

**REGULAR TOWN BOARD MEETING**

**APRIL 9, 2019**

The Town Board of the Town of Conklin held a Regular Town Board Meeting at 6:30 P.M. on April 9, 2019, at the Conklin Town Hall. Mr. Dumian, Supervisor, presided. The meeting opened with the Pledge of Allegiance.

**PRESENT:** Town Board Members Boyle, Farley, Platt, Francisco, Dumian

Town Counsel	Cheryl Sacco
Town Clerk	Sherrie L. Jacobs
Highway Superintendent	Brian Coddington
Secretary to the Supervisor	Lisa Houston
Code Officer/Dog Control Officer	Nick Vascello
Crew Leader	Tom DeLamarter

**GUESTS:** **Country Courier** Elizabeth Einstein  
Conklin Fair Committee George Frailey  
Conklin Fair Committee Frank Mower  
Conklin Fair Committee Darcy Mower  
Macaroni Kid Kat Troy  
Laurie Francisco  
John Colley  
Kim Mitchell  
Brian Mitchell  
LeRoy Jenkins

**MINUTES: MARCH 26, 2019 REGULAR TOWN BOARD MEETING & WORK SESSION**

Mr. Francisco moved to approve the March 26, 2019 Regular Town Board Meeting and Work Session minutes as presented.

Seconded by Mr. Farley.

VOTE: Boyle – Yes, Farley – Yes, Platt – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

**CORRESPONDENCE:**

Mr. Dumian stated that he received correspondence from Governor Cuomo’s office stating that, in response to the number of resolutions received from municipalities requesting restoration of the AIM (Aid and Incentives for Municipalities) funding, the AIM funds will be restored to the budget, with no stipulations.

Mr. Dumian stated that he has also received correspondence regarding the sound system in the Board room, which works ineffectively at best. He stated that the Board “must do something” because people in attendance at meetings cannot hear what the Board is saying. Mr. Dumian stated that Bob Dengler is going to be looking at the sound systems in the two concession stands at Schnurbusch Park and he will have Mr. Dengler take a look at the sound system in the Board room as well, adding that the Board may need to go to microphones on stands, as the wireless system currently in place does not seem to work well in that room.

**PUBLIC COMMENTS:**

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**GARBAGE DUMPED ON SHIPMAN ROAD**

Kim Mitchell of Shipman Road started her remarks by stating that the Town Highway Department does a “wonderful job” keeping her road plowed. She went on to state that a neighbor has a construction company and frequently brings debris from the job sites home for disposal. Ms. Mitchell stated that this neighbor was asked to clean up his property, which he did, but now puts the debris on the FEMA property across the street from Ms. Mitchell’s house. She stated that he is using the property as a private dump. Code Officer Nick Vascello will look into the situation.

**REPORT: SUPERVISOR’S OFFICE**

The Supervisor’s Report is filed in the office of the Town Clerk.

**REPORT: HIGHWAY DEPARTMENT**

Highway Superintendent Brian Coddington stated that he would like to purchase outright the loader the Town is planning to buy, thus avoiding the interest of a bond. He stated that the Town will receive a good bid price, and will trade in the current loader towards the new one. Mr. Dumian stated that the gap between the trade-in value of the current loader and the cost of the new one is approximately \$49,000. Mr. Coddington stated that the new loader is a John Deere 544L with a clamshell.

**RESO 2019-46: AUTHORIZE PAYMENT/OUTSTANDING DEBT/TOWN LOADER**

Mr. Dumian moved for the following resolution:

Be It Resolved: the Town Board of the Town of Conklin authorizes payment of the outstanding debt on the Town’s loader in the amount of the outstanding amount due to NBT Bank, account codes DA9720.6 and DA9720.7.

Seconded by Mr. Francisco.

