the “hamlet” are being considered, stated Mr. Finch. He added that the land now being considered is owned by ZMK Construction Company, Giammarino Construction, and by the BCIDA (Broome County Industrial Development Agency). Mr. Bullock asked if the swamp land in that area would be drained and Mr. Finch replied that the feasibility study will address that question. Mr. Dumian stated that the original site plan for ZMK Construction called for a swale to provide drainage for the property.

**NEW BUSINESS:**

**GSA DEPOT SITE/HILLCREST**

Town Attorney Cheryl Sacco stated that Broome County is proposing a feasibility study for the possibility of converting the GSA Depot site in Hillcrest into a Regional Emergency Shelter. The Town of Conklin, along with the Town of Vestal, Villages of Endicott and Johnson City, and the City of Binghamton, would each contribute \$100,000 out of the \$3 million NYS Rising Community Grant toward the cost of the feasibility study. Ms. Sacco stated that there are two main concerns: financial and environmental. Broome County is asking for a resolution supporting its moving forward with the study. Mr. Francisco asked if the Environmental study meets 2014 standards. Ms. Sacco replied that it “depends upon its proposed use,” which is as a regional emergency shelter. She stated that she and Town Engineer John Mastronardi could examine the proposal before the Board votes on it. Mr. Dumian asked how much that consultation would cost and Ms. Sacco stated that her part would be covered under her firm’s retainer.

**RESO 2014-37: AUTHORIZE AN AGREEMENT WITH THE COUNTY OF BROOME  
FOR THE PREPARATION OF A FEASIBILITY STUDY TO CONVERT THE GSA  
DEPOT SITE IN HILLCREST INTO A REGIONAL EMERGENCY SHELTER**

**PRESENT:**

Supervisor James E. Finch  
Councilman Gary D. Bullock  
Councilman Charles Francisco  
Councilman Jerry Minoia  
Councilman William Dumian

**ABSENT:**

**Offered By:** Mr. Bullock      **Seconded By:** Mr. Francisco

**The Town Board (hereinafter “Town Board”) of the Town of Conklin (hereinafter “Town”), duly convened in regular session, does hereby resolve as follows:**

**WHEREAS**, The Town of Conklin is seeking grant monies under the New York Rising Communities Program, and

**WHEREAS**, Broome County is interested in acquiring a portion of the Depot Site in Hillcrest for use as a regional emergency shelter during states of emergency, and

**WHEREAS**, a Feasibility Study for the conversion of the Depot site is necessary before such project can proceed, and

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**WHEREAS**, the Town is interested in assisting with the purchase and with the Feasibility Study for the conversion of the Depot Site into a regional emergency shelter,

**NOW, THEREFORE**, be it **RESOLVED**, that the Town Board of the Town of Conklin hereby authorizes an Agreement with the Town of Conklin and the County of Broome, P.O. Box 1766, Binghamton, New York, 13902, the financial contribution towards such an agreement is contingent upon the Town receiving a grant under the New York Rising program, in an amount sufficient to contribute an amount not to exceed \$100,000.00 toward the purchase and study, and be it

**FURTHER RESOLVED**, that all necessary steps, including but not limited to a State Environmental Quality Review, must be undertaken to ensure that the proposed location poses no health concerns, and without such assurances the project should not proceed; and be it

**FURTHER RESOLVED**, that the Town Supervisor is hereby authorized to execute any Agreements, documents or papers as may be necessary to implement the intent of this Resolution, and finally

**RESOLVED**, this resolution shall take effect immediately.

**CERTIFICATION**

I, Sherrie L. Jacobs, do hereby certify that I am the Town Clerk of the Town of Conklin and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Conklin at a meeting thereof held at the Conklin Town Hall, 1271 Conklin Road, Conklin, New York, on March 11, 2014. Said resolution was adopted by the following roll call vote:

Supervisor James E. Finch	YES
Councilman Gary D. Bullock	YES
Councilman Charles Francisco	YES
Councilman Jerry Minoia	YES
Councilman William Dumian	YES

