

REGULAR TOWN BOARD MEETING
DECEMBER 10, 2013

The Town Board of the Town of Conklin held a Regular Town Board Meeting at 7:00 P.M. on December 10, 2013, at the Conklin Town Hall. Mr. Finch, Supervisor, presided. The meeting opened with the Pledge of Allegiance.

Councilman-Elect William Dumian, Jr., was given the Oath of Office just prior to the Board meeting.

PRESENT:	Town Board Members	Bullock, Minoia, Dumian, Francisco, Finch
	Town Counsel	Nate VanWhy
	Town Clerk	Sherrie L. Jacobs
	Assistant to Supervisor	Lisa Houston
	Public Works Superintendent	Tom Delamarter
	Code Officer	Robert Jones
	Highway Superintendent-Elect	Brian Coddington
	Highway Foreman	Stan Albrechta
	Highway Laborer	Mike Platt
	Zoning Board of Appeals	Hal Cole

GUESTS:	Country Courier	Elizabeth Einstein
	Conklin Kiwanis Club	Don Einstein
		Laurie Francisco
		Bill Dumian, Sr.
		Mike Gabello
		John Colley
		Peter J. Motsavage
		Tiffny Dumian

RESO 2013-165: APPROVE APPOINTMENT/WILLIAM C. DUMIAN, JR./COUNCILPERSON/EFFECTIVE 12-10-2013/PAY PRO-RATED FROM BASE PAY OF \$9,307.50

Mr. Bullock moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin approves the appointment of William C. Dumian, Jr., to the position of Councilman (newly elected in the November 2013 General Election), effective date of December 10, 2013, to be paid a pro-rated amount from the base pay of \$9,307.50. Payment will be for 22 days in the amount of \$561.24, to be paid in two separate payment of \$280.62 each, account code A1010.1.

Seconded by Mr. Minoia.

VOTE: Bullock – Yes, Minoia – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

MINUTES: NOVEMBER 12, 2013 REGULAR TOWN BOARD MEETING

Mr. Minoia moved to approve the November 12, 2013 Regular Town Board Meeting minutes as presented.

Seconded by Mr. Bullock.

REGULAR TOWN BOARD MEETING
DECEMBER 10, 2013

VOTE: Bullock – Yes, Minoia – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

MINUTES: NOVEMBER 26, 2013 REGULAR TOWN BOARD MEETING

Mr. Finch stated that the November 26, 2013 Regular Town Board Meeting minutes needed a clarification on page 1 in the paragraph under “Correspondence” where it states that CP Rail is hooked into the Town’s sewer system. He stated that this is an assumption, rather than known fact. He stated that the minutes should be corrected on page 2, line 3 from the bottom to read “\$48,000,” rather than “\$48,000,000.” Mr. Francisco stated that the minutes should be corrected on page 7 in the sentence about the Verizon trailer to read, “Mr. Francisco stated that he noticed that Verizon is finished drilling under the railroad tracks and should be moving its trailer soon.” Mr. Francisco clarified that he did not contact Verizon.

Mr. Francisco moved that the November 26, 2013 Regular Town Board Meeting minutes be approved as corrected.

Seconded by Mr. Minoia.

VOTE: Bullock – Yes, Minoia – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

CORRESPONDENCE:

Mr. Finch acknowledged receipt of correspondence from the legal offices of Pope and Schrader, LLP, regarding negotiations of the contract between the Town and the Binghamton-Johnson City Joint Sewage Treatment Board.

ASSESSMENTS OF FLOOD-DAMAGED PROPERTIES

In response to questions raised by Mr. Minoia at the November 26 Town Board meeting regarding the \$101 assessments on properties damaged in the 2011 Flood, Mr. Finch presented a letter of explanation written by Town Assessor John McDonald, adding that Mr. McDonald and Mr. Minoia had met in August 2013 to discuss Mr. Minoia’s concerns. Mr. Finch asked that the entire body of Mr. McDonald’s letter be included in the minutes of this meeting. The letter, dated November 27, 2013, and addressed to Supervisor Finch and copied to Mr. Minoia, reads as follows:

“Dear Jim:

“As per your request of this morning, this letter is to generally detail the tax assessments for flood buy-out properties. Board member Jerry Minoia met with me approximately 6 to 8 weeks ago in my office at the Town, and I explained this to him at that time.

