

**CONKLIN TOWN BOARD MEETING AGENDA**  
**FEBRUARY 27, 2024 – 6:00 P.M.**

I. PLEDGE OF ALLEGIANCE

II. APPROVAL OF MINUTES

A. Approval of February 13, 2024 Regular Town Board Meeting and Work Session Minutes

1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
VOTE: JF \_\_\_ DB \_\_\_ BF \_\_\_ CF \_\_\_ BD \_\_\_

III. PUBLIC COMMENTS

IV. CORRESPONDENCE

V. DEPARTMENT HEAD ACTION ITEMS

A. Highway Superintendent

B. Code Officer

C. Parks/Water/Sewer Team Leader

VI. REPORT – SUPERVISOR’S OFFICE

A. The Supervisor’s Report is on file in the office of the Town Clerk.

VII. OLD BUSINESS

A. Cameras at Community Center

B. Town Property near Johnson Outdoor

C. Salvage Generator

D. Solar Moratorium

VIII. NEW BUSINESS

A. Highway Superintendent – Update on New Paving Process for Streets

B. Parks & Water Truck to Replace Van & Purchase of Enclosed Trailer

- C. DCO Vehicle and Bid Responses
- D. Highway Truck Options and Salvage Truck 43
- E. New Water Meter Installs & Billing
- F. Change to Policy Manual Regarding Part-Time Benefits Eligibility
- G. HVAC & Roof Repairs Unappropriated Fund Balance Transfer
- H. Bank Interest & Possible Certificate of Deposit
- I. Resolution of the Town Board of the Town of Conklin approve the use of the Fund Balance to cover the expense of \$180,000 for HVAC expenses incurred, with modification to the 2023 Budget, effective December 31, 2023, as follows:

510 Estimated Revenues A 99-0599-0 Appropriated Fund Balance \$180,000.00  
 960 A 1620-2-202 \$180,000.00

1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
 VOTE: JF \_\_\_ DB \_\_\_ BF \_\_\_ CF \_\_\_ BD \_\_\_

- J. Resolution of the Town Board of the Town of Conklin approving the 2024 Annual Park Permits for the following Mobile Home Parks located in the Town of Conklin:

Blue Ridge Park, LLC (Blue Ridge Mobile Home Park)  
 Pride Park Holdings, LLC (Pride Manor Mobile Home Park)

1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
 VOTE: JF \_\_\_ DB \_\_\_ BF \_\_\_ CF \_\_\_ BD \_\_\_

- K. Resolution of the Town Board of the Town of Conklin ratifying payment in the amount of \$786.67 to RICOH USA, Inc., for lease of Code Office copier.

1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
 VOTE: JF \_\_\_ DB \_\_\_ BF \_\_\_ CF \_\_\_ BD \_\_\_

- L. Resolution of the Town Board of the Town of Conklin ratifying payment in the amount of \$500.00 to Jeremy Polhamus for December 2023 scheduling of Youth Sports.

1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
 VOTE: JF \_\_\_ DB \_\_\_ BF \_\_\_ CF \_\_\_ BD \_\_\_

M. Resolution of the Town Board of the Town of Conklin ratifying payment in the amount of \$125.00 to Jeremy Polhamus for January 2024 scheduling of Youth Sports.

1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
VOTE: JF \_\_\_ DB \_\_\_ BF \_\_\_ CF \_\_\_ BD \_\_\_

N. Resolution of the Town Board of the Town of Conklin ratifying payment in the amount of \$500.00 to Pitney Bowes for postage meter refill.

1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
VOTE: JF \_\_\_ DB \_\_\_ BF \_\_\_ CF \_\_\_ BD \_\_\_

O. Resolution of the Town Board of the Town of Conklin ratifying payment in the amount of \$314.00 to Linemen’s Supply, Inc., for tree truck supplies.

1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
VOTE: JF \_\_\_ DB \_\_\_ BF \_\_\_ CF \_\_\_ BD \_\_\_

P. Resolution of the Town Board of the Town of Conklin ratifying payment in the amount of \$220.00 to M & T Material, LLC, for 22 loads of yard waste.

1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
VOTE: JF \_\_\_ DB \_\_\_ BF \_\_\_ CF \_\_\_ BD \_\_\_

Q. Resolution of the Town Board of the Town of Conklin authorizing Town Clerk Sherrie Jacobs to attend the annual New York State Town Clerks Association Conference from April 21 - 24, 2024, in Albany, New York, at a cost of \$175.00 registration fee, plus all necessary travel and lodging expenses, account code A1410.4.

1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
VOTE: JF \_\_\_ DB \_\_\_ BF \_\_\_ CF \_\_\_ BD \_\_\_

R. Resolution of the Town Board of the Town of Conklin authorizing payment of the following Claims #24-00145 through #24-00173, which have been audited and approved for payment, in the total amount of \$75,094.13:

General	\$ 18,715.12
Highway	4,086.80
Water District	<u>52,292.21</u>
<b>Total</b>	<b>\$ 75,094.13</b>

1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
VOTE: JF \_\_\_ DB \_\_\_ BF \_\_\_ CF \_\_\_ BD \_\_\_

S. Resolution of the Town Board of the Town of Conklin ratifying the transfer of funds, effective February 22, 2024 (see attached).

1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
VOTE: JF \_\_\_ DB \_\_\_ BF \_\_\_ CF \_\_\_ BD \_\_\_

T. Resolution of the Town Board of the Town of Conklin ratifying modification to 2024 Budget, effective February 22, 2024 (see attached).

1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
VOTE: JF \_\_\_ DB \_\_\_ BF \_\_\_ CF \_\_\_ BD \_\_\_

U. Resolution of the Town Board of the Town of Conklin authorizing modification of the stated From and To Budget lines as of December 31, 2023 (see attached).

1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
VOTE: JF \_\_\_ DB \_\_\_ BF \_\_\_ CF \_\_\_ BD \_\_\_

IX. PUBLIC COMMENTS