

TOWN OF CONKLIN
BUILDING AND CODE ENFORCEMENT

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PO BOX 182
1271 CONKLIN RD. CONKLIN NY 13748

POOL PERMIT APPLICATION

This application must be completely filled in. Plot plan showing location of lot, buildings and easements on premises, relationship to adjoining premises or public streets. (sample plot plan and sketch sheet attached) The application must be accompanied by a site plan and specifications showing the proposed construction. No work shall commence before the issuance of a permit. No structure shall be occupied or used before a certificate of Occupancy/Compliance has been issued.

DATE _____ PERMIT# _____

APPLICANT _____ PH# _____

ADDRESS _____

TAX MAP # _____

(IF) CONTRACTOR NAME _____ PH# _____

TYPE OF CONSTRUCTION _____

POOL DIMENSION _____ DEPTH _____

Permit must be renewed after 180 days if no inspection is made during this period AND if construction continues for more than one year. All construction debris and garbage must be removed and disposed of.

The undersigned says that he/she is the owner or authorized agent of the owner, and that he/she is conversant with the Zoning Ordinance of the Town of Conklin, and the rules and regulations pertaining thereto, and that the completed structure existing laws and ordinances, rules and regulations governing the erection and occupancy of structures and premises in the Town of Conklin, and that all workmen engaged thereupon are covered by Workmen's Compensation Insurance.

APPLICANT SIGNATURE _____

OFFICE USE

DATE ISSUED _____

FEE _____

SIGNED APPLICATION _____

INSURANCE _____

DRAWINGS, DIAGRAM _____

OFFICIAL SIGNATURE _____

INSPECTION DATES

TEMPORARY BARRIER DURING CONSTRUCTION _____

ELECTRICAL _____

PERMANENT FENCING _____

ACCESS GATES, DOORS, LADDER _____

POOL ALARM _____

MISCELLANEOUS _____

CERTIFICATE OF COMPLIANCE ISSUED _____

Town of Conklin

How To Draw A Plot Plan

A “plot plan” is an accurate drawing or map of your property that shows the size and configuration of your property and precise location of all man-made structures (i.e. buildings, walls, driveways, walks, fences, etc.) and all bodies of water and water channels (ponds, streams, swales, etc.)

A plot plan should show what currently exists on your property and what is being proposed.

Plot plans are required to accompany most applications submitted to the Town of Conklin Code Department. The rare occasion when one would not be required might be for a residential alteration permit, where no exterior changes are being proposed.

A plot plan is also very helpful to have when you have questions about what you can and cannot do with your property. It will help to see specific and unique conditions of your site; it will allow for you to receive more reliable, rather than general, information about your site. This is particularly important when you are applying for a zoning or building permit.

What Should A plot Plan Show?

Name and address of the property owner.

The address and Broome County Tax Parcel number of the property.

The location and dimensions of all parking and driveway areas.

The location and name of all adjacent streets

Any and all bodies of water including ponds, basins, lakes, streams, and or stormwater swales etc.

(Plan should indicate the presence of any bodies of water with 125’ of your property, as well as those internal to your property).

Any easements that cross the property, or other pertinent legal information.

The property lines and their dimensions, and the property’s total acreage.

Dimensions showing how far all existing structures are from at least two adjacent property lines.

When measuring from a street line, it is important that you indicate where your dimension are from (i.e. “center of road”, “edge of paving”, “edge of right of way”, etc.)

Identification and location of exactly what work is being proposed.