“By New York State law, the owner of a property at the time tax bills are issued is responsible to pay the taxes in full. As a result, if the Town of Conklin took title to any flood buy-out properties prior to July 1, 2014, the Town would be responsible to pay all property taxes to the Susquehanna Valley School District, Broome County, and the Town itself on those properties after the date of acquisition.

“The tax roll, (again by New York State law), must be completed by the assessor and submitted so that it can be presented on May 1 each year. It cannot by law be changed during the fiscal tax

REGULAR TOWN BOARD MEETING
DECEMBER 10, 2013

year. As of May 1, 2013, we had approximately 70+/- properties on the flood buy-out list. Even in their damaged condition, 70+/- properties could have cost the Town well in excess of \$100,000 in property tax expenditures, thus dramatically increasing the Town's budget or creating a huge budget shortfall.

“ To prevent this ridiculously high expense from being incurred by the Town, we reduced the assessments on the flood buy-out list properties to \$101 (\$100 for the land and \$1 for the building). We sent a notice to each of the affected properties telling them that this was solely because the properties were projected to be purchased by the Town, demolished, and the land required to remain ‘forever green’ by deed restriction as part of the buy-out program. We also stated in that notice that should they drop out of the buy-out program, their assessment would be increased for the next tax year. I might add that I discussed this with you as the Town Supervisor at the time, and that this is the same policy we used after the 2006, (saving the Town substantial budget dollars at that time).

“I have been informed, (correctly or otherwise), that Board Member Minoia stated something to the effect that the property located at 772 Conklin Road has been at an assessment of \$101 since the 2006 flood. That is incorrect. Though it was reduced somewhat by the Grievance Board after the 2006 flood, it was then increased again to an assessment of \$150,000 in 2007 and remained at that number until 2012 when it was again reduced by the Grievance Board for flood damage, (to \$76,000). Then it was reduced to \$101 in 2013 when it became part of the buy-out list, (for reasons stated above). If not on the buy-out list when next year's tax roll is issued, it will be increased again.

“If you should have any questions at all I would be happy to discuss this situation with you further. I can only conclude by saying that had we not implemented this type of policy, the Town of Conklin could have incurred substantial and unnecessary costs.

“Respectfully submitted,

“John H. McDonald

“Tax Assessor

“JHM/jm

“Cc: Board Member Minoia”

Mr. Minoia responded that “a property that is used or lived in doesn't deserve a \$101 assessment.” His complete remarks are as follows:

“I believe that any property that is being used or lived in does not deserve a \$101 assessment. Town, County, and School budgets do not decrease after a disaster, therefore it puts extra tax burdens on the rest of the taxpayers.

“I feel as though those tax bills could be taken care of at the closing of each buy-out closing. Otherwise, these owners, if they do not agree to the buy-out price, have been on a free ride at the cost of all other taxpayers in the Town, and this could go into a second year.”

Mr. Finch stated that he will ask Mr. McDonald to be present at the January 14, 2014 meeting to answer any questions regarding this situation. `

REGULAR TOWN BOARD MEETING
DECEMBER 10, 2013

MORE CORRESPONDENCE

Mr. Finch acknowledged receipt of correspondence from the New York State DOT (Department of Transportation) stating that vehicles will not be allowed to pass each other, when travelling the same direction, on Conklin Road in the area near the Carlin Road intersection.

