

TOWN OF CONKLIN AGENDA

October 26, 2021

6:30 P.M.

I. PLEDGE OF ALLEGIANCE

II. APPROVAL OF MINUTES

- A. Approval of the October 12, 2021 Work Session and Regular Town Board Meeting Minutes.

Motion by: _____ 2nd: _____

RC Vote: DB ___ BF ___ JF ___ CF ___ BD ___

III. 6:32 pm Public Hearing regarding the 2022 Conklin Fire Protection Contract.

IV. 6:35 pm Public Hearing regarding the 2022 Town of Conklin Water and Sewer Rates.

V. 6:38 pm Public Hearing regarding the 2022 Town of Conklin Preliminary Budget.

VI. CORRESPONDENCE

- A. Letter of Interest, Zoning/ Planning Boards – Carol Armstrong

VII. REPORTS

- A. Supervisor's Report on file in Town Clerk's office

VIII. PUBLIC COMMENTS

IX. OLD BUSINESS

- A. Code Enforcement Issues
- B. Zoning/ Planning Board Positions
- C. Grant Writing Process
- D. Sullivan Park Pavilion
- E. Cemetery Equipment and Maintenance

X. NEW BUSINESS

A. Tax Rate effects on property owners

B. Resolution of the Town Board of the Town of Conklin, adopting 2022 Sewer and Water billing rates for municipal users in the Town of Conklin – see attached

Motion by: _____ 2nd: _____

RC Vote: DB ___ BF ___ JF ___ CF ___ BD ___

C. Resolution of the Town Board of the Town of Conklin authorizing the Supervisor of the Town of Conklin to sign the Fire Protection Contract for the year 2022 – see attached

Motion by: _____ 2nd: _____

RC Vote: DB ___ BF ___ JF ___ CF ___ BD ___

D. Resolution of the Town Board of the Town of Conklin Adopting the Annual Budget of the Town of Conklin for the Year 2022 – see attached

Motion by: _____ 2nd: _____

RC Vote: DB ___ BF ___ JF ___ CF ___ BD ___

E. Resolution of the Town Board of the Town of Conklin approving the purchase of a John Deere 636M 19HP Stand-on Mower for an amount not to exceed \$7,357.17, under NYS Landscaping Grounds PC68131 (PG XN CG 22) Contract.

Motion by: _____ 2nd: _____

RC Vote: DB ___ BF ___ JF ___ CF ___ BD ___

F. Resolution of the Town Board of the Town of Conklin approving the purchase of a John Deere Z930M Ztrack Zero-turn Mower for an amount not to exceed \$9,620.38, under NYS Landscaping Grounds PC68131 (PG XN CG 22) Contract.

Motion by: _____ 2nd: _____

RC Vote: DB ___ BF ___ JF ___ CF ___ BD ___

- G. Resolution of the Town Board of the Town of Conklin ratifying the acceptance of \$200.00 from the Highway Department's Petty Cash and ratifying the dissolution of Petty Cash in the Highway Department, effective 10/14/2021.

Motion by: _____ 2nd: _____

RC Vote: DB___ BF___ JF___ CF___ BD___

- H. Resolution of the Town Board of the Town of Conklin approving the Supervisor, William Dumian, to enter into and sign the 2022 Shared Service Agreement for the Code Officer position with the Town of Binghamton.

Motion by: _____ 2nd: _____

RC Vote: DB___ BF___ JF___ CF___ BD___

- I. Resolution of the Town Board of the Town of Conklin approving the Supervisor, William Dumian, to enter into and sign the 2022 Shared Service Agreement for the Dog Control Officer position with the Town of Binghamton.

Motion by: _____ 2nd: _____

RC Vote: DB___ BF___ JF___ CF___ BD___

- J. Resolution of the Town Board of the Town of Conklin ratifying each wire payment to Pitney Bowes for \$500.00. Postage meter refill purchase. Account Code A-1670.4

Motion by: _____ 2nd: _____

RC Vote: DB___ BF___ JF___ CF___ BD___

K. Resolution of the Town Board of the Town of Conklin approving payment of the following Bill List dated October 21, 2021 in the amount of \$61,383.18.

General	\$	27,149.58
Highway	\$	22,131.16
Light Districts	\$	1,279.03
Sewer District	\$	1,309.47
Water Districts	\$	6,951.94
Non-Budgeted	\$	2,562.00
	\$	<hr/> 61,383.18

Motion by: _____ 2nd: _____

RC Vote: DB___ BF___ JF___ CF___ BD___

XI. PUBLIC COMMENTS

XII. EXECUTIVE SESSION – Direct Personnel Matter

A RESOLUTION ADOPTING THE ANNUAL BUDGET OF THE TOWN OF CONKLIN FOR THE YEAR 2022

Whereas, the Town Board (hereinafter "Town Board") of the Town of Conklin (hereinafter "Town"), on the ____ day of _____ 2021, commencing at ____ PM at the Conklin Town Hall, 1271 Conklin Road, Conklin NY, duly held a public hearing on the Town year 2022 preliminary budget submitted and approved by the Town Board and filed with the Town Clerk of the Town for the fiscal year commencing January 1, 2022, and

Whereas, the Town Board heard all persons desiring to be heard in the matter, and the matter of the said budget for the Town for such fiscal year was fully discussed and considered by the Town Board,

NOW, THEREFORE, the Town Board of the Town, duly convened in regular session, does hereby resolve as follows:

Section 1. The said Town year 2022 preliminary budget submitted, approved, and filed, as aforesaid, be and the same is hereby adopted and established as the year 2022 annual budget for the Town for the fiscal year beginning January 1, 2022. Said annual budget as so adopted and established shall be entered in detail in the minutes of the proceedings of the Town Board.

