

REGULAR TOWN BOARD MEETING
MAY 14, 2019

The Town Board of the Town of Conklin held a Regular Town Board Meeting at 6:30 P.M. on May 14, 2019, at the Conklin Town Hall. Mr. Dumian, Supervisor, presided. The meeting opened with the Pledge of Allegiance.

PRESENT: Town Board Members Boyle, Farley, Platt, Francisco, Dumian

Town Counsel	Cheryl Sacco
Town Clerk	Sherrie L. Jacobs
Highway Superintendent	Brian Coddington
Parks/Water/Sewer Superintendent	Tom DeLamarter
Administrative Assistant	Mary Plonski

GUESTS: Country Courier Elizabeth Einstein
Laurie Francisco
John Colley
Chris Snedeker

MINUTES: APRIL 23, 2019 REGULAR TOWN BOARD MEETING & WORK SESSION

Parks/Water & Sewer Supervisor Tom DeLamarter requested an addition to the April 23, 2019 minutes on page 3 of the Work Session during the discussion of the pavilion/stage at the current Community Center. He stated that he would like the minutes to reflect that Deputy Town Clerk Elizabeth Einstein had worked very hard on obtaining the grant from Broome County to help pay for the cost of the stage/pavilion. Mr. DeLamarter also worked hard on the stage/pavilion project.

Mr. Francisco moved to approve the April 23, 2019 Regular Town Board Meeting and Work Session minutes with the above addition.

Seconded by Mr. Farley.

VOTE: Boyle – Yes, Farley – Yes, Platt – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

CORRESPONDENCE:

Mr. Dumian stated that he has received three formal complaints regarding the unauthorized car lot on Conklin Road in an area that is zoned Residential, not Commercial. The property owner has received a letter from Code Officer Nick Pappas, and the vehicles will be removed by May 16.

Mr. Dumian stated that he also received correspondence from the Governor's Office for Storm Recovery (GOSR) stating that there will be a plaque with Governor Cuomo's name on it near the drainage project on Stillwater Road, since it was funded by a grant through GOSR. Administrative Assistant Mary Plonski asked if the gravel for the drainage project will be removed from the FEMA (Federal Emergency Management Agency) property in the area of the drainage project and the ground leveled, adding that an individual leases that parcel and has stated that it cannot be mowed until it is leveled. The person leasing the property is willing to move the gravel and level the ground and the Board granted permission to do so.

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Mr. Dumian stated that there will also be some sort of generic plaque at the new Community Center, perhaps listing the Town Board members serving currently. He stated that he “does not need the recognition.” Mr. Dumian stated that GOSR is predicting that the groundbreaking for the new Community Center will take place in August, noting that the plans from Delta Engineering have been submitted to the Governor’s office for review, and if approved, will go out to bid.

PUBLIC COMMENTS: None.

REPORT: SUPERVISOR’S OFFICE

The Supervisor’s report is filed in the office of the Town Clerk.

OLD BUSINESS:

OPENING DAY RECAP

Mr. Dumian stated that the Town had a great Opening Day for baseball and softball and thanked everyone that participated for their help. He stated that everyone did a great job, adding that the parade added a special touch. Mr. Dumian stated that the Town served 380 hot dogs and 360 hamburgers. He added that he would like to see this tradition of making Opening Day memorable to continue, noting that many parents, coaches, and players thanked the Town for making the day so festive.

SUBSTITUTE CROSSING GUARD

Mr. Dumian stated that the Town received one application for the position of Substitute Crossing Guard, from Meghan Gallagher, noting that he will be looking for a resolution to hire her later in the meeting.

DOG CONTROL OFFICER

Mr. Dumian stated that the young man from the Town of Binghamton who had been selected to replace Nick Vascello as Dog Control Officer declined the position, leaving the Towns of Conklin and Binghamton without a Dog Control Officer. Deputy Dog Control Officer Kim Gulick expressed an interest in the full time position, and she was hired to the position of Dog Control Officer, effective May 8, 2019. Under the existing shared services agreement, Ms. Gulick will serve as Dog Control Officer for both the Town of Conklin and the Town of Binghamton. She is working on finding a new Deputy Dog Control Officer.

Under a similar shared services agreement, Town of Binghamton Code Officer Nick Pappas will also serve as Code Officer for the Town of Conklin.

SCHNURBUSCH PARK DRAINAGE PROJECT

Mr. Dumian stated that he met with Mr. DeLamarter, Mr. Boyle, and Highway Superintendent Brian Coddington at the site of the proposed drainage project in Schnurbusch Park. It has been decided to do the project in house, as the lowest bid for the project was \$14,000 if it is outsourced. It will cost approximately \$5,000 if Town employees do the work instead. Mr. Coddington has the plans for the project and Town Engineer John Mastronardi will confirm that everything is in compliance. There was also discussion regarding possibly clearing the area near

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Cuddyback Drive so that beavers cannot continue to build dams in that area and cause drainage problems.

