

REGULAR TOWN BOARD MEETING
MAY 28, 2014

The Town Board of the Town of Conklin held a Regular Town Board Meeting at 5:30 P.M. on May 28, 2014. Mr. Finch, Supervisor, presided. The meeting opened with the Pledge of Allegiance.

PRESENT:	Town Board Members	Bullock, Minoia, Dumian, Francisco, Finch
	Town Counsel	Cheryl Sacco
	Town Clerk	Sherrie L. Jacobs
	Highway Superintendent	Brian Coddington
	Assistant to Supervisor	Lisa Houston
	Planning Board	James Hauss
	Zoning Board of Appeals	Hal Cole
	Zoning Board of Appeals	Art Boyle
	Board of Assessment Review	William Brodsky
GUESTS:	Country Courier	Elizabeth Einstein
		Rosanna Potts
		Doug Potts
		Laurie Francisco
		John Colley
		Judy Kelly
		Tom Kelly
		Renee Hauss

MINUTES: MAY 13, 2014 REGULAR TOWN BOARD MEETING

Mr. Francisco stated that the May 13, 2014 Regular Town Board Meeting minutes should be clarified on page 3, line 22 from the top, to add the word “memory” so that the phrase reads “..the memory storage for the security cameras.”

Mr. Bullock moved to approve the May 13, 2014 Regular Town Board Meeting minutes as clarified.

Seconded by Mr. Francisco.

VOTE: Bullock – Yes, Minoia – Abstain, Dumian – Yes, Francisco – Yes, Finch – Yes. Motion carried: 4 – Yes, 1 – Abstain.

TOWN OF CONKLIN COMPREHENSIVE PLAN UPDATE

Comprehensive Plan Committee Chairperson Hal Cole formally presented the proposed updated Town of Conklin Comprehensive Plan to the Town Board, adding that this is his committee’s official recommendation and adding that a draft of the plan had been sent to Broome County. Mr. Cole stated that the Town must send both a printed and a digital copy of the finalized proposed plan to the Broome County Office of Planning and Economic Development, along with a Form 239 review request. Attorney Cheryl Sacco added that a Type I Long-Form SEQRA (State Environmental Quality Review Act) review must be completed and a Public Hearing scheduled and held before the Board can formally adopt the updated Comprehensive Plan. She suggested that the completed plan be put on the Town of Conklin website.

Mr. Finch thanked Mr. Cole and his committee for all of their hard work. The Comprehensive Plan Update Committee consisted of Mr. Cole, Art Boyle, Dell Boyle, Mr. Finch, Planning

REGULAR TOWN BOARD MEETING
MAY 28, 2014

Board Chairman James Hauss, Christopher Ostrowsky, Dan Smith, and Secretary Renee Hauss. Mr. Cole suggested that the Comprehensive Plan be reviewed every five years.

CORRESPONDENCE:

Mr. Finch stated that he received a letter from Code Officer Robert Jones stating that he plans to retire from his position of Code Officer, effective June 11, 2014.

**RESO 2014-83: ACCEPT RESIGNATION/CODE OFFICER/
ROBERT JONES/EFFECTIVE 6-11-2014**

Mr. Minoia moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin accepts the resignation of Robert Jones from the position of Code Officer, effective June 11, 2014.

Seconded by Mr. Dumian.

VOTE: Bullock – Yes, Minoia – Yes, Dumian – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

PUBLIC COMMENTS:

CONKLIN BEAUTIFICATION CORPS

John Colley thanked the Conklin Beautification Corps volunteers and those who have made donations, adding that donations to the beautification project are always welcome. The Corps has been busy planting flowers in the Town parks, at the Town Hall and Community Center, and at the entrance to the Broome Corporate Park. Mr. Dumian commented that the work “looks great.”

OLD BUSINESS:

NEW YORK STATE RISING COMMUNITY GRANT

Mr. Finch stated that the New York State Rising Community Grant Committee will be meeting at the Conklin Town Hall on May 29 at 10:00 A.M. to discuss the affordable housing project in the Broome Corporate Park. He added that the Stillwater Road drainage project has been approved, the proposed evacuation route project is being studied, and the Carlin Creek drainage project is “on hold.”

2011 FLOOD BUYOUT PROGRAM

Mr. Finch stated that Assistant to the Supervisor Lisa Houston and Assessor Clerk Penny Lake are working with Code Officer Robert Jones on the 2011 Flood Buyout Program applications. Ms. Houston stated that 22 applications have been withdrawn, 17 have been sent to SEMO (State Emergency Management Organization) representative Tom Abatti for review, and five have been approved, with offers to be made to the property owners on May 30. Ms. Sacco stated that the Town is making “great progress.”