Dated: March 11, 2014

Town of Conklin Seal \_\_\_\_\_

Sherrie L. Jacobs, Town Clerk of the Town of Conklin

**TWO RIVERS GREENWAY SIGNAGE AGREEMENT**

Mr. Finch explained that this proposed resolution is to approve New York State to install signage for the Walkable Community, which was approved in 2004. He stated that 90% of the cost of the signage will be paid by the grant, with \$11,000 as the cost to the Town of Conklin. Mr. Finch stated that this was not in the Town's Budget, so an agreement was reached for the Town to pay \$2,324. The Walkable Community route would include Powers Road to Corporate Drive and the proposed resolution is to allow the Town to participate in providing signage for this walkway, scheduled for construction in 2015.

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**RESO 2014-38: AUTHORIZE SUPERVISOR TO SIGN TWO RIVERS GREENWAY**  
**SIGNAGE AGREEMENT**

Mr. Bullock moved for the following resolution:

Whereas, the Town of Conklin had, in 2004, previously approved a pedestrian trail system;

Whereas, construction on the Town of Conklin's pedestrian trail system is set to commence in spring 2014, with grant monies previously approved,

Whereas, there are other pedestrian trails in Broome County;

Whereas, the proposed participating municipalities in the 2012 Two Rivers Greenway Signage Study, are Town of Conklin, Town of Vestal, the Town of Owego, the Village of Owego, the Town of Union, the County of Broome, the Village of Port Dickinson, the Town of Fenton, and the City of Binghamton,

Whereas, it is believed that the proposed participating municipalities have a desire to implement uniform and distinctive signage for their trails, and

Whereas, the Town of Conklin desires to implement uniform and distinctive signage for its trails, and

Whereas, the Town of Vestal has entered into agreements with the New York State Department of Transportation to oversee the project, which involves purchase and installation of the signage, within the municipalities, and

Whereas, the funding for the project is from Federal Aid Funds to the State and local municipality funds, payment for the Two Rivers Greenway Sign Project, PIN 9753.89 local share is identified in Schedule A of this agreement. The Town of Conklin's share amount is \$2,324 as stated on page 4 of Schedule A.

NOW, THEREFORE, the Town Board of the Town, duly convened in regular session, does hereby resolve as follows:

Section 1. The Supervisor of the Town of Conklin is hereby authorized and empowered to sign and deliver on behalf of the Town of Conklin the Two Rivers Greenway Signage Agreement.

Section 2. Said agreement shall be substantially in accordance with the version thereof which is now on file in the offices of the Town Clerk of the Town of Conklin, and shall be subject to the approval of the Town Attorney of the Town of Conklin.

Section 3. The Town authorizes the payment of the local share, in an amount not to exceed \$2,324.00.

Section 4. This resolution shall take effect immediately.

Seconded by Mr. Dumian.

CERTIFICATION

I, Sherrie L. Jacobs, do hereby certify that I am the Town Clerk of the Town of Conklin and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Conklin at a meeting thereof held at the Conklin Town Hall, 1271 Conklin Road, Conklin, New York, on March 11, 2014. Said resolution was adopted by the following roll call vote:

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Supervisor James E. Finch	YES
Councilman Gary D. Bullock	YES
Councilman Charles Francisco	YES
Councilman William Dumian, Jr.	YES
Councilman Jerry Minoia	YES

Dated: March 11, 2014  
Town of Conklin Seal

\_\_\_\_\_  
Sherrie L. Jacobs Town Clerk of the Town of Conklin

**BROOME-TIOGA STORMWATER COALITION INTERMUNICIPAL AGREEMENT**

Mr. Finch stated that this agreement was reviewed by the Town Engineer, adding that it will approve paying a fee of \$1,000 per year for dues. One of the benefits of this agreement would be smoking the municipal water pipes to check for leaks, a service which is free to members of the Coalition and which would cost \$5,000 to \$10,000 per year if paid for out of Town funds.