Section 2. The Town Clerk is hereby directed to attach to said budget an exemption report in compliance with the requirements of Chapter 258 of the Laws of 2008. Said report shall show how much of the total assessed value on the final assessment roll of the Town of Conklin used in the Town's budgetary process is exempt from taxation.

Section 3. The Town Clerk of the Town shall prepare and certify, as provided by law, duplicate copies of the said Town annual budget hereby adopted and established, and shall deliver one of such copies to the Supervisor of the Town; and the said Supervisor of the Town shall present such copy to the Board of Legislators of the County of Broome as required by law.

Section 4. This resolution shall take effect immediately.

CERTIFICATION

I, Sherri L. Jacobs, do hereby certify that I am the Town Clerk of the Town of Conklin and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Conklin at a meeting thereof held at the Conklin Town Hall, 1271 Conklin Road, Conklin NY on _____ 2021. Said resolution was adopted by the following roll call vote:

Supervisor William Dumian, Jr. _____
Councilman Dell Boyle _____
Councilman Bill Farley _____
Councilman Jim Finch _____
Councilman Charles Francisco _____

Dated: _____, 2021

Town of Conklin Seal

Sherri L. Jacobs Town Clerk of the Town of Conklin

**RESOLUTION ADOPTING PROPOSED 2022 MUNICIPAL WATER AND SEWER
BILLING RATES**

Resolution of The Town Board of the Town of Conklin adopting the proposed 2022
Municipal Water and Sewer Rates as follows:

SEWER RESIDENTIAL

Quarterly Basic Fee: \$15.00
Unit Charge not to exceed \$9.75 per Thousand Gallons

SEWER SMALL BUSINESS (Non-Mfg.)

Quarterly Basic Fee: \$15.00
Unit Charge not to exceed \$11.70 per Thousand Gallons

SEWER CORP PARK and MFG Companies

Quarterly Basic Fee: \$35.00
Unit Charge not to exceed \$16.00 per Thousand Gallons

UNMETERED \$132.00/Qtr

WATER RESIDENTIAL

Quarterly Basic Fee: \$15.00
Unit Charge not to exceed \$3.25 per Thousand Gallons

WATER SMALL BUSINESS Non-Mfg.

Quarterly Basic Fee: \$15.00
Unit Charge not to exceed \$3.50 per Thousand Gallons

WATER CORP PARK and MFG Companies

Quarterly Basic Fee \$35.00
Unit charge not to exceed \$ 3.75 per Thousand Gallons

This billing change becomes effective November 1, 2021, and will be billed starting the first billing
cycle in 2022; February 2022.

Motion by: _____ 2nd: _____

RC Vote: DB___ BF___ JF___ CF___ BD___

**A RESOLUTION AUTHORIZING THE SUPERVISOR OF THE TOWN OF CONKLIN
TO SIGN THE FIRE PROTECTION CONTRACT FOR THE YEAR 2022**

Resolution #2022-_____

PRESENT:

Supervisor William Dumian, Jr. ____
Councilman Dell Boyle ____
Councilman Bill Farley ____
Councilman Jim Finch ____
Councilman Charles Francisco ____

ABSENT:

Offered By: _____ Seconded By: _____

The Town Board (hereinafter "Town Board") of the Town of Conklin (hereinafter "Town"), duly convened in regular session, does hereby resolve as follows:

Whereas, the Town Board of the Town, on the ____ day of _____ 2021, commencing at ____ PM at the Conklin Town Hall, 1271 Conklin Road, Conklin New York, duly held a public hearing on the Town year 2022 Fire Protection District costs; and

Whereas, the Town Board heard all persons desiring to be heard in the matter, and the matter of the said costs for the Town for such fiscal year was fully discussed and considered by the Town Board.

NOW, THEREFORE, the Town Board of the Town, duly convened in regular session, does hereby resolve as follows:

Section 1. The Supervisor of the Town of Conklin is hereby authorized and empowered to sign and deliver on behalf of the Town of Conklin the Fire Protection Contract for Fire Protection District for the year 2021 between Town of Conklin and Conklin Volunteer Fire Department, Inc.

Section 2. Said contract shall be substantially in accordance with the version thereof which is now on file in the offices of the Town Clerk of the Town of Conklin, and shall be subject to the approval of the Town Attorney of the Town of Conklin.

Section 3. This resolution shall take effect immediately.

CERTIFICATION

I, Sherri L. Jacobs, do hereby certify that I am the Town Clerk of the Town of Conklin and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Conklin at a meeting thereof held at the Conklin Town Hall, 1271 Conklin Road, Conklin NY on _____, 2021. Said resolution was adopted by the following roll call vote:

Supervisor William Dumian, Jr. ____
Councilman Dell Boyle ____
Councilman Bill Farley ____
Councilman Jim Finch ____
Councilman Charles Francisco ____

Dated: _____, 2021

Town of Conklin Seal

Sherri L. Jacobs, Town Clerk of the Town of Conklin