REGULAR TOWN BOARD MEETING
MAY 28, 2014

CWSRF ENGINEERING PLANNING GRANT

Mr. Finch stated that the CWSRF (Clean Water State Revolving Fund) Engineering Planning Grant will be used to study the possibility of extending municipal sewer services from the southern end of Corporate Park to the area of Conklin Road near the Pride Manor Mobile Home Park. He stated that it will cost approximately \$4.5 million, and would include five pumping stations. In response to a query, Public Works Superintendent Tom Delamarter stated that the flow from Corporate Park, which is property belonging to the BCIDA (Broome County Industrial Development Agency), would go to the Binghamton-Johnson City Joint Sewage Treatment Plant.

NEW BUSINESS:

RESO 2014-84: APPROVE HIRING/LIFEGUARDS/2014 SEASON

Mr. Dumian moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin approves the hiring of the following Lifeguards for the Town Pool for the 2014 season:

<u>NAME</u>	<u>HOURLY PAY RATE</u>
Mullins, Kelsey	\$10.25 (Manager)
Robinson, Troy M.	9.00 (Assistant Manager)
Blackman, Madelyn	8.00
Bieber, Rebekka	8.00
Eldred, Melanie	8.00
Gregory, Lindsay	8.00
Lehtonen, Ryan	8.00
Miller, Tyler	8.00
Morgan, Gregory P.	8.00
Olsen, Hope	8.00
Ryan, Francis	8.00
Ryan, Richard	8.00
Steinbrecher, Lindsey	8.00
Stroman, Kashawn	8.00
Yezzi, Sarah	8.00
Zurn, Tori	8.00

Seconded by Mr. Minoia.

VOTE: Bullock – Yes, Minoia – Yes, Dumian – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

Mr. Delamarter stated that the Town Pool will open on June 14, 2014.

**RESO 2014-85: APPROVE ADVERTISING/PUBLIC HEARING/TOWN
COMPREHENSIVE PLAN/JUNE 24, 2014 AT 5:35 P.M.**

Mr. Minoia moved for the following resolution:

REGULAR TOWN BOARD MEETING
MAY 28, 2014

Be It Resolved: that the Town Board of the Town of Conklin approves advertising for a Public Hearing to be held at 5:35 P.M. on June 24, 2014, to receive public input regarding the proposed updated Town of Conklin Comprehensive Plan.

Seconded by Mr. Francisco.

VOTE: Bullock – Yes, Minoia – Yes, Dumian – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

RESO 2014-86: OFFICIALLY REFER COMPREHENSIVE PLAN TO BROOME COUNTY PLANNING DEPARTMENT/FORM 239 REVIEW

Mr. Bullock moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin officially refers the proposed updated Town of Conklin Comprehensive Plan to the Broome County Office of Planning and Economic Development for its Form 239 review.

Seconded by Mr. Francisco.

VOTE: Bullock – Yes, Minoia – Yes, Dumian – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

CONCERTS IN THE PARK KICK-OFF/ “THE SHAMBLES”

Mr. Finch reminded those present that the Concerts in the Park series kicks off on June 25 at 6:30 with “The Shambles.”

RESO 2014-87: RATIFY PAYMENT/U.S. POSTAL SERVICE/2ND QUARTER WATER & SEWER BILLING POSTAGE

Mr. Dumian moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin ratifies payment of check #7397, account code SW8310.4, in the amount of \$312.80 to the U.S. Postal Service for the 2nd Quarter Water and Sewer billing postage.

Seconded by Mr. Francisco.

VOTE: Bullock – Yes, Minoia – Yes, Dumian – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

RESO 2014-88: RATIFY PAYMENT/TOM DELAMARTER/REIMBURSEMENT/NYS RISING COMMUNITY MEETING LUNCHEON

Mr. Francisco moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin ratifies payment of check #7404, account code A1220.4, in the amount of \$68.78 to Tom Delamarter for reimbursement of the New York State Rising Community Grant meeting luncheon.

Seconded by Mr. Dumian.

VOTE: Bullock – Yes, Minoia – Yes, Dumian – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

REGULAR TOWN BOARD MEETING
MAY 28, 2014

RESO 2014-89: AUTHORIZE PAYMENT/BILL LIST/\$48,683.20

Mr. Minoia moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes payment of the following Bill List in the total amount of \$48,683.20:

General	\$41,329.27
Highway	3,613.49
Light Districts	1,693.88
Sewer District	713.84
Water District	<u>1,332.72</u>
Total	\$48,683.20

Seconded by Mr. Dumian.

VOTE: Bullock – Yes, Minoia – Yes, Dumian – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

COMMUNITY DAY & VETERANS REMEMBRANCE CEREMONY

Mr. Finch reminded those present that Community Day and the Veterans Remembrance Ceremony will be held at the Floyd Maines Community Center on May 31, with the Community Day celebration running from 11 A.M. until 3 P.M. and the Veterans Remembrance Ceremony at noon. Mr. Francisco reported that he has not heard back from the Veterans Memorial Committee regarding the electricity for the lighting.