**RESO 2014-39: AUTHORIZE SUPERVISOR/SIGN BROOME-TIOGA STORMWATER COALITION INTERMUNICIPAL AGREEMENT**

Mr. Francisco moved for the following resolution:

Whereas, the Town Board (hereinafter "Town Board") of the Town of Conklin (hereinafter "Town"), in 2004, authorized the Town Supervisor at that time, Debra A. Preston, to enter into an Intermunicipal Agreement to form the Broome-Tioga Stormwater Coalition for Federal Phase II MS\$ Stormwater Regulation Implementation in Broome and Tioga Counties (hereinafter "BTSC"); and

Whereas, the Town has benefitted greatly from its participation in said Intermunicipal Agreement, by receiving training opportunities, administration of public education and participation programming, grant application and administration, coordinated mapping, administration of additional services as established with changes in state requirements and/or receipt of additional funding, and assistance with annual report development and submission; and

Whereas, ten years after BTSC's initial establishment, the member representatives have identified the need for an update to the Intermunicipal Agreement that will renew the commitment of the participating municipalities and reflect the current needs of the organization and its membership, as well as establish annual dues for each participating municipality in order to go on receiving the services currently provided to members of BTSC;

NOW, THEREFORE, the Town Board of the Town of Conklin, duly convened in regular session, does hereby resolve as follows:

Section 1. The Supervisor of the Town of Conklin is hereby authorized and empowered to sign and deliver on behalf of the Town of Conklin the Intermunicipal Agreement to form the Broome-Tioga Stormwater Coalition for Federal Phase II MS4 Stormwater Regulation Implementation in Broome and Tioga Counties, March 2014.

Section 2. Said Agreement shall be substantially in accordance with the version thereof which is now on file in the offices of the Town Clerk of the Town of Conklin, and shall be subject to the approval of the Town Attorney of the Town of Conklin.

Section 3. This resolution shall take effect immediately.

Seconded by Mr. Dumian.

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CERTIFICATION

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Supervisor James E. Finch	YES
Councilman Gary D. Bullock	YES
Councilman William Dumian, Jr.	YES
Councilman Charles Francisco	YES
Councilman Jerry Minoia	YES

Dated: March 11, 2014

Town of Conklin Seal

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Sherrie L Jacobs, Town Clerk of the Town of Conklin

**RESO 2014-40: SUPPORT LOCATION OF A CASINO IN BROOME COUNTY**

**PRESENT:**

Supervisor James E. Finch  
Councilman Gary D. Bullock  
Councilman Charles Francisco  
Councilman Jerry Minoia  
Councilman William Dumian, Jr.

Offered By: Mr. Bullock                      Seconded By: Mr. Minoia

Whereas, the citizens of the State of New York overwhelmingly voted in the affirmative to amend 9 of Article 1 of the Constitution to allow the authorization of up to seven Class III casinos in New York State, and

Whereas, the Governor announced that the first four casinos will be built in Upstate New York, including at least one in the Southern Tier/Central Region, which includes Broome County, and

Whereas, it is projected that the construction of these Class III casinos will promote significant job growth, increase aid to schools, and permit local governments to lower property taxes through revenues generated for the host communities, which would accordingly inure to the benefit of Broome County in the event that a Broome County site was selected,

NOW, THEREFORE, BE IT RESOLVED that in furtherance of the above goals, the Town Board of the Town of Conklin hereby declares its support for locating one of the proposed casinos within Broome County, and

BE IT FURTHER RESOLVED that a copy of this Resolution shall be sent to the New York State Gaming Commission, Governor Andrew Cuomo, New York State Senator Thomas Libous, New York State Assemblywoman Donna Lupardo, New York State Assemblyman Clifford Crouch, and New York State Assemblyman Christopher Friend.

CERTIFICATION

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Supervisor James E. Finch	YES
Councilman Gary D. Bullock	YES
Councilman William Dumian, Jr.	YES
Councilman Charles Francisco	YES
Councilman Jerry Minoia	YES

Dated: March 11, 2014

Town of Conklin Seal

\_\_\_\_\_  
Sherrie L Jacobs, Town Clerk of the Town of Conklin

**RESO 2014-41: ACCEPT RESIGNATION/SHARON PLATT/CROSSING  
GUARD/EFFECTIVE MARCH 14, 2014**

Mr. Francisco moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin accepts the resignation of Sharon Platt from the position of Crossing Guard, effective March 14, 2014.

