

TOWN OF CONKLIN AGENDA

December 10, 2013

7:00 P.M.

- 1.) Pledge of Allegiance.
- 2.) Approval of November 12th, 2013 Regular Town Board Meeting Minutes.
Motion by _____ 2nd _____ RC Vote: _____
- 3.) Approval of November 26th, 2013 Regular Town Board Meeting Minutes.
Motion by _____ 2nd _____ RC Vote: _____
- 4.) CORRESPONDENCE: Pope & Schrader LLP
John McDonald-Town Assessor
- 5.) PUBLIC COMMENTS:
- 6.) REPORTS:
 - a.) Supervisor Report (filed with Town Clerk)
 - b.) Town Clerk
 - c.) Code Officer
 - d.) Water & Sewer
 - e.) Highway
- 7.) OLD BUSINESS:
- 8.) NEW BUSINESS
 - a.) Resolution of the Town Board of the Town of Conklin ratifying authorizing the Supervisor, James Finch, to enter into agreement with Broome County for Meals on Wheels usage of the Town of Conklin's Community Center for 2014.

Motion by _____ 2nd _____
RC Vote: GB ____ JM ____ BD ____ CF ____ JF ____
 - b.) Resolution of the Town Board of the Town of Conklin authorizing the Supervisor to maintain checking and savings accounts NBT Bank for General account, Payroll/Trust & Agency account and Water/Sewer account for 2014.

Motion by _____ 2nd _____
RC Vote: GB ____ JM ____ BD ____ CF ____ JF ____

c.) Resolution of the Town Board of the Town of Conklin authorizing Lisa Houston, Secretary to the Supervisor to transfer from various Town of Conklin checking accounts to the Payroll/Trust & Agency account to cover 2014 Bi-weekly amounts only.

Motion by _____ 2nd _____
RC Vote: GB _____ JM _____ BD _____ CF _____ JF _____

d.) Resolution of the Town Board of the Town of Conklin designating the Country Courier as the Official Newspaper of the Town and the Press & Sun Bulletin as additional newspaper for 2014 when determined necessary by the Town Board.

Motion by _____ 2nd _____
RC Vote: GB _____ JM _____ BD _____ CF _____ JF _____

e.) Resolution of the Town Board of the Town of Conklin authorizing the Highway Superintendent to use highway equipment in 2014 the Water Districts, Sewer Districts, Fire Protection District, Soil Conservation District and the Town Parks, with rental fees set by the county.

Motion by _____ 2nd _____
RC Vote: GB _____ JM _____ BD _____ CF _____ JF _____

f.) Resolution of the Town Board of the Town of Conklin authorizing the Town Board meetings to continue being held on the second Tuesday at 7:00 pm and fourth Tuesday at 5:30 pm in the Town Hall in 2014.

Motion by _____ 2nd _____
RC Vote: GB _____ JM _____ BD _____ CF _____ JF _____

g.) Resolution of the Town Board of the Town of Conklin authorizing a shut-off date for receiving vouchers as of the 15th and 30th of the month prior to the first and second meeting of the following month in 2014, with the exception of the last month of the Town of Conklin's fiscal year.

Motion by _____ 2nd _____
RC Vote: GB _____ JM _____ BD _____ CF _____ JF _____

h.) Resolution of the Town Board of the Town of Conklin setting bi-weekly pay periods to run concurrently from Saturday through Friday. Check and Direct Deposit to be distributed the following Thursday after end of pay cycle in 2014.

Motion by _____ 2nd _____
RC Vote: GB _____ JM _____ BD _____ CF _____ JF _____

i.) Resolution of the Town Board of the Town of Conklin approving payments to prior inspected 2014 Park Permit deposit refunds. Park Pavilion clean up rentals inspections are preformed by Thomas Delamarter. Account code A688.

Motion by _____ 2nd _____
 RC Vote: GB___JM___BD___CF___JF___

j.) Resolution of the Town Board of the Town of Conklin approving payments to bands of the Concert in the Park 2014 series designated by Tom Delamarter. Account code A7110.4.401.

Motion by _____ 2nd _____
 RC Vote: GB___JM___BD___CF___JF___

k.) Resolution of the Town Board of the Town of Conklin authorizing the officers and employees herein named to receive reimbursement of mileage for use of personal vehicles at the current IRS Standard Mileage Rate per mile, for performance of their duties on official business only. Supervisor, Town Clerk, Highway Superintendent, Zoning Board members, Planning Board members, Town Historian, Town Justice, Sec. to the Supervisor, Town Assessor, Youth Commissioner, Commissioner of Public Works, The Town Board members, and Justice Clerks.

Motion by _____ 2nd _____
 RC Vote: GB___JM___BD___CF___JF___

l.) Resolution of the Town Board of the Town of Conklin authorizing payment of the following claims, Bill List dated 12/10/13 in the amount of \$41,475.45:

General	\$ 21,341.49
Highway	11,082.40
Sewer Dists.	193.43
Water Dists.	779.63
Non-Budget	<u>8,078.50</u>
Total	\$ 41,475.45

Motion by _____ 2nd _____
 RC Vote: GB___JM___BD___CF___JF___

TOWN OF CONKLIN AGENDA

May 28, 2013

5:30 P.M.

