

TOWN OF CONKLIN AGENDA

December 12, 2017

6:30 P.M.

- 1.) Pledge of Allegiance.
- 2.) Approval of November 28th, 2017 Work session and Regular Town Board Meeting Minutes.
Motion by _____ 2nd _____ RC Vote: _____
- 3.) CORRESPONDENCE: DMV Contract Renewal CA3-164
Review Engagement Proposal
- 4.) PUBLIC COMMENTS:
- 5.) REPORTS:
 - a.) Supervisor Report (filed with Town Clerk)
- 6.) OLD BUSINESS:
 - a.) Update on Conklin Wellness and Community Center Project
 - b.) Discussion regarding Chickens
- 7.) NEW BUSINESS

a.) Resolution of the Town Board of the Town of Conklin accepting James Kelly, a Zoning Board Member, resignation effective December 31st 2017.

Motion by _____ 2nd _____
RC Vote: DB__BF__WP__CF__BD__

b.) Resolution of the Town Board of the Town of Conklin accepting Paul Schofield, a Zoning Board Member, resignation effective December 31st 2017.

Motion by _____ 2nd _____
RC Vote: DB__BF__WP__CF__BD__

c.) Resolution of the Town Board of the Town of Conklin authorizing the Supervisor to maintain checking and savings accounts NBT Bank for General account, Payroll/Trust & Agency account and Water/Sewer account for 2018.

Motion by _____ 2nd _____
RC Vote: DB__BF__WP__CF__BD__

d.) Resolution of the Town Board of the Town of Conklin authorizing Lisa Houston, Secretary to the Supervisor and Mary Plonski, Account Clerk to transfer from various Town of Conklin checking accounts to the Payroll/Trust & Agency account to cover 2018 Bi-weekly amounts only by approval.

Motion by _____ 2nd _____
RC Vote: DB___ BF___ WP___ CF___ BD___

e.) Resolution of the Town Board of the Town of Conklin setting bi-weekly pay periods to run concurrently from Saturday through Friday. Check and Direct Deposit to be distributed the following Thursday after end of pay cycle in 2018.

Motion by _____ 2nd _____
RC Vote: DB___ BF___ WP___ CF___ BD___

f.) Resolution of the Town Board of the Town of Conklin designating the Country Courier as the Official Newspaper of the Town and the Press & Sun Bulletin as additional newspaper for 2018 when determined necessary by the Town Board.

Motion by _____ 2nd _____
RC Vote: DB___ BF___ WP___ CF___ BD___

g.) Resolution of the Town Board of the Town of Conklin authorizing the Highway Superintendent to use highway equipment in 2018 the Water Districts, Sewer Districts, Fire Protection District, Soil Conservation District and the Town Parks.

Motion by _____ 2nd _____
RC Vote: DB___ BF___ WP___ CF___ BD___

h.) Resolution of the Town Board of the Town of Conklin authorizing the Town Board meetings to continue being held on the second Tuesday at 6:30 pm and fourth Tuesday at 5:30 pm Worksession and at 6:30 pm Town Board meeting in the Town Hall in 2018.

Motion by _____ 2nd _____
RC Vote: DB___ BF___ WP___ CF___ BD___

i.) Resolution of the Town Board of the Town of Conklin authorizing a shut-off date for receiving vouchers as of the 15th and 30th of the month prior to the first and second meeting of the following month in 2018, with the exception of the last month of the Town of Conklin's fiscal year.

Motion by _____ 2nd _____
RC Vote: DB___ BF___ WP___ CF___ BD___

j.) Resolution of the Town Board of the Town of Conklin approving payments to prior inspected 2018 Community Center and 2018 Park Permit deposit refunds. Community Center and Park Pavilion clean-up rentals inspections are performed by Thomas Delamarter. Account code A688.

Motion by _____ 2nd _____
RC Vote: DB___BF___WP___CF___BD___

k.) Resolution of the Town Board of the Town of Conklin ratifying payment to Beth Marshall check # 13176 for \$529.02 and Radisson Hotel Albany check # 13177 for \$657.90. Payments are for Justice training located in Albany NY from December 11th – December 15th 2017. Account code A1110.4.

Motion by _____ 2nd _____
RC Vote: DB___BF___WP___CF___BD___

l.) Resolution of the Town Board of the Town of Conklin approving Town Supervisor, William Dumian, Jr., to renewal intermunicipal agreement with Broome County Clerk for satellite DMV office- CA3-164 for the term of 1/01/18 – 12/31/18.

Motion by _____ 2nd _____
RC Vote: DB___BF___WP___CF___BD___

m.) Resolution of the Town Board of the Town of Conklin approving appointing Nicholas Vascello to a permanent position of Building & Code Inspector/Dog Control Officer-OC effective December 12th 2017. Provisional appointment terminates due to Nick Vascello's successful testing and certification requirement being met, Broome County List #64-237.

Motion by _____ 2nd _____
RC Vote: DB___BF___WP___CF___BD___

n.) Resolution of the Town Board of the Town of Conklin approving Michael Wolyniak's Review Engagement Proposal for \$3,000. Work is to be a review of 2017 Town of Conklin's financial records and procedures.

Motion by _____ 2nd _____
RC Vote: DB___BF___WP___CF___BD___

o.) Resolution of the Town Board of the Town of Conklin authorizing payment of the following Bill List dated 12/12/17 in the amount of \$25,035.61:

General	\$	18,619.61				
Highway		3,332.03				
Sewer Dists.		2,279.00				
Water Dists.		<u>804.97</u>				
Total	\$	25,035.61				
Motion by _____	2 nd	_____				
RC Vote:	DB	BF	WP	CF	BD	_____

p.) Budget modification – see attached