

**CONKLIN TOWN BOARD MEETING AGENDA
JANUARY 14, 2025**

I. PLEDGE OF ALLEGIANCE

II. APPROVAL OF MINUTES

A. Approval of December 10, 2024 Work Session & Regular Town Board Meeting Minutes

1st _____ 2nd _____
VOTE: JF ___ DB ___ BF ___ CF ___ BD ___

B. Approval of December 16, 2024 Special Town Board Meeting Minutes

1st _____ 2nd _____
VOTE: JF ___ DB ___ BF ___ CF ___ BD ___

III. PUBLIC COMMENTS

IV. ROBERT TRIOLO HEARING – 6:30 P.M.

V. CONTINUATION OF PUBLIC HEARING – ABUNDANT SOLAR POWER

A. Resolution of the Town Board of the Town of Conklin adopting a Negative Declaration with regard to environmental impact and approving the application of Abundant Solar Power to install a solar facility at 327 Hardie Road.

1st _____ 2nd _____
VOTE: JF ___ DB ___ BF ___ CF ___ BD ___

VI. CORRESPONDENCE

VII. DEPARTMENT HEAD ACTION ITEMS

A. Highway Superintendent

B. Code Officer

C. Parks/Water/Sewer Department

VIII. SUPERVISOR’S REPORT

A. The Supervisor's Report is on file in the office of the Town Clerk.

IX. OLD BUSINESS

A. Update/Kabanek Road Speed Limit Request

B. Update/Meeting with Conklin Fair Committee

C. Update/116 Stillwater Road/Triolo

D. Upgrade/Court Layout

E. Upgrade/Lighting at Schnurbusch Park

F. RAM 5500 – Highway Department

X. NEW BUSINESS

A. Conklin Cemetery

B. Additional Parts Needed for Parks Mulcher

C. Lift Gate for Service Truck

D. Sewer 2 Pump Rebuild

E. Senior Exemption

F. Stewart Road Water Tank – Inspection required every five years – Dept. of Health

G. Fire Cabinet for Parks Garage

H. Resolution of the Town Board of the Town of Conklin ratifying payment in the amount of \$1,773.30 to Deere Credit, Inc., for installment payments on John Deere WAM mower.

1st _____ 2nd _____
VOTE: JF ___ DB ___ BF ___ CF ___ BD ___

- I. Resolution of the Town Board of the Town of Conklin ratifying payment in the amount of \$29,900.00 to Ostrowsky Builders, LLC, for soffit repair at the Community Center.

1st _____ 2nd _____
VOTE: JF ___ DB ___ BF ___ CF ___ BD ___

- J. Resolution of the Town Board of the Town of Conklin ratifying sale of 2002 Volvo Dump Truck on Auctions International for a price of \$1,250.00.

1st _____ 2nd _____
VOTE: JF ___ DB ___ BF ___ CF ___ BD ___

- K. Resolution of the Town Board of the Town of Conklin ratifying payment in the amount of \$814.92 to RICOH USA, Inc., for lease of Town Clerk copier for the period January 14, 2025, through January 13, 2026.

1st _____ 2nd _____
VOTE: JF ___ DB ___ BF ___ CF ___ BD ___

- L. Resolution of the Town Board of the Town of Conklin ratifying payment in the amount of \$36.00 to the Broome County Sheriff's Office for Service of Notice to Robert Triolo of 116 Stillwater Road.

1st _____ 2nd _____
VOTE: JF ___ DB ___ BF ___ CF ___ BD ___

- M. Resolution of the Town Board of the Town of Conklin ratifying payment in the amount of \$597.50 to Curious Grounds for catering for the Town Employee holiday party.

1st _____ 2nd _____
VOTE: JF ___ DB ___ BF ___ CF ___ BD ___

- N. Resolution of the Town Board of the Town of Conklin ratifying payment in the amount of \$500.00 to Pitney Bowes for postage meter refill.

1st _____ 2nd _____
VOTE: JF ___ DB ___ BF ___ CF ___ BD ___

- O. Resolution of the Town Board of the Town of Conklin ratifying payment in the amount of \$299.00 to At Your Pace Online for NY 30-hour A & B Course training for David Kilmer.