- 1.) Pledge of Allegiance.
- 2.) Approval of May 14th, 2013 Regular Town Board Meeting Minutes.
Motion by _____ 2nd _____ RC Vote: _____
- 3.) PUBLIC HEARING: 5:35 pm – Regarding a local law entitled “Amending Section 8-2 and setting the date for the Board of Assessment Review to meet”
- 4.) CORRESPONDENCE:
- 5.) PUBLIC COMMENTS:
- 6.) REPORTS:
- 7.) OLD BUSINESS:
 - a.) Town Hall Bond update
 - b.) Wilcox Road Project
 - c.) Veteran Memorial
- 8.) NEW BUSINESS
 - a.) Discussion regarding Road Preservation offer from Broome County
 - b.) Concerts In The Park kickoff Wednesday June 19 starring “The Shambles”
 - c.) May 24th meeting with Binghamton-Johnson City Sewage Board Representatives
 - d.) Hiring of Lifeguards for the 2013 season – see separate list
 - e.) Resolution of the Town Board of the Town of Conklin ratifying payment to US Postal Service check #5890 for \$303.60. 2nd quarter Water/Sewer billing postage. Account code SW8310.4.

Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___
 - f.) Resolution of the Town Board of the Town of Conklin ratifying payment to Universal Parts, check #5826 for \$28.00. Misc. equipment part, account code DA5130.4:

Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___

- g.) Resolution of the Town Board of the Town of Conklin ratifying payment to Joseph Roberts, dba: Robertstone, check #5902 for \$1,220.00. Misc. lot of stone for Wilcox Rd. project and inventory, account code DA5112-2-203 and DA5110-4:

Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___

- h.) Resolution of the Town Board of the Town of Conklin rescinding RESO-2013-31: Award Bob Congdon/Commercial Appraisal/FEMA Flood Buyout Properties/\$1250 per parcel.

Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___

- i.) Resolution of the Town Board of the Town of Conklin awards the bid to Bob Congdon for appraisal of the FEMA Flood Buyout commercial properties at a cost of \$1,750 per parcel.

Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___

- j.) Resolution of the Town Board of the Town of Conklin accepting receipt of \$15,000.00 from NYSEFC, DPG Project 19376, Sewer Engineering Study. Account code A3089.

Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___

- k.) Resolution of the Town Board of the Town of Conklin authorizing payment of the following Bill List in the amount of \$47,855.69:

General	\$ 33,187.38
Highway	3,679.14
2011 Flood Emg	1,209.04
Light Dists.	1,763.13
Sewer Dist.	737.32
Water Dist.	1,531.68
Non-Budget	<u>5,748.00</u>
Total	\$ 47,855.69

Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___

TOWN OF CONKLIN AGENDA

November 12, 2013

7:00 P.M.

- 1.) Pledge of Allegiance.
- 2.) Approval of October 22, 2013 Regular Town Board Meeting Minutes.
Motion by _____ 2nd _____ RC Vote: _____
- 3.) CORRESPONDENCE: Binghamton-Johnson City Sewage Treatment Plant
Office of the County Clerk
- 4.) PUBLIC COMMENTS:
- 5.) REPORTS:
 - a.) Town Clerk
 - b.) Parks & Water Dept.
 - c.) Code Enforcement
 - d.) Highway Dept.
- 6.) OLD BUSINESS:
- 7.) NEW BUSINESS
 - a.) Resolution of the Town Board of the Town of Conklin authorizing attached 2014 Holiday Schedule:

Motion by _____ 2nd _____
RC Vote: GB ___ JM ___ CF ___ JF ___
 - b.) Resolution of the Town Board of the Town of Conklin re-appointing Thomas Donnelly, Jr. and Elizabeth Einstein, Zoning Board Member for a 5 year term, January 1, 2014 to December 31, 2018.

Motion by _____ 2nd _____
RC Vote: GB ___ JM ___ CF ___ JF ___
 - c.) Resolution of the Town Board of the Town of Conklin re-appointing Lyle D. Fassett, Planning Board Member for a 5 year term, January 1, 2014 to December 31, 2018.

Motion by _____ 2nd _____
RC Vote: GB ___ JM ___ CF ___ JF ___

- d.) Resolution of the Town Board of the Town of Conklin ratifying payment to Binghamton University, check #6538 for \$72.00. Registration fee was for Bob Jones to attend NYS Building Code credited continuing education. Account code A3620.4.

Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___

- e.) Resolution of the Town Board of the Town of Conklin ratifying payment to NBT Bank, check #6601 for \$304,746.00. Short term Flood Bond Anticipation Note #N4600.14A pay off, with a savings of \$294.00 of interest. Account code A9730.7 \$4,746.00 and HA9730.6 \$300,000.00.

Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___

- f.) Resolution of the Town Board of the Town of Conklin authorizing payment of the following claims, Bill List dated 11/12/13 in the amount of \$48,500.80:

General	\$ 22,151.33
Highway	8,920.13
2011 Flood Emg.	24.26
Light Dists.	1,820.95
Sewer Dist	10,398.13
Water Dist.	2,210.00
Non-Budget	<u>2,976.00</u>
Total	\$ 48,500.80

Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___

TOWN OF CONKLIN AGENDA

October 08, 2013

7:00 P.M.

- 1.) Pledge of Allegiance.
- 2.) Approval of September 24th, 2013 Regular Town Board Meeting Minutes.
Motion by _____ 2nd _____ RC Vote: _____
- 3.) CORRESPONDENCE:
- 4.) PUBLIC COMMENTS:
- 5.) REPORTS:
 - a.) Supervisor
 - b.) Town Clerk
 - c.) Highway Dept
 - d.) Water & Sewer Dept.
 - e.) Code Enforcement
- 6.) OLD BUSINESS:
 - a.) CBDG Block Grant
 - b.) Broome Bituminous
 - c.) Luce/Demo
 - d.) Time Warner
 - e.) PW #1777223 Little League field & Bldg-Closeout Audit
 - f.) Flood Buyout Program
- 7.) NEW BUSINESS:
 - a.) 2014 Budget Review
 - b.) 2013 Halloween Curfew
 - c.) Resolution of the Town Board of the Town of Conklin ratifying ach payment to Pitney Bowes for \$515.00. Postage machine purchase. Account codes A1670.4 and SW8310.4.

Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___
 - d.) Resolution of the Town Board of the Town of Conklin accepting a donation from Norm Pritchard, Senior Softball League, in the amount of \$50.00, account code A2705.

Motion by _____ 2nd _____

RC Vote: GB___JM___CF___JF___

e.) Resolution of the Town Board of the Town of Conklin approving payment of the following October 8th Bill List in the amount of \$36,010.81:

General	\$ 9,566.93
Highway	21,502.38
2011 Flood Emg	328.23
Light Dists	1,787.92
Sewer Dist	662.27
Water Dist.	<u>2,163.08</u>
Total	\$ 36,010.81

Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___

f.) Budget line modification – see separate sheet

TOWN OF CONKLIN AGENDA

September 24, 2013

5:30 P.M.

- 1.) Pledge of Allegiance.
- 2.) Approval of August 27th, 2013 Regular Town Board Meeting Minutes.
Motion by _____ 2nd _____ RC Vote: _____
- 3.) Approval of September 10th, 2013 Regular Town Board Meeting Minutes.
Motion by _____ 2nd _____ RC Vote: _____
- 4.) CORRESPONDENCE:
 - a.) NYMIR's Policy Holder Notice
 - b.) NYSEG
- 5.) PUBLIC COMMENTS:
- 6.) OLD BUSINESS:
 - a.) Update on FEMA PW 1777215- Community Center and Flood Wall
 - b.) Update on Flood Buyout Program
 - c.) Update on Broome Bituminous black topping
 - d.) Update on 2014 Budget
- 7.) NEW BUSINESS:
 - a.) 2014 Water and Sewer Rates
 - b.) NYS OSC's Fiscal Stress Monitoring System and Tax Cap overview
 - c.) Grant meeting to be held with Town Supervisor and department heads-Wednesday Sept. 25 at 10:00
 - d.) Resolution of the Town Board of the Town of Conklin approving the September 24th Bill List in the amount of \$89,162.70:

General	\$ 14,609.81
Highway	4,975.30
2011 Flood Emg.	16,526.99
Water Dist.	1,342.48
Sewer Dists	46,877.72
Light Dist's	280.40
Non-Budget	<u>4,550.00</u>
Total	\$ 89,162.70

Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___

TOWN OF CONKLIN AGENDA

September 10, 2013

7:00 P.M.

- 1.) Pledge of Allegiance.
- 2.) Approval of August 27th, 2013 Regular Town Board Meeting Minutes.
Motion by _____ 2nd _____ RC Vote: _____
- 3.) CORRESPONDENCE:
- 4.) PUBLIC COMMENTS:
- 5.) REPORTS:
- 6.) OLD BUSINESS:
 - a.) Update on Flood Buyout Program – Bob Jones
- 7.) NEW BUSINESS:
 - a.) Update of open 2011 Flood PW 1777223, LL Field & Bldg. close out audit and PW 1777215 Community Center.
 - b.) Resolution of the Town Board of the Town of Conklin appointing A.C. Spear Electric, Inc. to continue as the Town's official electrical repair company for the Town of Conklin, as it has been in the past.

Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___
 - c.) Resolution of the Town Board of the Town of Conklin ratifying reimbursement payment to Tom Delamarter for \$74.77. Purchase of autumn park flowers, account code A7110.4.

Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___

d.) Resolution of the Town Board of the Town of Conklin approving payment of the following Sept. 10th Bill List in the amount of \$23,223.10:

General	\$ 7,454.63
Highway	3,797.56
2011 Flood Emg.	150.00
Sewer Dist.	5,400.00
Water Dist.	1,798.79
Water Dist. 6	<u>4,622.12</u>
Total	\$ 23,223.10

Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___

e.) Resolution of the Town Board of the Town of Conklin accepting the \$100.00 donation from William Welker, Senior Softball League games. Account code A2750:

Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___

f.) 2014 Budget question and answers with Department Heads.

TOWN OF CONKLIN AGENDA

August 27, 2013

5:30 P.M.

- 1.) Pledge of Allegiance.
- 2.) Approval of July 23th, 2013 Regular Town Board Meeting Minutes.
Motion by _____ 2nd _____ RC Vote: _____
- 3.) CORRESPONDENCE:
 - a.) US Congressman Richard Hanna
 - b.) NYS DEC
 - c.) Johnson Outdoors Gear, LLC Notice
 - d.) 878 Conklin Rd Associates, LLC Notice
 - e.) Town of Conklin Court-executive session
- 4.) PUBLIC COMMENTS:
- 5.) REPORTS:
 - a.) Supervisor's Report-on file in Town Clerk's Office
 - b.) Town Clerk
 - c.) Highway Dept
 - d.) Water & Sewer Dept.
 - e.) Code Enforcement
- 6.) OLD BUSINESS:
 - a.) Update on Time Warner Franchise agreement
- 7.) NEW BUSINESS
 - a.) Broome County Executive Debra Preston and Public Works Commissioner Dan Schofield
 - b.) 2014 Tentative Budget
 - c.) Resolution of the Town Board of the Town of Conklin authorizing J. Marshall Ayres to apply for the 2013-2014 Justice Court Assistance Program(JCAP) Grant, Grant award amount to be determined by the NYS Unified Court System Board.

Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___
 - d.) Resolution of the Town Board of the Town of Conklin ratifying payment to Allison Haskell, check #6231 for \$525.00. Conklin/Kirkwood Summer Fun program shared services. Account code A7320.4.

Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___

- e.) Resolution of the Town Board of the Town of Conklin ratifying payment to John Tennis Company, check #6238 for \$700.00. PO # 13-01331, fiber glass top replacement for Army Dump Truck #411. Account code DA5130.4.411.

Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___

- f.) Resolution of the Town Board of the Town of Conklin ratifying payment to US Postal Service, check #6316 for \$303.60. 3rd quarter Water Billing postage cost. Account code SW8310.4.

Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___

- g.) Resolution of the Town Board of the Town of Conklin ratifying payment to NYS Magistrates Association, check #6317 for \$50.00. Registration fee for Marshall Ayres to attend the NYS Magistrate Conference held on September 10 & 11th 2013. Account code A1110.4.

Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___

- h.) Resolution of the Town Board of the Town of Conklin accepting the following donations under account code A2750:

Conklin Raiders Fastpitch Softball Inc (Park)	\$200.00
Fidelis Care New York (Comm. Picnic)	<u>\$200.00</u>
Totaling	\$400.00

Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___

- i.) Resolution of the Town Board of the Town of Conklin ratifying pre-authorized payment of the following Bill List in the amount of \$185,580.34:

General	\$ 37,004.07
Highway	131,250.26
Fire Protection Dist	114.00
Flood Emg.	404.20
Light Dists	2,026.03
Water Dist.	11,098.75
Sewer Dist.	<u>3,683.03</u>
Total	\$ 185,580.34

Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___

- j.) Resolution of the Town Board of the Town of Conklin authorizing payment of the following Bill List in the amount of \$37,224.80:

General	\$ 20,041.26
Highway	6,948.90
Flood EMG.	77.47
Light Dists	1,771.16
Water Dist.	2,425.28
Sewer Dist.	1,690.73
Non-Budget	<u>4,270.00</u>
Total	\$ 37,224.80

Motion by _____ 2nd _____
RC Vote: GB____JM____CF____JF____

TOWN OF CONKLIN AGENDA

July 23, 2013

5:30 P.M.

- 1.) Pledge of Allegiance.
- 2.) Approval of June 25th, 2013 Regular Town Board Meeting Minutes.
Motion by _____ 2nd _____ RC Vote: _____
- 3.) Public Hearing: To receive input regarding proposed Local Law 2, 2013' "Abolish the Position of Elected Town Highway Sup't and Create an Appointed Town Highway Sup't Position, subject to Mandatory Referendum".
- 4.) CORRESPONDENCE:
 - a.) NYS Assembly Clifford Crouch
 - b.) James Gates
- 5.) PUBLIC COMMENTS:
- 6.) REPORTS:
 - a.) Supervisor's Report-filed with Town Clerk
 - b.) Town Clerk
 - c.) Highway Dept
 - d.) Water & Sewer Dept.
 - e.) Code Enforcement
- 7.) OLD BUSINESS:
 - a.) Time Warner contract-update
 - b.) Binghamton-Johnson City Joint Sewage-update
- 8.) NEW BUSINESS
 - a.) 2014 Budget
 - b.) June 25th 2013, applied for Backup Power and Acquisition Grants within the Hazard Mitigation Community Grant Program
 - c.) Discussion regarding the Association of Towns and Upstate Town Association
 - d.) Discussion regarding Klein Schmidt Environmental Consultants and Wet Lands
 - e.) Discussion regarding Demo Bids
 - f.) Resolution of the Town Board of the Town of Conklin accepting the resignation of James Gates effective July 26th, 2013.

Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___

- g.) Resolution of the Town Board of the Town of Conklin approving the hiring of Colin Casey, Laborer, rate of pay \$14.00 per hour, effective July 22, 2013.

Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___

- h.) Resolution of the Town Board of the Town of Conklin approving a pay increase for Nicholas Platt of \$1.00 per hour, effective July 22, 2013.

Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___

- i.) Resolution of the Town Board of the Town of Conklin ratifying payment to MLD Builders, check #6085 for \$9,164.00. Final payment for the completion of bulletproof window and new counters of the Justice Clerk office, PO #13-00685. Account code A1110-2-201 (grant monies).

Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___

- j.) Resolution of the Town Board of the Town of Conklin ratifying pre-authorized payment of the following Bill List in the amount of \$58,706.15:

General	\$ 14,810.53
Highway	12,411.78
Flood Emg.	22,776.08
Light Dists	2,020.71
Water Dist.	2,578.65
Sewer Dist.	<u>4,108.40</u>
Total	\$ 58,706.15

Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___

- k.) Resolution of the Town Board of the Town of Conklin authorizing payment of the following Bill List in the amount of \$60,261.75:

General	\$ 7,839.14
Highway	2,316.93
Flood EMG.	357.56
Water Dist.	910.40
Sewer Dist.	45,101.72
Non-Budget	<u>3,736.00</u>
Total	\$ 60,261.75

Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___

TOWN OF CONKLIN AGENDA

June 25, 2013

5:30 P.M.