Mr. Finch stated that he received correspondence from the Town's attorney regarding the lawsuit by All-Around Excavating vs. the Town of Conklin, stating that the case will not go to trial but will be decided by the Judge. He added that, in a similar case, the City of Binghamton recently dismissed a bid by Gorick Construction because the bid bond was incorrect.

PUBLIC COMMENTS:

DONATION/CONKLIN KIWANIS CLUB/ICE SKATING RINK

Don Einstein from the Conklin Kiwanis Club presented a check in the amount of \$500 from the Club to the Town Board as a donation toward the ice skating rink to be constructed in Schnurbusch Park.

CONGRATULATIONS

Tiffany Dumian congratulated her husband, William Dumian, Jr., on his appointment to the Town Board.

**RESO 2013-166: ACCEPT DONATION/CONKLIN KIWANIS CLUB/\$500/ICE
SKATING RINK/SCHNURBUSCH PARK**

Mr. Bullock moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin accepts a donation in the amount of \$500 from the Conklin Kiwanis Club to be used toward the purchase/construction of an ice skating rink to be constructed in Schnurbusch Park.

Seconded by Mr. Francisco.

VOTE: Bullock – Yes, Minoia – Yes, Dumian – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

REPORT: SUPERVISOR

Refer to written report.

REPORT: TOWN CLERK

Refer to written report.

REPORT: CODE OFFICER

In addition to his written report, Code Officer Robert Jones reported that he issued three building permits. He stated that the forms have been submitted to his office for the 2011 Flood Buyout Program. Mr. Jones reported that he has been conducting safety inspections and working with Ardaugh and FedEx with plans for their line expansions and additions. In response to a question

REGULAR TOWN BOARD MEETING
DECEMBER 10, 2013

as to whether the Public Hearing for the proposed FedEx expansion would be held on January 14, 2014, Mr. Jones replied that it will depend upon whether or not Engineers Keystone Associates and Construction Manager TJ Madison get the required information gathered and submitted to his office in a timely manner.

Mr. Minoia asked if the Town has requested an extension on the Buyout Program and Mr. Jones replied that he has discussed this with SEMO (State Emergency Management Office) representative Tom Abatti, who informed him that it is too early to apply for an extension. Mr. Minoia asked if the Town's required quarterly reports to SEMO are up-to-date and Mr. Jones replied that the reports are current, adding that SEMO has added new criteria.

Mr. Minoia stated that the ICC (International Code Council) has stated that if a property owner has flood insurance, those monies can be used toward the 25% of the cost of demolition not covered under FEMA (Federal Emergency Management Agency). Mr. Jones stated that HUD (Housing and Urban Development) will pay the 25% not covered by FEMA, adding "many people do not have flood insurance." Mr. Finch stated that he learned in a recent meeting with New York Rising that FEMA is deeply in debt and will not be offering any more Buyout Programs in the future.

Mr. Jones stated that he has also been working on Code issues. Mr. Bullock asked him about cars on a property located at 600 Powers Road.

Mr. Bullock asked about a residence on Cherry Drive, asking who will clean up the debris. Mr. Jones replied that the property was initially in the Buyout Program but some problems ensued. He stated that the property owner is responsible for the clean-up, adding that the Town has been working on this problem since 2007. Mr. Finch instructed Mr. Jones to determine what steps the Town can take next to resolve this issue. Mr. Dumian asked if the property owner on Cherry Drive is aware of the issues and Mr. Jones confirmed that he is aware, adding that he had to issue a Stop Work Order on a new house being constructed on the site because the property owner was not following the approved plans for the house.

Mr. Finch reported that more debris and tires have appeared on the river bank on Shipman Road. He stated that tires have been dumped on the property on Conklin Road belonging to Larry Soucie, suggesting that a trail camera be installed to catch the perpetrator(s). Mr. Jones will install "No Dumping" signs on December 11, and will contact Mr. Soucie's brother regarding the problem, since Mr. Soucie is currently unavailable.