NEW BUSINESS:

PURCHASE OF PARCELS NEAR BOAT LAUNCH/STILLWATER ROAD

Mr. Boyle stated that there are three small parcels of land near the new boat launch on Stillwater Road, the purchase of which would allow the staging of an emergency command station with access to the boat launch. Broome County owns the parcels and is willing to sell the three parcels to the Town for \$1.00 each plus recording fees.

RESO 2019-68: AUTHORIZE PURCHASE/THREE PARCELS OF LAND ON STILLWATER ROAD NEAR BOAT LAUNCH

Mr. Farley moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes the purchase of three parcels of land, tax map # 228.11-1-20, #228.11-2-23, and #228.11-2-24, at the cost of \$1.00 per lot, plus filing fees and necessary expenses, from Broome County.

Seconded by Mr. Platt.

VOTE: Boyle – Yes, Farley – Yes, Platt – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

Ms. Sacco suggested that the Town consider leveling the lots sometime in the future, when the Budget allows it.

RESO 2019-69: AUTHORIZE HIRING/MEGHAN GALLAGHER/SUBSTITUTE CROSSING GUARD/EFFECTIVE IMMEDIATELY

Mr. Platt moved for the following resolution:

Be It Resolved: the Town Board of the Town of Conklin authorizes the hiring of Meghan Gallagher for the position of Substitute Crossing Guard, effective immediately, at the standard rate of pay.

Seconded by Mr. Boyle.

VOTE: Boyle – Yes, Farley – Yes, Platt – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

RESO 2019-70: RATIFY HIRING/KIM GULICK/DOG CONTROL OFFICER/EFFECTIVE MAY 8, 2019

Mr. Francisco moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin ratifies the hiring of Kim Gulick for the position of Dog Control Officer, effective May 8, 2019, at the position's current rate of pay.

Seconded by Mr. Boyle.

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VOTE: Boyle – Yes, Farley – Yes, Platt – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

RESO 2019-71: AUTHORIZE SUPERVISOR/ENTER LEASE AGREEMENT/ASCENSION HEALTH

Mr. Boyle moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes the Town Supervisor to enter into a lease agreement with Ascension Health at the new Community Center location, subject to Permissive Referendum and subject to approval by legal counsel.

Seconded by Mr. Farley.

VOTE: Boyle – Yes, Farley – Yes, Platt – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

WATER DEPARTMENT QUESTIONS

Mr. DeLamarter stated that there are two properties in Conklin that were flooded in either 2006 or 2011, resulting in the removal of the main house but leaving the garages. He stated that he has received requests from both property owners to provide water service to the buildings that remain. Both properties are in the water district. He asked if he would be able to provide water. Water is already present in the line at the road, he added, stating that the property owners would need to pay for the line from the road to the structure. Town Attorney Cheryl Sacco stated that the Code Office should contact her to discuss whether or not the garages could be turned into living spaces, which she stated is a completely different issue, adding that the property owners would be entitled to have water run to the structures on their buildings, as long as they pay for the line from the road to the structure.

RESO 2019-72: AUTHORZE TOWN CLERK/OPEN CHECKING ACCOUNT/PEOPLES SECURITY BANK AND TRUST/DECALS

Mr. Boyle moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes Town Clerk Sherrie Jacobs to open a checking account with Peoples Security Bank and Trust for the purpose of issuing hunting, fishing, and trapping licenses, and authorizes the transfer of \$25 from the Town Clerk Contractual line, account code 1410-4-400, to Peoples Security Bank and Trust for the minimum amount required to maintain the account.

Seconded by Mr. Francisco.

VOTE: Boyle – Yes, Farley – Yes, Platt – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

RESO 2019-73: APPROVE CODE DEPARTMENT/SUBMIT APPLICATIONS TO FEMA/LEASES TO MOW & MAINTAIN

Mr. Farley moved for the following resolution:

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Be It Resolved: that the Town Board of the Town of Conklin approves the Code Department to submit applications to FEMA seeking approval for leases to mow and maintain the following Buyout Properties:

6 Shipman Road	Tax ID #162.09-1-39	Peter Camarda
29 Alta Road	Tax ID #162.14.2.25	Jan Stone
35 Alta Road	Tax ID #162.14-2-26	Jan Stone

Seconded by Mr. Francisco.

VOTE: Boyle – Yes, Farley – Yes, Platt – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

RESO 2019-74: RATIFY PAYMENT/GRIFFITHS ENGINEERING/STILLWATER ROAD PROJECT

Mr. Farley moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin ratifies payment of check #124, account code HS8597.2, in the amount of \$22,959.36 to Griffiths Engineering, LLC, for payment of Payment Request #15R, P.O. Number 18-01783, for the Stillwater Road Drainage Project.