- 1.) Pledge of Allegiance.
- 2.) Approval of May 14, 2013 Regular Town Board Meeting Minutes.
Motion by _____ 2nd _____ RC Vote: _____
- 3.) Approval of May 28, 2013 Regular Town Board Meeting Minutes.
Motion by _____ 2nd _____ RC Vote: _____
- 4.) CORRESPONDENCE:
- 5.) PUBLIC COMMENTS:
- 6.) REPORTS:
 - a.) Town Clerk
 - b.) Highway Dept
 - c.) Water & Sewer Dept.
 - d.) Code Enforcement
- 7.) OLD BUSINESS:
 - a.) Time Warner Franchise Agreement update
 - b.) BJCJ Sewer Treatment Agreement update
- 8.) NEW BUSINESS
 - a.) Resolution of the Town Board of the Town of Conklin authorizing the adoption of the Broome County Multi-Jurisdictional All-Hazard Mitigation Plan, see attached.
Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___
 - b.) Resolution of the Town Board of the Town of Conklin authorizing the Town Supervisor to enter into a contract with Shumaker Engineering for Task Order #4, USEPA fourth 5-Year Review Corrective Action Plan. Section II, A-C for \$6,420.00, Paragraph 2.D and Attachment A for \$9,670.00 and time & material costs for any additional costs, estimated total of \$16,090.00. Account code A8160.4.
Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___
 - c.) Resolution of the Town Board of the Town of Conklin authorizing the reappointment of John H. McDonald as the Town of Conklin's Tax Assessor commencing on October 1, 2013 and ending on September 30th 2019,(6 year term).
Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___

- d.) Resolution of the Town Board of the Town of Conklin authorizing the Town Supervisor to enter into a new contract from Assessment and Appraisal Associates, Inc. that would cover from 10/01/13 through 9/30/16, (3 year term) for the sum of \$29,400.00 annually. Account code A1355-4-403.

Motion by _____ 2nd _____

RC Vote: GB___JM___CF___JF___

- e.) Resolution of the Town Board of the Town of Conklin ratifying the authorization of the Town Supervisor to enter into the 2013 Conklin/Kirkwood Summer Fun Program.

Motion by _____ 2nd _____

RC Vote: GB___JM___CF___JF___

- f.) Discussion regarding 2011 Second Buyout Program

- g.) Discussion regarding Hazard Mitigation Grant Program for implementation of permanent back-up power systems to ensure continuity of power during and after a disaster. Permanent back-up wiring to be with Town's generators.

- h.) Resolution of the Town Board of the Town of Conklin ratifying ach payment to Pitney Bowes for \$1,000.00 of metered postage. Account code A1670.4

Motion by _____ 2nd _____

RC Vote: GB___JM___CF___JF___

- i.) Resolution of the Town Board of the Town of Conklin ratifying payment to Steve Shimer/Equinox Broadcasting, check #5957 for \$100.00. Community Days celebrations. Account code A7550.4.

Motion by _____ 2nd _____

RC Vote: GB___JM___CF___JF___

- j.) Resolution of the Town Board of the Town of Conklin ratifying payment to MLD Builders, check #5941 for \$9,000.00. Partial payment for Justice Security Construction grant project. Account code A1110-2-201.

Motion by _____ 2nd _____

RC Vote: GB___JM___CF___JF___

- k.) Resolution of the Town Board of the Town of Conklin ratifying payment to the following assessment review panel services:

William Brodsky	check# 5942	\$175.00
Harold Cole	check# 5943	\$175.00
Mark Dedrick	check# 5944	\$225.00
Karen Twining	check# 5945	\$150.00

Account code A1355.4-401

Motion by _____ 2nd _____

RC Vote: GB___JM___CF___JF___

l.) Resolution of the Town Board of the Town of Conklin authorizing the hiring of Joseph A. Petroski as a temporary Labor, effective date June 3rd at the rate of pay \$7.25 per hour.

Motion by _____ 2nd _____

RC Vote: GB___JM___CF___JF___

m.) Resolution of the Town Board of the Town of Conklin authorizing payment of the following pre-approved Bill List in the amount of \$114,429.12:

General	\$ 10,164.13
Highway	5,383.53
Fire Protection	77.25
Flood Emg.	53,287.36
Sewer Dist.	45,101.72
Water Dist.	365.13
Non-Budget	<u>50.00</u>
Total	\$ 114,429.12

Motion by _____ 2nd _____

RC Vote: GB___JM___CF___JF___

n.) Resolution of the Town Board of the Town of Conklin authorizing payment of the following Bill List in the amount of \$56,209.80:

General	\$ 15,635.09
Highway	4,845.94
Flood Emg.	28,906.88
Sewer Dist.	626.73
Water Dist.	2,461.16
Non-Budget	<u>3,734.00</u>
Total	\$ 56,209.80

Motion by _____ 2nd _____

RC Vote: GB___JM___CF___JF___

TOWN OF CONKLIN AGENDA

May 14, 2013

7:00 P.M.

- 1.) Pledge of Allegiance.
- 2.) Approval of April 9th, 2013 Regular Town Board Meeting Minutes.
Motion by_____2nd_____RC Vote:_____
- 3.) Approval of April 23rd, 2013 Regular Town Board Meeting Minutes.
Motion by_____2nd_____RC Vote:_____
- 4.) 7:05PM: Public Hearing to receive input regarding Local law 1, 2013. Abolish Position of Elected Town Highway Superintendent & Create Appointed Town Highway Superintendent, Subject to Mandatory Referendum
- 5.) CORRESPONDENCE:
- 6.) PUBLIC COMMENTS:
- 7.) Reports:
 - a.) Supervisor
 - b.) Town Clerk
 - c.) Highway Dept
 - d.) Water & Sewer Dept
 - e.) Code Enforcement
- 8.) OLD BUSINESS:
 - a.) Update on Town Hall Bonding
 - b.) Agenda 21
- 9.) NEW BUSINESS:
 - a.) 2012 Annual Audit – Nicole Mayers of Vieira & Associates, CPAs, P.C.
 - b.) Discussion regarding Traffic on Route 7A
 - c.) Discussion regarding Park Fees
 - d.) Discussion regarding the “Cloud”
 - e.) Discussion regarding Summer Board Meetings

- f.) Resolution of the Town Board of the Town of Conklin ratifying payment to Commissioner of Labor, check #5815 for \$350.00. Flood buyout program petition for an Asbestos Variance. Account code HA8760.4:

Motion by _____ 2nd _____

RC Vote: GB___JM___CF___JF___

- g.) Resolution of the Town Board of the Town of Conklin authorizing payment of the following Bill List in the amount of \$160,368.38:

General	\$ 17,376.46
Highway	2,218.30
Flood Emg.	97,167.58
Light Dist's	313.99
Sewer Dist's	35,893.26
Water Dist.	<u>7,398.79</u>
Total	\$ 160,368.38

Motion by _____ 2nd _____

RC Vote: GB___JM___CF___JF___

TOWN OF CONKLIN AGENDA

April 23, 2013

5:30 P.M.