Mr. Francisco asked what consequences occur if a property owner removes materials or otherwise alters his or her property after the Buyout offer has been made. Mr. Jones stated that he will inspect each property before the closing and, if it is altered afterwards, the offer will be re-evaluated to deduct the value of the materials that were removed.

Mr. Francisco asked if it is correct that Ardaugh is not planning to add to its building, only to expand production lines within the existing structure, and Mr. Jones stated that this is correct.

REPORT: WATER & SEWER DEPARTMENT

In addition to his written report, Public Works Superintendent Tom Delamarter reported that the parks and the pool are closed and winterized, with the phone at the pool shut off and the lights at the lighted field shut off. He reported that the Sheriff's Department assisted with cleaning Shawsville Cemetery. Mr. Delamarter reported that he is awaiting permission from the Joint

REGULAR TOWN BOARD MEETING
DECEMBER 10, 2013

Sewage Board to release the leachate from the Town Landfill. He reported that the water meters have been read and quarterly billing issued, and the hydrants have been flushed and winterized. Mr. Delamarter reported that the block heater at Well 6 has been replaced, and maintenance performed on the sewer system. He stated that a pump at Sewer Station 2 was rebuilt for a cost of approximately \$7,000, adding that the pump's value is \$27,000. Mr. Delamarter reported that a water main break occurred on Tandler Avenue and the Highway Department assisted with digging up and replacing the pipe.

REPORT: HIGHWAY DEPARTMENT

In addition to the written report, Highway Superintendent-Elect Brian Coddington reported that the leaf pick-up was completed on December 3. He stated that 37 loads of brush were taken to Boland's Excavating to be ground up. Mr. Coddington reported that the department has been replacing signs, sanding and salting roads as needed, and performing maintenance, inspections, and repairs on the equipment. He stated that the department measured the elevations for the ice skating rink to be constructed in the Little League Field at Schnurbusch Park.

OLD BUSINESS:

GRANTS

Mr. Finch reported that his office and the Code Officer continue to work on various grant applications for the Town.

NEW BUSINESS:

TOWN INSURANCE

Mr. Finch stated that he and Mr. Bullock met with a representative from Haylor, Freyer, and Coon Insurance carrier. He stated that the premium offered by this company is less than that offered by The Partners, the Town's current insurance carrier, but noted that the Town is still awaiting a quote on flood insurance. The Town's current policy expires December 31, 2013. Mr. Finch stated that if the Town purchases insurance from Haylor, Freyer, and Coon, the payment will not be due until February 1, 2014. Assistant to the Supervisor Lisa Houston commented that The Partners also does not have a cost for flood insurance for 2014, adding that the National Flood Insurance will be raising its rates approximately 20%. Public Works Superintendent Tom Delamarter commented that coverage provided by The Partners was missing on some of the Town's assets and still being charged on some assets which the Town no longer owns. Ms. Houston stated that the insurance policy should be checked to match the insurance to each building owned by the Town.

RESO 2013-167: AUTHORIZE SUPERVISOR/ENTER AGREEMENT/HAYLOR,
FREYER & COON INSURANCE CARRIERS/
PENDING REVIEW BY J. FINCH & G. BULLOCK

Mr. Minoia moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes the Supervisor to enter an agreement with Haylor, Freyer, and Coon insurance carriers, pending review of the proposed policy by James Finch and Gary Bullock.

REGULAR TOWN BOARD MEETING
DECEMBER 10, 2013

Seconded by Mr. Francisco.

VOTE: Bullock – Yes, Minoia – Yes, Dumian – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

RESO 2013-168: RATIFY AUTHORIZATION/SUPERVISOR/ENTER
AGREEMENT/BROOME COUNTY/MEALS ON WHEELS/
USAGE OF COMMUNITY CENTER/2014

Mr. Francisco moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin ratifies authorization of the Supervisor to enter an Agreement with Broome County to allow Meals on Wheels to use the Floyd Maines Community Center for the year 2014.

Seconded by Mr. Minoia.

