

TOWN OF CONKLIN AGENDA

January 14, 2020

6:30 P.M.

I. PLEDGE OF ALLEGIANCE

II. APPROVAL OF MINUTES

A. Approval of December 10, 2019 Regular Town Board Meeting Minutes.

Motion by: _____ 2nd: _____

RC Vote: DB___ BF___ WP___ CF___ BD___

III. CORRESPONDENCE

A. Resignation Letter – Lyle Fassett

B. Request for Board Approval of Annual Park Permits – Code Officer, Nick Pappas

IV. PUBLIC COMMENTS

V. REPORTS

A. Supervisor’s Report - on file in Town Clerk’s Office

VI. OLD BUSINESS

A. Planning Board Chair and possible movement of a person from one Board to another.

B. Community Day Care/ Wellness Center Update

C. 1539 Conklin Road Update

D. Salt Barn Contract Update from Highway Superintendent

VII. NEW BUSINESS

A. 2020 Outlook – State of the Union

B. Discussion regarding Parcel at 29 JR Blvd

C. Discussion regarding Appointment Committees

1. Resolution of the Town Board of the Town of Conklin setting up the following Committees for the Year 2020:

Town Hall Castle.....Dell Boyle
Community Center Rental & Non-Profit Rental.....Charles Francisco
Community Center Building.....Dell Boyle
Sr. Citizen Liaison.....Charles Francisco
Town Wide Electrical & NYSEG.....Charles Francisco
Town Wide Insurance.....Bill Dumian
Town Flood Insurance.....Will Platt
Town Grounds & Flood Lots.....Will Platt
Drainage Districts.....Dell Boyle
Cemeteries.....Bill Farley
Fire Dept. Liaison.....Charles Francisco
Youth Liaison.....Bill Farley
Planning Board.....Bill Farley
Zoning Board.....Will Platt
Highway Dept & Garage.....Bill Dumian
Deputy Supervisor.....Charles Francisco
Code Dept.....Bill Dumian
Public Works Dept.....Bill Dumian

Motion by: _____ 2nd: _____
RC Vote: DB___ BF___ WP___ CF___ BD___

D. Discussion on amending the current Employee Policy to reflect the latest clothing allowance changes for Full-time Highway, Water & Sewer Employees. Please see attached minutes on this topic.

1. Resolution of the Town Board of the Town of Conklin updating the Employee Policy as follows:

Motion by: _____ 2nd: _____
RC Vote: DB___ BF___ WP___ CF___ BD___

- E. Resolution of the Town Board of the Town of Conklin authorizing the Supervisor to Vote for the Shared Service Plan as submitted to the Shared Services Panel from Broome County executive Jason Garnar.

Motion by: _____ 2nd: _____

RC Vote: DB___ BF___ WP___ CF___ BD___

- F. Resolution of the Town Board of the Town of Conklin approving payments to bands for Concerts in the Park 2020 series designated by Tom Delamarter. Account code A7110.4.401.

Motion by: _____ 2nd: _____

RC Vote: DB___ BF___ WP___ CF___ BD___

- G. Resolution of the Town Board of the Town of Conklin approving BlueStorm Technologies as the Town IT Services for 2020 at the rate of \$855.00 per month, (\$10,260.00 annually).

Motion by: _____ 2nd: _____

RC Vote: DB___ BF___ WP___ CF___ BD___

- H. Resolution of the Town Board of the Town of Conklin authorizing the officers and employees herein named to receive reimbursement of mileage for use of personal vehicles at the current IRS Standard Mileage Rate per mile, for performance of their duties on official business only. Supervisor, Town Clerk, Zoning Board members, Planning Board members, Town Historian, Town Justice, Sec. to the Supervisor, Town Assessor, Youth Commissioner, Parks and Water Dept. Personnel, Code Dept. Personnel, The Town Board members, Justice Clerks and Deputy Town Clerk.