- 1.) Pledge of Allegiance.
- 2.) Approval of April 9, 2013 Regular Town Board Meeting Minutes.
Motion by _____ 2nd _____ RC Vote: _____
- 3.) CORRESPONDENCE: Agenda 21
Passport Fair
- 4.) PUBLIC COMMENTS:
- 6.) Reports:
- 7.) OLD BUSINESS:
 - a.) Update on Highway Supt. local law
 - b.) Update CDBG-DR Buyout- State share of 25%
 - c.) Update on Grading of low line area to prevent mosquitos
- 8.) NEW BUSINESS
 - a.) Discussion regarding Town pool opening, closing and hours of operation
 - b.) Discussion regarding Wilcox Road Project
 - c.) Binghamton Joint Sewage Treatment agreement
 - d.) Resolution of the Town Board of the Town of Conklin ratifying payment to Jeff Bump (NYCE Trucking), check #5761, for \$340.00. Purchase of a lot of misc. tools to be used in Highway garage. Account code A5132.4.
Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___

- e.) Resolution of the Town Board of the Town of Conklin authorizing payment of the following Bill List in the amount of \$44,162.50:

General	\$ 26,677.99
Highway	2,455.92
2011 Flood Emergency	205.00
Light Dists.	2,581.47
Sewer Dist.	1,785.04
Water Dist.	4,069.08
Non-Budget	6,388.00
Total	\$ 44,162.50

Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___

- d.) 1st Qtr Budget line transfers – see separate sheet

TOWN OF CONKLIN AGENDA

April 09, 2013

7:00 P.M.

- 1.) Pledge of Allegiance.
- 2.) Approval of March 12, 2013 Regular Town Board Meeting Minutes.
Motion by _____ 2nd _____ RC Vote: _____
- 3.) Approval of March 26, 2013 Regular Town Board Meeting Minutes.
Motion by _____ 2nd _____ RC Vote: _____
- 4.) CORRESPONDENCE: Conklin Senior Citizens letter
- 5.) PUBLIC COMMENTS:
- 6.) Reports:
 - a.) Supervisor
 - b.) Town Clerk
 - c.) Highway Dept
 - d.) Water & Sewer Dept.
 - e.) Code Enforcement
- 7.) OLD BUSINESS:
 - a.) Update on Broome County buyout Landfill fees
 - b.) Update on remaining open 2011 FEMA projects
 - i. LL Fields & Building-PW 1777223
 - ii. Community Center-PW 1777215
 - iii. 5 Sewer Stations-PW 1777221
- 8.) NEW BUSINESS
 - a.) Discussion regarding 9 Barbara Ave
 - b.) Resolution of the Town Board of the Town of Conklin ratifying ach payment to Postage on Call-In, for \$1,000.00. Postage meter purchase, account codes A1670.4 and SW8310.4.
Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___
 - c.) Resolution of the Town Board of the Town of Conklin authorizing payment of the following Bill List in the amount of \$39,898.99:

General	\$ 9,075.62
Highway	10,492.20
Fire Protection	16,002.25
2011 Flood Emergency	3,901.18
Water Dist.	<u>427.74</u>
Total	\$ 39,898.99

Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___

TOWN OF CONKLIN AGENDA

March 26, 2013

5:30 P.M.

- 1.) Pledge of Allegiance.
- 2.) Approval of March 12th, 2013 Regular Town Board Meeting Minutes.
Motion by _____ 2nd _____ RC Vote: _____
- 3.) CORRESPONDENCE:
- 4.) PUBLIC COMMENTS:
- 5.) Reports:
- 6.) OLD BUSINESS:
 - a.) Sewer Extension grant update
 - b.) TimeWarner/Gratsinger Road update
 - c.) Surplus Generator update
- 7.) NEW BUSINESS
 - a.) Discussion regarding March 21st meeting with NYS Economic Development
 - b.) Discussion regarding March 25th meeting with Binghamton-Johnson City Sewer Treatment Plant
 - c.) Discussion regarding Agricultural Zoning of Tax ID # 194.01-2-11.1, upper Powers Road
 - d.) Discussion regarding Girl Scouts Bird houses Project
 - e.) Resolution of the Town Board of the Town of Conklin authorizing payment of the following Bill List in the amount of \$64,782.76:

General	\$ 15,431.99
Highway	18,037.38
Flood emg.	18,513.00
Light Dists	1,820.72
Sewer Dist	446.81
Water Dist.	4,547.86
Non-Budget	<u>5,985.00</u>
Total	\$ 64,782.76

Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___

TOWN OF CONKLIN AGENDA

March 12, 2013

7:00 P.M.

- 1.) Pledge of Allegiance.
- 2.) Approval of Feb 12, 2013 Regular Town Board Meeting Minutes.
Motion by _____ 2nd _____ RC Vote: _____
- 3.) Approval of Feb 26, 2013 Work session Minutes.
Motion by _____ 2nd _____ RC Vote: _____
- 4.) CORRESPONDENCE:
- 5.) PUBLIC COMMENTS:
- 6.) Reports:
 - a.) Supervisor Report
 - b.) Town Clerk
 - c.) Highway Dept
 - d.) Water & Sewer Dept.
 - e.) Code Enforcement
- 7.) OLD BUSINESS:
 - a.) Dog Control agreement with the Town of Binghamton
 - b.) Billboards
- 8.) NEW BUSINESS:

a.) Resolution of the Town Board of the Town of Conklin appointing Coughlin & Gerhart LLP Town Counsel for the Town Board, Town Planning Board, Town Zoning Board of Appeals at the annual retainer of \$72,000 for the year 2013.