VOTE: Bullock – Yes, Minoia – Yes, Dumian – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

RESO 2013-169: AUTHORIZE SUPERVISOR/MAINTAIN CHECKING & SAVINGS
ACCOUNT/NBT BANK/GENERAL ACCOUNT, PAYROLL, TRUST & AGENCY
ACCOUNT, & WATER & SEWER ACCOUNT/2014

Mr. Bullock moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes the Supervisor to maintain checking and savings accounts at NBT Bank for the General Account, Payroll/Trust and Agency Account, and the Water and Sewer Account for the year 2014.

Seconded by Mr. Francisco.

VOTE: Bullock – Yes, Minoia – Yes, Dumian – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

RESO 2013-170: AUTHORIZE/SECRETARY TO THE SUPERVISOR/
L. HOUSTON/TRANSFER FROM VARIOUS TOWN CHECKING ACCOUNTS TO
PAYROLL & TRUST & AGENCY ACCOUNT/
COVER 2014 BI-WEEKLY AMOUNTS ONLY

Mr. Minoia moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes Secretary to the Supervisor Lisa Houston to transfer monies from various Town of Conklin checking accounts to the Payroll/Trust and Agency Account to cover 2014 bi-weekly amounts only.

Seconded by Mr. Dumian.

VOTE: Bullock – Yes, Minoia – Yes, Dumian – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

RESO 2013-171: DESIGNATE COUNTRY COURIER/OFFICIAL NEWSPAPER/TOWN
OF CONKLIN/PRESS & SUN BULLETIN/ADDITIONAL NEWSPAPER WHEN
NECESSARY/2014

REGULAR TOWN BOARD MEETING
DECEMBER 10, 2013

Mr. Bullock moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin designates the **Country Courier** as the Official Newspaper of the Town of Conklin and the **Press & Sun Bulletin** as an additional newspaper, when determined necessary by the Town Board, for the year 2014.

Seconded by Mr. Dumian.

VOTE: Bullock – Yes, Minoia – Yes, Dumian – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

RESO 2013-172: AUTHORIZE HIGHWAY SUPERINTENDENT/USE HIGHWAY EQUIPMENT/2014/WATER DISTRICTS, SEWER DISTRICTS, FIRE PROTECTION DISTRICT, SOIL CONSERVATION DISTRICT, & TOWN PARKS/RENTAL FEES SET BY BROOME COUNTY

Mr. Minoia moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes the Highway Superintendent to use Highway Equipment in 2014 in the Water Districts, Sewer Districts, Fire Protection District, Soil Conservation District, and the Town Parks, with rental fees set by Broome County.

Seconded by Mr. Francisco.

VOTE: Bullock – Yes, Minoia – Yes, Dumian – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

RESO 2013-173: AUTHORIZE TOWN BOARD MEETINGS/CONTINUE BEING HELD 2ND TUESDAY OF MONTH AT 7 P.M. & 4TH TUESDAY OF MONTH AT 5:30 P.M. AT TOWN HALL/2014

Mr. Francisco moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes the Town Board meetings to continue being held on the 2nd Tuesday of the month at 7:00 P.M. and on the 4th Tuesday of the month at 5:30 P.M. in the Town Hall for the year 2014.

Seconded by Mr. Dumian.

VOTE: Bullock – Yes, Minoia – Yes, Dumian – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

RESO 2013-174: AUTHORIZE SHUT-OFF DATE FOR RECEIVING VOUCHERS/15TH & 30TH OF MONTH PRIOR TO FIRST & SECOND MEETING OF FOLLOWING MONTH/2014/EXCEPT LAST MONTH OF TOWN'S FISCAL YEAR

Mr. Minoia moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes a shut-off date for receiving vouchers as of the 15th and 30th of the month prior to the first and second meeting of the following month in 2014, with the exception of the last month of the Town of Conklin's fiscal year.