VOTE: Boyle – Yes, Farley – Yes, Platt – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

**RESO 2019-47: AUTHORIZE TRADE-IN OF CURRENT LOADER & PURCHASE OF 2019 JOHN DEERE 544L LOADER**

Mr. Farley moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes the trading in of the Town’s current loader and the purchase of a 2019 John Deere 544L Loader in an amount not to exceed \$19,891 as a cooperative contract purchase, account code DA5130.2.

Seconded by Mr. Francisco.

VOTE: Boyle – Yes, Farley – Yes, Platt – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

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**HIGHWAY DEPARTMENT PERSONNEL**

Mr. Coddington stated that his department has been lacking one person since 2013, and added that he wants to replace that person at this time. He stated that there is money in the Budget for an additional employee, adding that some of his current staff will probably be retiring in the next few years. Mr. Dumian stated that there is a particular candidate in mind and he would like to call an Executive Session later in the evening to discuss potentially hiring this individual.

**MUNICIPAL CLEAN-UP DAYS**

Mr. Coddington stated that Municipal Clean-up Days will be held May 1-3, with May 6 being the day that Broome County will waive the tipping fees. Mr. Coddington stated that white goods and brush pick-up will be held May 1 through 11.

**REPORT: PARKS/WATER/SEWER DEPARTMENT**

Parks and Water/Sewer Department Superintendent Tom DeLamarter stated that the Town parks are open, adding that his department is busy cleaning concession stands. He stated that repair work on the bridge in Schnurbusch Park has been completed.

Mr. DeLamarter stated that he is getting two more quotes for the drainage project in Schnurbusch Park, adding that the Town has the necessary permits from the DEC (New York State Department of Environmental Conservation) to clean and drain the area. Mr. DeLamarter also reported that the Town received the Water Report from the Broome County Health Department, which stated that the Town of Conklin Water Department is “well managed” and “in substantial compliance” with Health Department requirements.

**OLD BUSINESS:**

**FRONT DOOR OF CASTLE**

Mr. Dumian stated that the Town has received three quotes for repairing the front door of the Castle, adding that he recommends hiring Hen-Lee Supply Line to complete the repairs, which include fixing the door jamb. He stated that Hen-Lee’s quote was for \$2,830.

**RESO 2019-48: HIRE HEN-LEE SUPPLY LINE/REPAIR CASTLE DOOR**

Mr. Farley moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin hires Hen-Lee Supply Line to repair the front door of the Castle as per their quote in an amount not to exceed \$3,000.

Seconded by Mr. Francisco.

VOTE: Boyle – Yes, Farley – Yes, Platt – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

**NEW BUSINESS:**

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**OPENING DAY/BASEBALL & SOFTBALL**

Mr. Dumian reminded the Board that May 4 will be Opening Day for Town of Conklin baseball and softball programs, adding that the Town will serve hamburgers and hot dogs. He stated that the Youth Booster Club is working on menus for the concession stands and that the Club is looking for volunteers. Mr. Dumian stated that the Youth Commission has established Codes of Conduct which coaches and parents must sign. He stated that there are “great numbers” currently in the sports programs.

Mr. Dumian also reminded those present that the Kiwanis-sponsored Pitch, Hit, and Run competition will be held on April 28 at 1 P.M, noting that April 27 is Opening Day for the Towns of Kirkwood and Binghamton. Kiwanis will serve hot dogs and drinks and help with registration, while the Youth Commission and coaches will handle the logistics of Pitch, Hit, and Run.

Mr. Dumian stated that there continues to be some push for consolidation of some sports, but stated that there is a substantial difference in registration fees among the three Towns: No charge in Kirkwood, \$20 in Conklin, and \$40 in the Town of Binghamton. Mr. Dumian stated that the teams are getting sponsors to help defray costs.

**FEMA/GRANT UPDATES**

Mr. Dumian stated that his secretary, Lisa Houston, is inputting data from the August 2018 Flash Flooding Event to the FEMA (Federal Emergency Management Agency) website, adding that the Town is hoping to get financial assistance from FEMA for repairs for the damage caused by the flooding.

Mr. Dumian stated that it looks like the Salt Barn project will move forward.

