

# TOWN OF CONKLIN AGENDA

December 08, 2015

6:00 P.M.

- 1.) Pledge of Allegiance.
- 2.) Approval of November 19<sup>th</sup>, 2015 Regular Town Board Meeting Minutes.  
Motion by \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ RC Vote: \_\_\_\_\_
- 3.) CORRESPONDENCE: Zoning Board of Appeals
- 4.) PUBLIC COMMENTS:
- 5.) REPORTS:
  - a.) Supervisor Report (filed with Town Clerk)
  - b.) Town Clerk
  - c.) Code Officer
  - d.) Water & Sewer
  - e.) Highway
- 6.) OLD BUSINESS:
- 7.) NEW BUSINESS
  - a.) Resolution of the Town Board of the Town of Conklin ratifying payment to US Postal Service check #10071 for \$315.00. 4<sup>th</sup> quarter Water billing, account code SW8310.4.  
  
Motion by \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
RC Vote: GB \_\_\_\_ DB \_\_\_\_ BD \_\_\_\_ CF \_\_\_\_ JF \_\_\_\_
  - b.) Resolution of the Town Board of the Town of Conklin approving the attached 2016 Holiday Schedule and Tentative Board Meeting Schedule.  
  
Motion by \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
RC Vote: GB \_\_\_\_ DB \_\_\_\_ BD \_\_\_\_ CF \_\_\_\_ JF \_\_\_\_
  - c.) Resolution of the Town Board of the Town of Conklin authorizing the Supervisor to maintain checking and savings accounts NBT Bank for General account, Payroll/Trust & Agency account and Water/Sewer account for 2016.  
  
Motion by \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
RC Vote: GB \_\_\_\_ DB \_\_\_\_ BD \_\_\_\_ CF \_\_\_\_ JF \_\_\_\_

d.) Resolution of the Town Board of the Town of Conklin authorizing Lisa Houston, Secretary to the Supervisor and Mary Plonski, Account Clerk to transfer from various Town of Conklin checking accounts to the Payroll/Trust & Agency account to cover 2016 Bi-weekly amounts only by approval.

Motion by \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
RC Vote: GB \_\_\_ DB \_\_\_ BD \_\_\_ CF \_\_\_ JF \_\_\_

e.) Resolution of the Town Board of the Town of Conklin designating the Country Courier as the Official Newspaper of the Town and the Press & Sun Bulletin as additional newspaper for 2016 when determined necessary by the Town Board.

Motion by \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
RC Vote: GB \_\_\_ DB \_\_\_ BD \_\_\_ CF \_\_\_ JF \_\_\_

f.) Resolution of the Town Board of the Town of Conklin authorizing the Highway Superintendent to use highway equipment in 2016 the Water Districts, Sewer Districts, Fire Protection District, Soil Conservation District and the Town Parks.

Motion by \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
RC Vote: GB \_\_\_ DB \_\_\_ BD \_\_\_ CF \_\_\_ JF \_\_\_

g.) Resolution of the Town Board of the Town of Conklin authorizing the Town Board meetings to continue being held on the second Tuesday at 6:00 pm and fourth Tuesday at 5:30 pm Worksession and at 6:00 pm Town Board meeting in the Town Hall in 2016.

Motion by \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
RC Vote: GB \_\_\_ DB \_\_\_ BD \_\_\_ CF \_\_\_ JF \_\_\_

h.) Resolution of the Town Board of the Town of Conklin authorizing a shut-off date for receiving vouchers as of the 15<sup>th</sup> and 30<sup>th</sup> of the month prior to the first and second meeting of the following month in 2016, with the exception of the last month of the Town of Conklin's fiscal year.

Motion by \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
RC Vote: GB \_\_\_ DB \_\_\_ BD \_\_\_ CF \_\_\_ JF \_\_\_

i.) Resolution of the Town Board of the Town of Conklin setting bi-weekly pay periods to run concurrently from Saturday through Friday. Check and Direct Deposit to be distributed the following Thursday after end of pay cycle in 2016.

Motion by \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
RC Vote: GB \_\_\_ DB \_\_\_ BD \_\_\_ CF \_\_\_ JF \_\_\_

j.) Resolution of the Town Board of the Town of Conklin approving payments to prior inspected 2016 Park Permit deposit refunds. Park Pavilion clean up rentals inspections are preformed by Thomas Delamarter. Account code A688.

Motion by \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
RC Vote: GB \_\_\_ DB \_\_\_ BD \_\_\_ CF \_\_\_ JF \_\_\_

k.) Resolution of the Town Board of the Town of Conklin approving payments to bands of the Concert in the Park 2016 series designated by Tom Delamarter. Account code A7110.4.401.

Motion by \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
RC Vote: GB\_\_\_DB\_\_\_BD\_\_\_CF\_\_\_JF\_\_\_

l.) Resolution of the Town Board of the Town of Conklin authorizing the officers and employees herein named to receive reimbursement of mileage for use of personal vehicles at the current IRS Standard Mileage Rate per mile, for performance of their duties on official business only. Supervisor, Town Clerk, Zoning Board members, Planning Board members, Town Historian, Town Justice, Sec. to the Supervisor, Town Assessor, Youth Commissioner, Parks and Water Dept Personnel, The Town Board members, and Justice Clerks.

Motion by \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
RC Vote: GB\_\_\_DB\_\_\_BD\_\_\_CF\_\_\_JF\_\_\_

m.) Resolution of the Town Board of the Town of Conklin authorizing payment of the following pre-approved claims, Bill List dated 11/24/15 in the amount of \$43,266.20:

General	\$ 16,172.48
Highway	11,620.57
Fire Protection	446.72
Light Dists.	2,595.36
Sewer Dists.	1,683.98
Water Dists.	7,430.09
Non-Budget	<u>3,317.00</u>
Total	\$ 43,266.20

Motion by \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
RC Vote: GB\_\_\_DB\_\_\_BD\_\_\_CF\_\_\_JF\_\_\_

n.) Resolution of the Town Board of the Town of Conklin authorizing payment of the following pre-approved claims, Bill List in the amount of \$37,702.01:

General	\$ 33,893.67
Highway	1,493.28
Sewer Dists.	14.87
Water Dists.	<u>2,300.19</u>
Total	\$ 37,702.01

Motion by \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
RC Vote: GB\_\_\_DB\_\_\_BD\_\_\_CF\_\_\_JF\_\_\_