REGULAR TOWN BOARD MEETING
DECEMBER 10, 2013

Seconded by Mr. Francisco.

VOTE: Bullock – Yes, Minoia – Yes, Dumian – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

RESO 2013-175: SET BI-WEEKLY PAY PERIODS/TO RUN CONCURRENTLY FROM SATURDAY THROUGH FRIDAY

Mr. Dumian moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin sets bi-weekly pay periods to run concurrently from Saturday through Friday in 2014, with checks and direct deposit to be distributed the following Thursday after the end of the pay cycle.

Seconded by Mr. Bullock.

VOTE: Bullock – Yes, Minoia – Yes, Dumian – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

RESO 2013-176: APPROVE PAYMENTS/PRIOR INSPECTED 2014 PARK PERMIT DEPOSIT REFUNDS/PAVILION CLEAN-UP INSPECTIONS PERFORMED BY T. DELAMARTER

Mr. Francisco moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin approves payments of prior-inspected Park Permit deposit refunds in 2014, account code A688, with Park Pavilion rental clean-up inspections to be performed by Thomas Delamarter.

Seconded by Mr. Minoia.

VOTE: Bullock – Yes, Minoia – Yes, Dumian – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

RESO 2013-177: APPROVE PAYMENTS/BANDS/2014 CONCERTS IN THE PARK SERIES/BANDS DESIGNATED BY TOM DELAMARTER

Mr. Minoia moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin approves payments to bands for the 2014 Concerts in the Park series, with bands designated by Tom Delamarter.

Seconded by Mr. Francisco.

VOTE: Bullock – Yes, Minoia – Yes, Dumian – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

RESO 2013-178: AUTHORIZE OFFICERS & EMPLOYEES/RECEIVE REIMBURSEMENT OF MILEAGE/USE OF PERSONAL VEHICLES FOR PERFORMANCE OF DUTIES ON OFFICIAL BUSINESS ONLY

Mr. Francisco moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes the officers and employees herein named to receive reimbursement of mileage for use of personal vehicles, at the

REGULAR TOWN BOARD MEETING
DECEMBER 10, 2013

current IRS Standard Mileage Rate per mile, for performance of their duties on official business only: Supervisor, Town Clerk, Highway Superintendent, Zoning Board members, Planning Board members, Town Historian, Town Justice, Secretary to the Supervisor, Town Assessor, Youth Commissioner, Commissioner of Public Works, Town Board members, and Justice Clerks.

Seconded by Mr. Dumian.

VOTE: Bullock – Yes, Minoia – Yes, Dumian – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

**RESO 2013-179: AUTHORIZE PAYMENT OF CLAIMS/
BILL LIST DATED 12-10-2013/\$41,475.45**

Mr. Bullock moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes payment of the following claims on Bill List dated December 10, 2013, in the total amount of \$41,475.45:

General	\$21,341.49
Highway	11,082.40
Sewer Districts	193.43
Water Districts	779.63
Non-Budget	<u>8,078.50</u>
Total	\$41,475.45

Seconded by Mr. Francisco.

VOTE: Bullock – Yes, Minoia – Yes, Dumian – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

WAXING FLOOR/COMMUNITY CENTER

Mr. Bullock reported that he is obtaining price estimates for waxing the floor at the Community Center.

CHANGE TO POLICY MANUAL/PAID LEAVE TIME FOR CANCER SCREENINGS

Mr. Bullock informed the Board that Broome County has adopted a policy that grants paid leave time, at a maximum of four hours per screening, annually for colon, breast, and/or prostate cancer screening. He stated that in 2007, New York State enacted legislation requiring employers to provide employees with paid leave time for breast and prostate cancer screening, and now Broome County is adding colon cancer screening to the previously approved screenings. Written verification of the screening is required.