Motion by _____ 2nd _____
RC Vote: GB ____ JM ____ CF ____ JF ____

b.) Discussion regarding FEMA Buyout Program

c.) Resolution of the Town Board of the Town of Conklin authorizing advertising in the Country Courier for Lifeguards for the 2013 season.

Motion by _____ 2nd _____
RC Vote: GB ____ JM ____ CF ____ JF ____

d.) Resolution of the Town Board of the Town of Conklin repealing RESO 2013-25 Authorize & Appropriate Local Match (20%) for engineering Planning Grant Agreement.

Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___

e.) Resolution of the Town Board of the Town of Conklin approving the appropriation of a minimum of 20% local match as required by the Engineering Planning Grant Program for the Town of Conklin project. Under the engineering Planning Grant Program, this local match must be a least 20% of the total project cost. The maximum local share appropriated subject to any changes agreed to by the town of Conklin Supervisor shall not exceed \$7,500.00 based upon the total estimated maximum project cost of \$37,500.00. The Town of Conklin Supervisor may increase this local match through the use of in kind services without further approval of the Town of Conklin Town Board.

Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___

f.) Resolution of the Town Board of the Town of Conklin authorizing Tom Delamarter to attend and payment to the following costs associated with the NY rural Water Association Technical Conference located in Lake Placid, NY, from May 20th through May 23rd. NYRWA registration is \$325.00, High Peaks Resort at \$124.00 per night for 4 nights totaling \$496.00, and mileage and meals (per diem) paid to attendee.

Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___

g.) Resolution of the Town Board of the Town of Conklin authorizing Tom Delamarter to travel to Richmond VA to check out and select 3 Federal surplus diesel generators. The Town will reimburse Tom Delamarter hotel fees and mileage to and from Richmond VA.

Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___

h.) Resolution of the Town Board of the Town of Conklin ratifying payment to the Town of Binghamton, check# 5508 for \$8,000.00. 2013 Dog control Agreement for shared services. Account code A-3510-4.

Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___

i.) Resolution of the Town Board of the Town of Conklin ratifying payment to Action Air, check# 5436 for \$295.07. Highway tool purchase, account code DA-5130.4-451.

Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___

j.) Resolution of the Town Board of the Town of Conklin ratifying payment to US Postal Service, check# 5507 for \$303.60. 1st quarter Water & Sewer billing, account code SW-8310-4.

Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___

k.) Resolution of the Town Board of the Town of Conklin ratifying payment to Broome Commissioner of Finance, check# 5509 for \$7,350.00. Landfill agreement balance due for 2013. Account code DA-9797-6.

Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___

l.) RC Vote Resolution of the Town Board of the Town of Conklin ratifying payment to Tonarlo's, check# 5516 for \$17.26. Food for blood drive volunteers, account code A-1220.4.

Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___

m.) RC Vote Resolution of the Town Board of the Town of Conklin ratifying payment to the Greater Binghamton Chamber, check# 5578 for \$30.00. Meeting registration fee, topic regarding Labor laws and Workers Comp. Account code A-1220.4.

Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___

n.) Discussion regarding Gun Control

- o.) Resolution of the Town Board of the Town of Conklin ratifying pre-approved payment of the following Bill List in the amount of \$133,432.14:

General	\$ 21,702.25
Highway	86,113.94
Flood Emg.	517.10
Light Dists	1,886.08
Sewer Dist	1,121.05
Water Dist.	7,516.72
Non-Budget	<u>14,575.00</u>
Total	\$ 133,432.14

Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___

- p.) Resolution of the Town Board of the Town of Conklin approving payment of the following Bill List in the amount of \$155,503.84:

General	\$ 37,738.18
Highway	8,387.26
Fire Dist	2,491.00
Flood Emg.	101,014.10
Light Dists	454.11
Sewer Dist	4,363.15
Water Dist.	<u>1,056.04</u>
Total	\$ 155,503.84

Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___

TOWN OF CONKLIN AGENDA
February 26, 2013
5:30 P.M.

- 1.) Pledge of Allegiance.
- 2.) Work Session:
 - a.) Conklin's Comprehensive Master Plan
 - b.) Governor Cuomo's Gun Control Plan
 - c.) Dog Control agreement
 - d.) Light District# 7
 - e.) Billboards/Park Outdoor
 - f.) Clarification of CWSRF Engineering Planning Grant local match
 - g.) 2013 Road Projects/NYS DOT CHIP Program
 - h.) 2013 Conklin Fair

TOWN OF CONKLIN AGENDA

January 22, 2013

5:30 P.M.

- 1.) Pledge of Allegiance.
- 2.) Approval of January 11, 2013 Regular Town Board Meeting Minutes.
Motion by _____ 2nd _____ RC Vote: _____

3.) CORRESPONDENCE:

- a.) Letter from DEC
- b.) Letter regarding Water Testing

4.) PUBLIC COMMENTS:

5.) Reports:

6.) OLD BUSINESS:

- a.) Update on Sewer Grant
- b.) Update on Pride Manor
- c.) Update on Truck Repair (Laing)

7.) NEW BUSINESS

a.) Resolution of the Town Board of the Town of Conklin authorizing Councilperson Charles Francisco to sign checking accounts of NBT Bank for General account, Payroll/Trust & Agency account for 2013 in the absence of the Town Supervisor.