**RESO 2019-49: AUTHORIZE TOWN SUPERVISOR/ENTER AGREEMENT WITH ARMSTRONG TELECOM/NEW PHONE SYSTEM**

Mr. Boyle moved for the following resolution:

Be It Resolved: that Town Board of the Town of Conklin authorizes the Town Supervisor, William Dumian, Jr., to sign an agreement with Armstrong Telecom regarding the new phone system package.

Seconded by Mr. Platt.

VOTE: Boyle – Yes, Farley – Yes, Platt – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

**RESO 2019-50: AUTHORIZE GENERAL LEDGER ENTRIES TO MODIFY BUDGET FOR ROOF REPAIR USING FUND FOR REPAIRS**

Mr. Farley moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes the following General Ledger entries in order to modify the current Budget for roof repair using the Fund for Repair:

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A882 Fund for Repairs \$20,580.00  
          A914 Assigned Appropriated Fund Balance \$20,580.00

A200 Cash \$20,580.00  
          A231 Cash in Time Acct/for Repairs \$20,580.00

Increase Revenue(A510), A-0599 \$20,580.00  
Increase Appropriations(A960),A1620-4 \$20,580.00

Seconded by Mr. Platt.

VOTE: Boyle – Yes, Farley – Yes, Platt – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

Mr. Dumian noted that these repairs were for the roof of the Town Hall/Castle building.

**RESO 2019-51: RATIFY PAYMENT/JUSTIN PARKER/  
REIMBURSEMENT/BASEBALL GEAR**

Mr. Boyle moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin ratifies payment of check #15188, account code A7310-4, in the amount of \$1,751.71 to Justin Parker as reimbursement for the purchase on March 31, 2019, of baseball gear from Dick’s Sporting Goods, receipt #A-0425792.

Seconded by Mr. Francisco.

VOTE: Boyle – Yes, Farley – Yes, Platt – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

**RESO 2019-52: APPROVE MUNICIPAL CLEAN-UP DAYS/MAY 1-3, 2019**

Mr. Francisco moved to approve the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin approves Municipal Clean-up Days to be held May 1 through 3, 2019, with Broome County agreeing to waive tipping fees on May 6, 2019, and approves the collection of waste from illegal dumping, with tires excluded.

Seconded by Mr. Platt.

VOTE: Boyle – Yes, Farley – Yes, Platt – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

**RESO 2019-53: APPROVE ADVERTISEMENT/MUNICIPAL CLEAN-UP DAYS/  
COUNTRY COURIER**

Mr. Boyle moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin approves advertisement of Municipal Clean-up Days in the **Country Courier**.

Seconded by Mr. Platt.

VOTE: Boyle – Yes, Farley – Yes, Platt – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

**RESO 2019-54: AUTHORIZE PAYMENT/BILL LIST/\$43,839.47**

Mr. Boyle moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes payment of the following Bill List in the total amount of \$43,839.47:

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General	\$ 33,099.13
Highway	4,418.35
Sewer District	1,598.64
Water District	<u>4,723.35</u>
<b>Total</b>	<b>\$ 43,839.47</b>

Seconded by Mr. Francisco.

VOTE: Boyle – Yes, Farley – Yes, Platt – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

**PUBLIC COMMENTS:**

None.

**SEWER DISTRICT BOND**

Mr. Dumian stated that he has a proposed agreement with Municipal Solutions, which he explained is a brokering firm for finance, adding that the cost would be \$3,500 to find the best rate for the Sewer District bond. Ms. Sacco stated that utilizing a company like Municipal Solutions will result in the Town having “a lower interest rate and a better bank.”

**RESO 2019-55: AUTHORIZE SUPERVISOR/EXECUTE AGREEMENT/MUNICIPAL SOLUTIONS**

Mr. Farley moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes the Supervisor to execute an agreement with Municipal Solutions.

Seconded by Mr. Francisco.