Seconded by Mr. Francisco.

VOTE: Boyle – Yes, Farley – Yes, Platt – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

RESO 2019-75: RATIFY PAYMENT/WILLIAM DUMIAN, JR./REIMBURSEMENT/ BASEBALL SAFETY GEAR

Mr. Francisco moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin ratifies payment of check #15310, account code A7310.4, in the amount of \$169.98 for reimbursement for the purchase of baseball safety gear, Dick's Sporting Goods receipt #A0504094.

Seconded by Mr. Farley.

VOTE: Boyle – Yes, Farley – Yes, Platt – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

RESO 2019-76: AUTHORIZE PAYMENT/BILL LIST/\$116,550.08

Mr. Platt moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes payment of the following Bill List in the total amount of \$116,550.08:

General	\$ 10,375.84
Highway	21,570.90
Sewer Districts	64,393.47
Water Districts	11,458.87
Non-Budget	<u>8,751.00</u>
Total	\$116,550.08

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Seconded by Mr. Boyle.

VOTE: Boyle – Yes, Farley – Yes, Platt – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

PUBLIC COMMENTS: None.

THANK YOU/RECENT PROJECTS

Mr. Boyle thanked Town Clerk Sherrie Jacobs for working on the necessary arrangements to allow the Clerk's office to once again sell hunting and fishing licenses. Ms. Jacobs stated that, barring any hold-ups from New York State, her office should be able to sell licenses for the upcoming hunting season.

Mr. Boyle also thanked the Board for its assistance with bringing the Stillwater Road Drainage Project to completion.

NEW STREET LIGHTS ORDERED

Mr. Francisco stated that the new street lights for the Town have been ordered.

CLOSURE OF RAILROAD CROSSINGS

Mr. Platt noted that he has seen road closure and detour signs from the railroad indicating that the crossings at Terrace Drive, Shaw Road, and Powers Road will be closed while the railroad company is working on the tracks. He stated that Emergency Services must be notified of any road closures. Mr. Farley stated that the crossings will not all be closed at the same time.

NYSTCA

Ms. Jacobs thanked the Board for the opportunity to attend the New York State Town Clerks Association annual conference, adding that the classes were very informative.

KEVIN MCLAUGHLIN

Mr. Dumian stated that Kevin McLaughlin is retiring as the Director of The Agency, noting that Mr. McLaughlin has been very instrumental in helping revitalize downtown Binghamton. Mr. Dumian stated that Mr. McLaughlin has helped greatly with the Community Center/day care/Ascension Health project in the Corporate Park, and expressed his gratitude to Mr. McLaughlin for his assistance and his work promoting the Binghamton area. Mr. Dumian stated that Stacey Duncan will become the new Director of The Agency.

CODE ISSUES

Mr. Dumian stated that Code Officer Nick Pappas has given the property owner of the former Dino's on the River a list of expectations and a timeline in which improvements to the property need to be completed. He stated that Mr. Pappas will also be addressing other property maintenance issues.

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RESO 2019-77: EXECUTIVE SESSION/PERSONNEL/YOUTH COMMISSION

Mr. Farley moved to close the Regular Town Board Meeting at 7:17 P.M. and move into Executive Session to discuss a particular personnel issue involving the Youth Commission.

Seconded by Mr. Platt.

VOTE: Boyle – Yes, Farley – Yes, Platt – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

An Executive Session of the Town Board of the Town of Conklin was held at the Conklin Town Hall at 7:17 P.M. with Supervisor William Dumian, Jr., presiding. Present were: Supervisor Dumian, Mr. Boyle, Mr. Farley, Mr. Platt, Mr. Francisco, and Attorney Cheryl Sacco. Ms. Sacco assumed duties of secretary of the meeting. A discussion was held regarding the salary or hiring of a particular person in the Youth Sports Department.

RESO 2019-78: RE-OPEN REGULAR TOWN BOARD MEETING

Mr. Farley moved to close the Executive Session and re-open the Regular Town Board Meeting at 7:29 P.M.

Seconded by Mr. Dumian.

VOTE: Boyle – Yes, Farley – Yes, Platt – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

RESO 2019-79: CHANGE SALARY/YOUTH COMMISSIONER/INCREASE BY \$1500

Mr. Francisco moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes changing the salary of the Youth Commissioner and increasing it by \$1,500, with no Budget Line transfer needed.

Seconded by Mr. Farley.

VOTE: Boyle – Yes, Farley – Yes, Platt – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

There being no further business to come before the Board, Mr. Dumian moved for adjournment, seconded by Mr. Farley. The meeting adjourned at 7:30 P.M.

Respectfully submitted,

Sherrie L. Jacobs
Town Clerk