1st _____ 2nd _____
VOTE: JF ___ DB ___ BF ___ CF ___ BD ___

P. Resolution of the Town Board of the Town of Conklin ratifying payment of the following Claims #24-01244 through #24-01291, which have been audited and approved for payment, in the total amount of \$34,731.54:

General	\$ 21,198.78
Highway	3,350.27
Sewer District #1	2,820.76
Water District	5,765.73
Non-Budgeted	<u>1,596.00</u>
Total	\$ 34,731.54

1st _____ 2nd _____
VOTE: JF ___ DB ___ BF ___ CF ___ BD ___

Q. Resolution of the Town Board of the Town of Conklin re-appointing William Brodsky to the position of member of the Zoning Board of Appeals for a five-year term running from January 1, 2025, through December 31, 2029.

1st _____ 2nd _____
VOTE: JF ___ DB ___ BF ___ CF ___ BD ___

R. Resolution of the Town Board of the Town of Conklin re-appointing George Wylde to the position of member of the Zoning Board of Appeals for a five-year term running from January 1, 2025, through December 31, 2029.

1st _____ 2nd _____
VOTE: JF ___ DB ___ BF ___ CF ___ BD ___

S. Resolution of the Town Board of the Town of Conklin approving payment of the following Claims #24-01298 through #24-01355, which have been audited and approved for payment, in the total amount of \$85,995.21:

General	\$ 36,987.07
Highway	28,463.35
Light Districts	1,720.46
Sewer District #1	4,618.65
Water District	7,975.37
Water District #6	4,932.31
Non-Budgeted	<u>1,298.00</u>
Total	\$ 85,995.21

1st _____ 2nd _____

VOTE: JF ___ DB ___ BF ___ CF ___ BD ___

- T. Resolution of the Town Board of the Town of Conklin approving payment of the following Claims #25-0006 through #25-00035, which have been audited and approved for payment, in the total amount of \$175,901.68:

General	\$ 50,971.89
Highway	25,096.16
Fire Protection District	3.59
Sewer District #1	3,906.47
Water District	10,814.87
Water District #6	2,483.70
Non-Budgeted	<u>82,625.00</u>
Total	\$ 175,901.68

1st _____ 2nd _____
VOTE: JF ___ DB ___ BF ___ CF ___ BD ___

- U. Resolution of the Town Board of the Town of Conklin retaining Coughlin and Gerhart, LLP, to provide legal services on behalf of the Town, effective January 1, 2025, for a term ending on December 31, 2025, and authorizing the Supervisor to execute the retainer agreement.

1st _____ 2nd _____
VOTE: JF ___ DB ___ BF ___ CF ___ BD ___

- V. Resolution of the Town Board of the Town of Conklin approving Griffiths Engineering as the Town Engineering Firm for the year 2025.

1st _____ 2nd _____
VOTE: JF ___ DB ___ BF ___ CF ___ BD ___

- W. Resolution of the Town Board of the Town of Conklin authorizing the Supervisor to maintain a consolidated checking and consolidated savings account at Peoples Security Bank and Trust for 2025

1st _____ 2nd _____
VOTE: JF ___ DB ___ BF ___ CF ___ BD ___

- X. Resolution of the Town Board of the Town of Conklin authorizing Teresa Bamber and Mary Plonski to transfer funds online, as needed, with signed approval of the Supervisor, for 2025.

1st _____ 2nd _____
VOTE: JF ___ DB ___ BF ___ CF ___ BD ___

- Y. Resolution of the Town Board of the Town of Conklin setting bi-weekly pay periods to run concurrently from Saturday through Friday in 2025, with pay stub and Direct Deposit to be to be distributed the following Wednesday after the end of the pay cycle.

1st _____ 2nd _____
VOTE: JF ___ DB ___ BF ___ CF ___ BD ___

- Z. Resolution of the Town Board of the Town of Conklin designating the **Country Courier** as the Official Newspaper of the Town and the **Press & Sun Bulletin** as additional newspaper for 2025, when determined necessary by the Town Board.

1st _____ 2nd _____
VOTE: JF ___ DB ___ BF ___ CF ___ BD ___

- AA. Resolution of the Town Board of the Town of Conklin authorizing the Highway Superintendent to use Highway equipment in 2025 for the Water Districts, Sewer Districts, Fire Protection District, Soil Conservation District, and the Town Parks.

1st _____ 2nd _____
VOTE: JF ___ DB ___ BF ___ CF ___ BD ___

- BB. Resolution of the Town Board of the Town of Conklin authorizing Town Board meetings to be held on the second and fourth Tuesdays of the month at 6:00 P.M. including a Work Session to be held on the first Tuesday of the month at 6:00 P.M. at the Town Hall in 2025.