Motion by: _____ 2nd: _____

RC Vote: DB___ BF___ WP___ CF___ BD___

I. Resolution of the Town Board of the Town of Conklin to approve the 2020 Annual Park Permits for the following Mobile Home Parks located in the Town of Conklin:

- 1.) Blue Ridge Parks Holdings LLC - (Blue Ridge Mobile Home Park)
- 2.) Pride Park Holdings LLC – (Pride Manor Mobile Home Park)
- 3.) Fountain Bleau MHP LLC – (Fountain Bleau Mobile Home Park)

Motion by: _____ 2nd: _____
RC Vote: DB___ BF___ WP___ CF___ BD___

J. Resolution of the Town Board of the Town of Conklin to approve the final remittance date for 2020 Medical Pool Reimbursements as December 18, 2020

Motion by: _____ 2nd: _____
RC Vote: DB___ BF___ WP___ CF___ BD___

K. Resolution of the Town Board of the Town of Conklin authorizing Nick Platt and Colin Casey to attend the DSNY Certified Excavator Initial Training and Renewal on Feb 7, 2020 in Cortland NY. Also approving registration fee of \$35 each plus travel expenses. Account code SW8310.4

Motion by: _____ 2nd: _____
RC Vote: DB___ BF___ WP___ CF___ BD___

L. Resolution of the Town Board of the Town of Conklin accepting the resignation of Lyle Fasset, Planning Board Member, effective December 31, 2019.

Motion by: _____ 2nd: _____
RC Vote: DB___ BF___ WP___ CF___ BD___

M. Resolution of the Town Board of the Town of Conklin ratifying each wire payment to Pitney Bowes for \$500.00. Postage meter refill purchase. Various department codes.

Motion by: _____ 2nd: _____
RC Vote: DB___ BF___ WP___ CF___ BD___

N. Resolution of the Town Board of the Town of Conklin ratifying payment to NBT Bank, check #16043, for \$21,740.00 for Statutory Installment Bond Payment. Codes SS13 9720.6 and 9720.7.

Motion by: _____ 2nd: _____
RC Vote: DB___ BF___ WP___ CF___ BD___

O. Resolution of the Town Board of the Town of Conklin approving Laurie Gregory to attend the NYS Comptroller Advanced Governmental Accounting Training from May 27 – 29, 2020, being held in the Town of Camillus NY. Also approving registration fee of \$85.00, reasonable hotel fees, per diem meal allowance and mileage. Account Code A1220.4

Motion by: _____ 2nd: _____
RC Vote: DB___ BF___ WP___ CF___ BD___

P. Resolution of the Town Board of the Town of Conklin authorizing payment of the following pre-approved claims, Bill List dated 12/23/19 in the amount of \$72,834.07

General	\$	43,278.67
Highway	\$	14,562.19
Water Districts	\$	4,525.53
Sewer Districts	\$	1,281.42
Light Districts	\$	2,313.26
Non-Budgeted	\$	6,873.00
	\$	<u>72,834.07</u>

Motion by: _____ 2nd: _____
RC Vote: DB___ BF___ WP___ CF___ BD___

Q. Resolution of the Town Board of the Town of Conklin approving payment of the following Bill List, dated 01/09/20 for 2019 in the amount of \$38,110.60.

General	\$	20,804.14
Highway	\$	6,898.21
Water Districts	\$	8,436.85
Sewer Districts	\$	1,971.40
	\$	<u>38,110.60</u>

Motion by: _____ 2nd: _____

RC Vote: DB___ BF___ WP___ CF___ BD___

R. Resolution of the Town Board of the Town of Conklin approving payment of the following Bill List, dated 01/09/20 for 2020 in the amount of \$186,417.21

General	\$	162,192.73
Highway	\$	16,577.95
Water Districts	\$	2,922.91
Sewer Districts	\$	4,723.62
	\$	<u>186,417.21</u>

Motion by: _____ 2nd: _____

RC Vote: DB___ BF___ WP___ CF___ BD___

VIII. PUBLIC COMMENTS