LEGAL UPDATES/ PARKING ON MORRIS BOULEVARD & HOME RULE REQUEST FOR CODE OFFICER RESIDENCY

Ms. Sacco stated that the Town did not enact legislation restricting parking on Morris Boulevard in the block near Nirchi's Pizza, and so would need a new local law drafted if it chooses to pursue this goal. She stated that she hand delivered the Home Rule Request to New York State Senator Thomas Libous' office. This request is to allow the Town to hire an individual to the position of Code Officer who is not a resident of the Town of Conklin.

MOTOR HOME ON CAROL COURT

Ms. Sacco stated that there are no provisions in the Town Code that would force the owner of the motor home on Carol Court, which has been the subject of complaints from the neighbors of the owner of the motor home, to move the vehicle, which is registered as a recreational vehicle. She stated that if it were a safety hazard, such as in the line of sight exiting a driveway, there might be a reason to force its removal, but added that this is not the case. Ms. Sacco stated that not only does the Town Code not restrict parking of recreational vehicles at one's residence, it specifically allows the parking of boats, recreational vehicles, and travel trailers. She added that the DMV (New York State Department of Motor Vehicles) recognizes this as a recreational vehicle.

REGULAR TOWN BOARD MEETING

MAY 28, 2014

IMPROVEMENTS TO TOWN HALL

Mr. Bullock stated that he is meeting with Mr. Francisco and Town Justice J. Marshall Ayres on May 29 to discuss the security cameras to be installed at the Town Hall.

Mr. Bullock discussed the need to repair and paint the exterior of the Castle (the original portion of the Town Hall), including the masonry work needed on the front steps of the porch. Mr. Francisco stated that there is an issue with the lead based paint currently on the Castle exterior. Mr. Bullock stated that he will get quotes on pressure washing and painting the building.

Mr. Francisco stated that there are new lights upstairs in the Castle, which should be installed in the old Board room to improve lighting and save money. Mr. Finch stated that the Town should get a quote on installation of the light fixtures and inspection/repair of occupancy sensors for lights in the offices of the new portion of the Town Hall.

SCALES AT ROBERTS STONE

Mr. Bullock stated that products at Roberts Stone Quarry are sold by the yard, rather than by the ton, as is more customary, noting that there can be discrepancies between what constitutes a “yard,” depending upon who is doing the measuring. He stated that Roberts Stone Quarry, from whom the Town purchases stone products, should install scales so that the measurement is consistent. Mr. Finch stated that the owners are in the process of installing scales.

JERRY MINOIA

Mr. Minoia stated that he is “glad to be back” after a lengthy illness. The Board welcomed him back.

PARKING RESTRICTIONS ON MORRIS BOULEVARD

Ms. Sacco asked for clarification as she drafts the Local Law regarding parking restrictions on Morris Boulevard. Mr. Finch stated that the local law should state that there will be No Parking on the south side of Morris Boulevard from Conklin Road to Leslie Avenue.

NEW HIRES

Mr. Finch asked the Board what they would like to do in regard to hiring new employees to work in the Code Office and in the Supervisor’s Office.

RESO 2014-90: EXECUTIVE SESSION/LEGAL ADVICE

Mr. Bullock moved to close the Regular Town Board Meeting and move into Executive Session at 6:13 P.M. to discuss legal advice from the Town Attorney.

Seconded by Mr. Francisco.

VOTE: Bullock – Yes, Minoia – Yes, Dumian – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

An Executive Session of the Town Board of the Town of Conklin was held at the Conklin Town Hall at 6:13 P.M. with Supervisor James Finch presiding. Present were: Supervisor Finch, Mr.

REGULAR TOWN BOARD MEETING
MAY 28, 2014

Bullock, Mr. Minoia, Mr. Dumian, Mr. Francisco, and Attorney Cheryl Sacco. Attorney Sacco assumed duties of secretary of the meeting.

A discussion was held pursuant to Public Officers Law section 100 of the State of New York regarding legal advice from the Town Attorney.

RESO 2014-91: RE-OPEN REGULAR TOWN BOARD MEETING

After this discussion, Mr. Francisco moved to close Executive Session and re-open the Regular Town Board Meeting at 6:47 P.M.

Seconded by Mr. Dumian.

VOTE: Bullock – Yes, Minoia – Yes, Dumian – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

There being no further business to come before the Board, Mr. Dumian moved for adjournment, seconded by Mr. Francisco. The meeting adjourned at 6:47 P.M.

Respectfully submitted,

Sherrie L. Jacobs
Town Clerk