1st _____ 2nd _____
VOTE: JF ___ DB ___ BF ___ CF ___ BD ___

- CC. Resolution of the Town Board of the Town of Conklin approving payments for Community Center deposit refunds upon proper inspection for 2025, with post-rental inspections being performed by David Kilmer, Sean Coddington, Scott Zaino, and Christopher Johnson.

1st _____ 2nd _____
VOTE: JF ___ DB ___ BF ___ CF ___ BD ___

DD. Resolution of the Town Board of the Town of Conklin designating Teresa Bamber as the 2025 Health Care Pool Plan Administrator, and approving payments via ACH to recipients for eligible expenses.

1st _____ 2nd _____
VOTE: JF ___ DB ___ BF ___ CF ___ BD ___

EE. Resolution of the Town Board of the Town of Conklin authorizing a monthly cell phone reimbursement to be paid monthly via ACH to William Dumian, Jr., Charles Francisco, Dawn Shafer, David Kilmer, Sean Coddington, Scott Zaino, Christopher Johnson, Teresa Bamber, Mary Plonski, Elmer Murray, Jeff Hayes, and Daniel Smith in the amount of \$50.00 per month for 2025.

1st _____ 2nd _____
VOTE: JF ___ DB ___ BF ___ CF ___ BD ___

FF. Resolution of the Town Board of the Town of Conklin authorizing the advertisement of “Seasonal Limited Use Highways” for the entire length of Alta Road, the entire length of Lawrence Boulevard, and River Boulevard in the **Country Courier**.

1st _____ 2nd _____
VOTE: JF ___ DB ___ BF ___ CF ___ BD ___

A. Resolution of the Town Board of the Town of Conklin approving the following Holiday Schedule for 2025:

Wednesday, January 1, 2025	New Year’s Day
Monday, January 20, 2025	Martin Luther King Day
Monday, February 17, 2025	Presidents’ Day
Friday, April 18, 2025	Good Friday
Monday, May 26, 2025	Memorial Day
Friday, July 4, 2025	Independence Day
Monday, September 1, 2025	Labor Day
Tuesday November 11, 2025	Veterans Day
Thursday, November 27, 2025	Thanksgiving
Friday, November 28, 2025	Day after Thanksgiving
Thursday, December 25, 2025	Christmas

1st _____ 2nd _____
VOTE: JF ___ DB ___ BF ___ CF ___ BD ___

GG. Resolution of the Town Board of the Town of Conklin ratifying authorization of the Supervisor to sign the insurance agreement for 2025 with Haylor, Freyer, and Coon.

1st _____ 2nd _____
VOTE: JF ___ DB ___ BF ___ CF ___ BD ___

HH. Resolution of the Town Board of the Town of Conklin setting up the following Committees for the Year 2025:

Town Hall Castle	Dell Boyle
Community Center Rental/Non-Profit Rental	Jim Finch
Community Center Building	Dell Boyle
Senior Citizen Liaison	Charles Francisco
Town Wide Electrical & NYSEG	Charles Francisco
Town Wide Insurance	Bill Dumian
Town Flood Insurance	Bill Dumian
Town Grounds & Flood Lots	Bill Farley
Drainage Districts	Dell Boyle
Cemeteries	Charles Francisco
Fire Department Liaison	Bill Farley
Youth Liaison	Bill Farley
Planning Board	Bill Farley
Zoning Board of Appeals	Jim Finch
Highway Department & Garage	Bill Dumian
Deputy Supervisor	Charles Francisco
Code Department	Bill Dumian
Public Works Department	Bill Dumian

1st _____ 2nd _____
VOTE: JF ___ DB ___ BF ___ CF ___ BD ___

II. Resolution of the Town Board of the Town of Conklin approving BlueStorm Technologies as the Town IT Services Provider for 2025.

1st _____ 2nd _____
VOTE: JF ___ DB ___ BF ___ CF ___ BD ___

JJ. Resolution of the Town Board of the Town of Conklin authorizing the officers and employees herein named to receive reimbursement of mileage for use of personal vehicles at the current IRS Standard Mileage Rate per mile, for

performance of their duties on official business only: Supervisor, Town Clerk, Town Board members, Zoning Board members, Planning Board members, Town Historian, Town Justice, Secretary to the Supervisor, Town Assessor, Youth Commissioner, Parks and Water Department Personnel, Code Department Personnel, Justice Clerks, and Deputy Town Clerk.

1st _____ 2nd _____
VOTE: JF ___ DB ___ BF ___ CF ___ BD ___

XI. PUBLIC COMMENTS