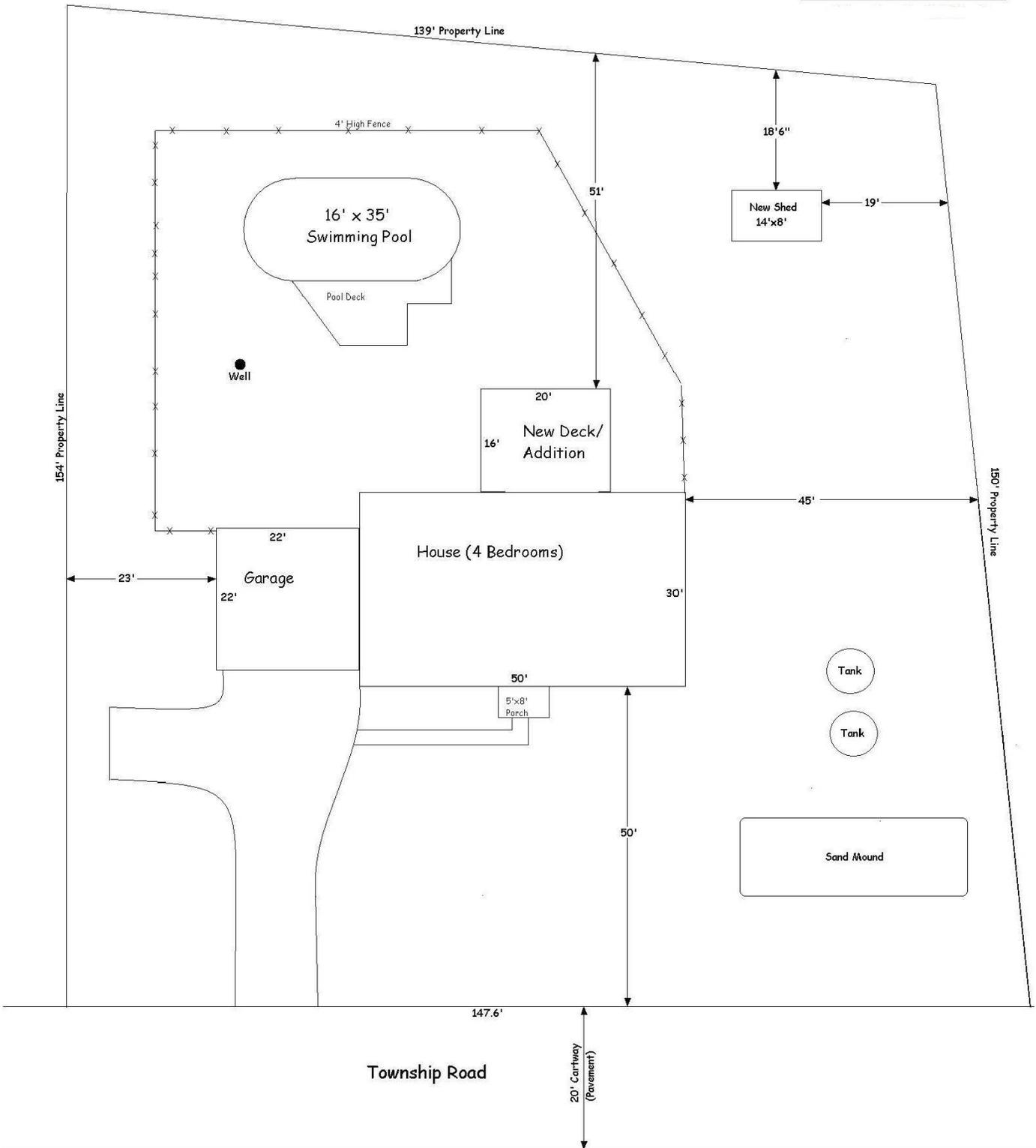
In reviewing your application or plot plan, there is the possibility that the code officer may ask you for more detailed, specific or additional information.

There may be occasions when you will be required to have your plan prepared by a surveyor or professional engineer.

It is important to be as accurate and complete as possible. Building Permits issued and approved based upon incorrect or incomplete information may be revoked.

See Attached Sample Plot Plan.

SAMPLE PLOT PLAN



Plot Plan For 2320 Township Rd.

.52 Acres Owner: Joe Smith

Tax Parcel Number: 15-063-018