

# TOWN OF CONKLIN AGENDA

December 11, 2018

6:30 P.M.

- 1.) Pledge of Allegiance.
- 2.) Approval of November 27th, 2018 Work session and Regular Town Board Meeting Minutes.  
Motion by \_\_\_\_\_ 2nd \_\_\_\_\_ RC Vote: \_\_\_\_\_
- 3.) CORRESPONDENCE: DMV Contract Renewal CA3-164  
Griffiths Engineering, LLC
- 4.) PUBLIC COMMENTS:
- 5.) REPORTS:
  - a.) Supervisor Report (filed with Town Clerk)
- 6.) OLD BUSINESS:
  - a.) Update on Conklin Wellness and Community Center Project
  - b.) Update on Stillwater Rd Project
  - c.) Update of FEMA Disaster 4397
  - d.) Discussion regarding Highway Dept. uniforms
- 7.) NEW BUSINESS
  - a.) Resolution of the Town Board of the Town of Conklin approving Griffiths Engineering as the Town Engineering Firm at the 2019 rates quoted in correspondence letter.  
  
Motion by \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
RC Vote: DB \_\_\_ BF \_\_\_ WP \_\_\_ CF \_\_\_ BD \_\_\_
  - b.) Resolution of the Town Board of the Town of Conklin approving Town Supervisor, William Dumian, Jr., to renewal intermunicipal agreement with Broome County Clerk for satellite DMV office- CA3-164 for the term of 1/01/19 – 12/31/19.  
  
Motion by \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
RC Vote: DB \_\_\_ BF \_\_\_ WP \_\_\_ CF \_\_\_ BD \_\_\_
  - c.) Resolution of the Town Board of the Town of Conklin authorizing the Supervisor to maintain checking and savings accounts NBT Bank for General account, Payroll/Trust & Agency account and Water/Sewer account for 2019.  
  
Motion by \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
RC Vote: DB \_\_\_ BF \_\_\_ WP \_\_\_ CF \_\_\_ BD \_\_\_

d.) Resolution of the Town Board of the Town of Conklin authorizing Lisa Houston, Secretary to the Supervisor and Mary Plonski, Account Clerk to transfer from various Town of Conklin checking accounts to the Payroll/Trust & Agency account to cover 2019 Bi-weekly amounts only by approval.

Motion by \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
RC Vote: DB\_\_\_BF\_\_\_WP\_\_\_CF\_\_\_BD\_\_\_

e.) Resolution of the Town Board of the Town of Conklin setting bi-weekly pay periods to run concurrently from Saturday through Friday. Check and Direct Deposit to be distributed the following Wednesday after end of pay cycle in 2019.

Motion by \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
RC Vote: DB\_\_\_BF\_\_\_WP\_\_\_CF\_\_\_BD\_\_\_

f.) Resolution of the Town Board of the Town of Conklin designating the Country Courier as the Official Newspaper of the Town and the Press & Sun Bulletin as additional newspaper for 2019 when determined necessary by the Town Board.

Motion by \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
RC Vote: DB\_\_\_BF\_\_\_WP\_\_\_CF\_\_\_BD\_\_\_

g.) Resolution of the Town Board of the Town of Conklin authorizing the Highway Superintendent to use highway equipment in 2019 the Water Districts, Sewer Districts, Fire Protection District, Soil Conservation District and the Town Parks.

Motion by \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
RC Vote: DB\_\_\_BF\_\_\_WP\_\_\_CF\_\_\_BD\_\_\_

h.) Resolution of the Town Board of the Town of Conklin authorizing the Town Board meetings to continue being held on the second Tuesday at 6:30 pm and fourth Tuesday at 5:30 pm Worksession and at 6:30 pm Town Board meeting in the Town Hall in 2019.

Motion by \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
RC Vote: DB\_\_\_BF\_\_\_WP\_\_\_CF\_\_\_BD\_\_\_

i.) Resolution of the Town Board of the Town of Conklin authorizing a shut-off date for receiving vouchers as of the 15<sup>th</sup> and 30<sup>th</sup> of the month prior to the first and second meeting of the following month in 2019, with the exception of the last month of the Town of Conklin's fiscal year.

Motion by \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
RC Vote: DB\_\_\_BF\_\_\_WP\_\_\_CF\_\_\_BD\_\_\_

j.) Resolution of the Town Board of the Town of Conklin approving payments to prior inspected 2019 Community Center and 2019 Park Permit deposit refunds. Community Center and Park Pavilion clean-up rentals inspections are performed by Thomas Delamarter. Account code A688.

Motion by \_\_\_\_\_<sup>2<sup>nd</sup></sup> \_\_\_\_\_  
RC Vote: DB\_\_\_BF\_\_\_WP\_\_\_CF\_\_\_BD\_\_\_

k.) Resolution of the Town Board of the Town of Conklin authorizing a monthly cell phone reimbursement to paid to Bill Dumian Jr., Chuck Francisco, Beth Marshall, Daniele Vick, Tom Delamarter, Colin Casey and Nick Platt in the amount of \$ 40.00 per month for 2019.

Motion by \_\_\_\_\_<sup>2<sup>nd</sup></sup> \_\_\_\_\_  
RC Vote: DB\_\_\_BF\_\_\_WP\_\_\_CF\_\_\_BD\_\_\_

l.) Resolution of the Town Board of the Town of Conklin authorizing to advertise in the Country Courier "Seasonal Limited-Use Highways" the entire length of Alta Rd, the entire length of Lawrence Ave and River Blvd.

Motion by \_\_\_\_\_<sup>2<sup>nd</sup></sup> \_\_\_\_\_  
RC Vote: DB\_\_\_BF\_\_\_WP\_\_\_CF\_\_\_BD\_\_\_

m.) Resolution of the Town Board of the Town of Conklin authorizing payment of the following Bill List dated 12/11/18 in the amount of \$26,777.68:

General	\$	12,977.41
Highway		13,219.17
Sewer Dists.		16.98
Water Dists.		<u>564.12</u>
Total	\$	26,777.68

Motion by \_\_\_\_\_<sup>2<sup>nd</sup></sup> \_\_\_\_\_  
RC Vote: DB\_\_\_BF\_\_\_WP\_\_\_CF\_\_\_BD\_\_\_

n.) Budget modification – see attached

## 8. PUBLIC COMMENTS