Seconded by Mr. Minoia.

VOTE: Bullock – Yes, Minoia – Yes, Dumian – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

**RESO 2014-42: APPOINT PETER MOTSAVAGE, JR./PERMANENT CROSSING  
GUARD/EFFECTIVE MARCH 17, 2014/PAY RATE OF \$31.80 PER DAY**

Mr. Minoia moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin appoints Peter Motsavage, Jr., to the position of Permanent Crossing Guard, effective March 17, 2014, with a pay rate of \$31.80 per day.

Seconded by Mr. Bullock.

VOTE: Bullock – Yes, Minoia – Yes, Dumian – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

Mr. Finch commented that the Town will need to find a new Substitute Crossing Guard to replace Mr. Motsavage.

**RESO 2014-43: RATIFY PAYMENT/LOGMEIN, INC./2014 WEB CONNECTION  
SUBSCRIPTION**

Mr. Minoia moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin ratifies payment of check #7083, account codes A1989.4 and SW 8310.4, in the amount of \$250.00 to Logmein for a web connection subscription for 2014.

Seconded by Mr. Francisco.

VOTE: Bullock – Yes, Minoia – Yes, Dumian – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

**RESO 2014-44: RATIFY PAYMENT/ACH WIRE PAYMENT/PITNEY  
BOWES/POSTAGE METER REFILL**

Mr. Dumian moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin ratifies payment of an ach wire payment, account code A1670.4, in the amount of \$500.00 to Pitney Bowes for refill of the postage meter.

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Seconded by Mr. Minoia.

VOTE: Bullock – Yes, Minoia – Yes, Dumian – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

**CELL PHONE REIMBURSEMENT/COURT CLERK**

Mr. Dumian asked why Town Justice J. Marshall Ayres was requesting cell phone reimbursement for Court Clerk Laurie Gregory, adding, “Is it a job requirement?” Judge Ayres explained that both the Public Defender and the District Attorney exchange needed information with Court Clerks via text and phone calls at this time. He stated, “I want her reimbursed like everyone else is.” Mr. Francisco asked if a budget line for this should be included in the 2015 Budget, and Judge Ayres stated that it would be paid from the 2014 Court Budget.

Mr. Bullock raised concerns regarding the privacy of cases and Judge Ayres stated that the phone calls and texts are usually in regard to scheduling, adding that Ms. Gregory often comes to the office to get needed information. Mr. Dumian asked, “Is it in her job description to work weekends and evenings? This should be done during office hours.” Judge Ayres reiterated that the District Attorney and Public Defender are “looking for paperwork, not judgments.” Mr. Minoia added that “in this day of faxes,” he didn’t know why the paperwork was not handled that way. “Welcome to 2014,” stated Judge Ayres. Mr. Bullock asked, “So they just assume she has a phone?” “Yes,” stated Judge Ayres, adding that Ms. Gregory has been using her personal cell phone and assuming the cost of the extra calls for the past four months.

**RESO 2014-45: AUTHORIZE MONTHLY CELL PHONE**  
**REIMBURSEMENT/LAURIE GREGORY/COURT CLERK/\$40 PER**  
**MONTH/EFFECTIVE MARCH 1, 2014**

Mr. Bullock moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes a monthly cell phone reimbursement, account code A110.4, in the amount of \$40.00 per month, to be paid to Laurie Gregory, Court Clerk, effective March 1, 2014.

Seconded by Mr. Minoia.

VOTE: Bullock – Yes, Minoia – Yes, Dumian – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

**RESO 2014-46: RATIFY PRE-APPROVED PAYMENT/BILL LIST/\$141,009.77**

Mr. Francisco moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin ratifies the pre-approved payment of the following Bill List in the total amount of \$141,009.77:

General	\$ 37,370.31
Highway	12,439.51
Fire Protection District	20,825.25
Light Districts	1,848.16
Sewer District	56,965.76
Water District	2,920.78
Non-Budget	<u>8,640.00</u>
<b>Total</b>	<b><u>\$141,009.77</u></b>

Seconded by Mr. Dumian.