**RESO 2013-180: CHANGE TOWN EMPLOYEE POLICY MANUAL/PAID LEAVE
TIME FOR CANCER SCREENINGS**

Mr. Bullock moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin changes the Town Employee Policy Manual to grant employees up to a maximum of four (4) hours of paid leave time, per screening, annually for colon, breast and/or prostate cancer screening. Employees

REGULAR TOWN BOARD MEETING
DECEMBER 10, 2013

taking advantage of this leave time must inform their supervisor and/or department head in advance of the appointment and shall provide a written statement signed by the employee's healthcare provider indicating that the employee has completed the screening. This leave time should not be charged to any other accrued leave time balances.

Seconded by Mr. Francisco.

VOTE: Bullock – Yes, Minoia – Yes, Dumian – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

COMPREHENSIVE PLAN UPDATE

Mr. Dumian stated that he attended the last meeting of the Comprehensive Plan Committee and noted that growth of the Town is a major concern. He asked if there are specific plans and a target date for the proposed expansion of the Town's water and sewer systems. Mr. Finch replied that the Town had received a grant for \$37,000 for an engineering study. He stated that the Town is applying for a \$3,000,000 grant through Rising New York, adding that the Chief Planner toured the Town of Conklin earlier today and discussed the Town's goals of expanding its water and sewer systems, creating an evacuation route for the center of Town, and creating a drainage district. The expansion of the water and sewer districts would be to the mobile home parks and up Route 29.

Comprehensive Plan Committee Chairman Hal Cole stated that his committee is working on a vision for the Town of Conklin, noting that it has lost growth by 8%. He stated that expansion of the water and sewer systems would enable housing developments to be constructed, as well as "senior type housing" (smaller homes). Mr. Finch noted that the Town has applied for other grants as well. He stated that the next meeting will be held in January 2014, with applications due by January 31, 2014, and Governor Cuomo to decide which municipalities receive the grants by March 1, 2014. Mr. Finch stated that the evacuation route is the top priority for New York Rising. Mr. Bullock expressed concern that people who live out of the flood zones are unwilling to sell their land, hoping for development of natural gas drilling. Mr. Cole replied that the Town needs to be visionary, and plan for expansion so that it is ready when expansion becomes possible. Mr. Delamarter commented that the water and sewer system expansions are needed in order for the Town to be eligible to apply for future grants.

Mr. Francisco expressed concern about the Joint Sewage Board. Mr. Finch stated that the Joint Board must accept waste from the Town of Conklin, including future amounts. He added that the Joint Board wants a 30-year extension of the contract, but the Town of Conklin has the right to negotiate. Mr. Finch stated that the DEC (New York State Department of Environmental Conservation) has cited the Joint Board for pollutants in its discharge. Mr. Francisco stated that the rates vary widely among outside users. Mr. Finch stated that the other outside users have no negotiating powers because their contracts are subject to automatic renewals.

GENERATORS

Mr. Francisco asked about the grant for the installation of the Town generators and Mr. Finch replied that he received more paperwork for the grant application. Mr. Francisco stated that he meet with the Highway Department and added that there are electrical issues at the Highway Garage that need to be addressed when the Town has funding for that project.

REGULAR TOWN BOARD MEETING
DECEMBER 10, 2013

STREET LIGHTS

Mr. Francisco stated that many of the non-functioning street lights have been repaired, noting that three were missed. He stated that the emergency light for the Community Center will be delivered soon.

TOWN COMMUNITY CHRISTMAS PARTY

Town Clerk Sherrie Jacobs invited those present to the Town Community Christmas Party, sponsored by the Town of Conklin and the Conklin Business Association, to be held December 14, 2013, from 1 to 4 P.M. at the Maines Community Center. Mr. Finch added that the Town Employee Christmas Party will be held December 18 from 1 to 3 P.M.

There being no further business to come before the Board, Mr. Bullock moved for adjournment, seconded by Mr. Francisco. The meeting adjourned at 8:07 P.M.

Respectfully submitted,

Sherrie L. Jacobs
Town Clerk