VOTE: Boyle – Yes, Farley – Yes, Platt – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

**UPDATES**

Mr. Boyle reported that the Town received the necessary permits from the DEC to work on the drainage project in Schnurbusch Park. He stated that he contacted Broome County Highway Department about the water way at Shaw Road and Terrace Drive and the County agreed to look at the situation to see if something can be done about the debris clogging the water way. He stated that he also contacted the Susquehanna Valley School District about the possibility of taking down the fence that is causing problems with drainage on the school’s property.

Mr. Boyle stated that Ray Knapp wants to refurbish the old Klock Towing building on Conklin Road. Ms. Sacco stated that the railroad company owns the property, adding that Mr. Knapp cannot have a site plan on property that he doesn’t own. She suggested that the Town cite Mr. Knapp, declare the structure unsafe, and make him demolish it. Mr. Dumian stated that the Board would discuss this situation further in legal recess.

**HUNTING/FISHING LICENSES**

Mr. Boyle stated that he would like to see the Town Clerk sell hunting and fishing licenses again. Town Clerk Sherrie Jacobs explained that she does not have the necessary software to issue licenses, adding that she cannot get this software from New York State without the required training, which was supposed to be available online, but has not been. She will contact New York State to inquire whether training is available.

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**FENCE AT JULIUS ROGERS PARK**

Mr. Platt stated that Hobart Stone has agreed to repair the fence between their property and Julius Rogers Park this week.

**LIGHTS ON DARDEN WAY**

Mr. Francisco stated that the Town is paying lease on two lights that don't exist on Darden Way, adding that Maines Paper and Food Company wants lights there. Ms. Sacco stated that Darden Way is a private driveway for Maines, not a Town road. Mr. Francisco will ask NYSEG (New York State Electric and Gas Corporation) to take these lights off the Town inventory.

**TOWN/CBA EASTER PARTY**

Ms. Jacobs stated that everything is set for the Town/Conklin Business Association Children's Easter Party, which will be held at the Community Center on April 13, 2019.

**RESP 2019-56: EXECUTIVE SESSION/HIRING OF PERSONNEL**

Mr. Boyle moved to close the Regular Town Board Meeting and move into Executive Session at 7:25 P.M. to discuss the potential hiring of personnel.

Seconded by Mr. Farley.

VOTE: Boyle – Yes, Farley – Yes, Platt – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

An Executive Session of the Town Board of the Town of Conklin was held at the Conklin Town Hall at 7:25 P.M. with Supervisor William Dumian, Jr., presiding. Present were: Supervisor Dumian, Mr. Boyle, Mr. Farley, Mr. Platt, Mr. Francisco, and Attorney Cheryl Sacco. Ms. Sacco assumed duties of secretary of the meeting.

A discussion was held pursuant to Public Officers Law section 100 of the State of New York regarding the potential hiring of an individual.

**RESO 2019-57: RE-OPEN REGULAR TOWN BOARD MEETING**

After this discussion, Mr. Boyle moved to close the Executive Session and re-open the Regular Town Board Meeting at 7:50 P.M.

Seconded by Mr. Francisco.

VOTE: Boyle – Yes, Farley – Yes, Platt – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

**RESO 2019-58: HIRE DAN SMITH/FULL-TIME HIGHWAY DEPARTMENT  
GENERAL LABORER/EFFECTIVE 04-29-2019**

Mr. Dumian moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin approves hiring Dan Smith to the position of Full-Time Highway Department General Laborer, effective April 29, 2019, at a pay rate of \$17 per hour.

Seconded by Mr. Francisco.

VOTE: Boyle – Yes, Farley – Yes, Platt – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

Further discussion regarding personnel occurred, as well as discussion about youth sports and state champions, and about the Dog Control vehicle.

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There being no further business to come before the Board, Mr. Farley moved for adjournment, seconded by Mr. Platt. The meeting adjourned at 7:56 P.M.

Respectfully submitted,

Sherrie L. Jacobs  
Town Clerk