VOTE: Bullock – Yes, Minoia – Yes, Dumian – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

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### **FEMA FLOOD BUYOUT PROGRAM**

Ms. Sacco stated that she had received ten applications for the FEMA (Federal Emergency Management Agency) Flood Buyout Program, which she has reviewed and returned to Code Officer Robert Jones. Mr. Jones has in turn sent the applications to the SEMO (State Emergency Management Office) representative, Thomas Abatti, for his review. Ms. Sacco stated that she is happy for the progress. Mr. Finch commented that the Town cannot move forward with any demolition until the judge overseeing the lawsuit case filed against the Town by All-Around Excavating makes a judgment. Mr. Jones has requested an extension of the Town's deadline for completion, which is currently December 31, 2014. Mr. Dumian asked if this extension means that the lowered tax assessment of \$101 will also be extended. Ms. Sacco stated that the properties will be on the tax rolls on July 1. She stated that there are 44 potential properties on the Buyout list. Mr. Minoia asked how many of these are occupied and Mr. Jones replied, "Many."

### **TIME WARNER CABLE AGREEMENT**

Ms. Sacco stated that Time Warner Cable is willing to negotiate with the Town and details are being discussed.

### **LOCAL LAWS ON FILLING**

Mr. Finch stated that he would like to hold a special Work Session to discuss the current local laws regarding filling.

### **REPORT: CODE OFFICER**

In addition to his written report, Code Officer Robert Jones stated that he has been working on the Buyout applications. He noted that the addition to the FedEx building in Corporate Park is progressing. Mr. Jones stated that a barn on Woodside Avenue is an Unsafe Structure, adding that the property owner is planning to tear it down. Mr. Francisco commented that the electrical service is still live and appeared to be hanging off the building. Mr. Jones will look at the situation on March 12 (tomorrow). Mr. Bullock commented that the retention pond at the FedEx building is fenced (as required), but the one at the salt distribution facility on Hardie Road is not fenced. Mr. Jones will call the owner of the salt distribution plant tomorrow.

Mr. Bullock asked Public Works Superintendent Tom Delamarter why there is not a light on the American flag at the Little League field in Schnurbusch Park, and Mr. Delamarter replied that there is a solar light illuminating the flag.

### **BACK-UP PERSONNEL**

Mr. Bullock asked Town Clerk Sherrie Jacobs if she has found an assistant yet, and Ms. Jacobs replied that someone has applied for the position of Deputy Town Clerk but has not been interviewed yet. Mr. Dumian stated that he discussed "knowledge back-up" for key employees and officials this week, particularly in the office of the Town bookkeeper.

### **COMPREHENSIVE PLAN SURVEYS**

Mr. Francisco asked about the response to the Comprehensive Plan surveys and Chairman Hal Cole stated that his committee has received 226 returned surveys. Mr. Dumian asked if the surveys were sent to all residents of the Town and Mr. Cole replied that they were sent to all of the residents, adding that three Post Offices were involved, with the following zip codes: 13748, 13749, and 13903. He added that residents in Corbettsville received their surveys later than other residents.

### **ALL-AROUND EXCAVATING LAWSUIT**

Mr. Finch asked if there is any update regarding the lawsuit filed against the Town by All-

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Around Excavating and Ms. Sacco replied that no decision has been made to date, but added that the Town has incurred “no new expenses.”

**INLAND PAPER TAX CERTIORARI**

Mr. Finch stated that Inland Paper and Cardboard is seeking a reduction on the taxes paid from 2009 through 2013, adding that there may be a settlement that is attainable.

**2006 FLOODED PROPERTIES**

Mr. Bullock stated that there are still buildings that were flooded in 2006, located on privately owned properties, which have never been cleaned up.

There being no further business to come before the Board, Mr. Bullock moved for adjournment, seconded by Mr. Francisco. The meeting adjourned at 8:08 P.M.

Respectfully submitted,

Sherrie L. Jacobs  
Town Clerk