Motion by _____ 2nd _____
RC Vote: GB _____ JM _____ CF _____ JF _____

b.) Resolution of the Town Board of the Town of Conklin authorizing a monthly cell phone reimbursement to paid to Marshall Ayres in the amount of \$ 40.00 per month for 2013. Account code A1110.4.

Motion by _____ 2nd _____
RC Vote: GB _____ JM _____ CF _____ JF _____

c.) Resolution of the Town Board of the Town of Conklin authorizing payment of the following 2012 Bill List in the amount of \$59,582.32:

General	\$ 31,089.68
Highway	3,893.16
2011 Flood	17,610.06
Light Dists	2,751.69
Sewer Dist	811.96
Water Dist.	2,225.77
Water Dist. #6	<u>1,200.00</u>
Total	\$ 59,582.32

Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___

d.) Resolution of the Town Board of the Town of Conklin authorizing payment of the following 2013 Bill List in the amount of \$188,191.57:

General	\$ 74,187.34
Highway	20,447.90
Sewer Dist. #1	333.00
Water Dist.	8,717.33
Water Dist. #6	167.00
Non-Budget	<u>84,339.00</u>
(2012 NYS Retirement & NYS Justice)	
Total	\$ 188,191.57

Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___

e.) add on – see separate sheet

f.) 2012 Budget modification – see separate sheet

TOWN OF CONKLIN AGENDA

January 8, 2013

7:00 P.M.

- 1.) Pledge of Allegiance.
- 2.) Approval of December 11, 2012 Regular Town Board Meeting Minutes.
Motion by _____ 2nd _____ RC Vote: _____
- 3.) CORRESPONDENCE:
- 4.) PUBLIC COMMENTS:
- 5.) Reports:
 - a.) Town Clerk
 - b.) Highway Dept.
 - c.) Water & Sewer Dept
 - d.) Code Enforcement
 - e.) Supervisor Report
- 6.) OLD BUSINESS:
 - a.) Dog Control
 - b.) Pride Manor Water Extension
- 7.) NEW BUSINESS

a.) Resolution of the Town Board of the Town of Conklin approving accepting proposed NYS CWSRF Planning Grant #19376 for \$30,000.00. Grant titled "Town of Conklin Sewer Engineering Study".

Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___

b.) Resolution of the Town Board of the Town of Conklin designating Jim Finch (Supervisor) and John Mastronardi (Engineer) as authorized representatives of the Town of Conklin for NYS CWSRF Planning Grant #19376.

Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___

c.) Resolution of the Town Board of the Town of Conklin authorizing and obligating Town of Conklin local match of funds for the NYS CWSRF Planning Grant #19376. Match can include cash and/or in-kind services. Other grants may not be used for this local grant.

Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___

d.) Resolution of the Town Board of the Town of Conklin ratifying payment to Laing Industries, Inc., check #5183 for \$5,000.00. Partial payment due for the repair of 2004 GMC Highway Truck, invoice #21214, PO #12-02087. Account code 2-DA-5130-4-447.

Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___

e.) Resolution of the Town Board of the Town of Conklin ratifying ach wire payment to Postage on Call for \$1,000.00. Postage meter purchase on January 3rd 2013. Account code 3-A-1674.4-400.

Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___

f.) Resolution of the Town Board of the Town of Conklin ratifying payment to Hartford Insurance, check #5290 for \$219.51. 4th quarter 2012 disability insurance. Account code 2-A, DA & SW- 9055.8.

Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___

g.) Resolution of the Town Board of the Town of Conklin setting up the following Committees for the Year 2013:

Town Hall Castle	Gary Bullock
Town Community Center	Gary Bullock
Sr. Citizen Liaison	Charles Francisco
Town Wide Insurance	Gary Bullock
Town Flood Insurance	Jerry Minoia
Buildings & Grounds	Gary Bullock
Drainage Districts	Charles Francisco
Cemeteries	Charles Francisco
Fire Dept. Liaison	Charles Francisco
Youth Liaison	Charles Francisco
Fill Oversight	Jerry Minoia
Planning & Zoning	Jerry Minoia

Motion by _____ 2nd _____
RC Vote: GB___JM___CF___JF___

h.) Resolution of the Town Board of the Town of Conklin authorizing pre-approved 2012 Bill List in the amount of \$80,369.82 paid 12/27/12:

General	\$ 14,186.85
Highway	10,287.20
2011 Flood	810.19
Light Dists.	1,855.54
Sewer Dist.	46,446.29
Water Dist.	1,918.38
Water Dist. 6	790.37
Non-Budget	<u>4,075.00</u>
Total	\$ 80,369.82

Motion by _____^{2nd} _____
 RC Vote: GB___JM___CF___JF___

i.) Resolution of the Town Board of the Town of Conklin authorizing payment of the following 2012 Bill List in the amount of \$35,893.68:

General	\$ 19,903.86
Highway	11,725.26
Water Dist.	1,199.32
Water Dist. #6	<u>3,065.24</u>
Total	\$ 35,893.68

Motion by _____^{2nd} _____
 RC Vote: GB___JM___CF___JF___

j.) Resolution of the Town Board of the Town of Conklin authorizing payment of the following 2013 Bill List in the amount of \$190,652.04:

General	\$123,938.51
Highway	36,802.03
Sewer Dist. #1	1,505.00
Sewer Dist. #3	21,742.50
Water Dist.	6,411.00
Water Dist. #6	<u>253.00</u>
Total	\$ 190,652.04

Motion by _____^{2nd} _____
 RC Vote: GB___JM___CF___JF___

k.) 2012 Budget modification – see separate sheet