

**CONKLIN TOWN BOARD MEETING**  
**DECEMBER 12, 2023 – 6:30 P.M.**

- I. PLEDGE OF ALLEGIANCE
  
- II. PUBLIC HEARING – PROPOSED LOCAL LAW 2, 2023 – “A LOCAL LAW REZONING TAX MAP NUMBERS 194.07-1-5 AND 194.07-1-29 TO THE ECONOMIC DEVELOPMENT ZONING DISTRICT”
  
- III. APPROVAL OF MINUTES
  - A. Approval of November 28, 2023 Regular Town Board Meeting Minutes  

1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
VOTE: JF \_\_\_ DB \_\_\_ BF \_\_\_ CF \_\_\_ BD \_\_\_
  
- IV. PUBLIC COMMENTS
  
- V. CORRESPONDENCE
  - A. Susquehanna Valley School Superintendent – solar facility at Conklin Road
  - B. Project Manager – NYS DOT – Bridge work for 2024
  
- VI. DEPARTMENT HEAD ACTION ITEMS
  - A. Highway Department
  - B. Code Officer
  - C. Parks/Water/Sewer Team Leader
  
- VII. SUPERVISOR’S REPORT
  - A. Supervisor’s Report is on file in the office of the Town Clerk.
  
- VIII. OLD BUSINESS
  - A. Conklin/Kirkwood Water Connection
  - B. New Playground Equipment

C. New Local Law – Solar Production Facilities

IX. NEW BUSINESS

A. Resolution of the Town Board of the Town of Conklin ratifying emergency purchase of Utility Locator from F. W. Webb for the purchase price of \$3,460.00.

1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
VOTE: JF \_\_\_ DB \_\_\_ BF \_\_\_ CF \_\_\_ BD \_\_\_

B. Resolution of the Town Board of the Town of Conklin ratifying payment in the amount of \$67.91 to RICOH USA, Inc., for rental of Town Clerk copier for the period December 14, 2023, through January 13, 2024.

1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
VOTE: JF \_\_\_ DB \_\_\_ BF \_\_\_ CF \_\_\_ BD \_\_\_

C. Resolution of the Town Board of the Town of Conklin ratifying payment in the amount of \$500.00 to Jeremy Polhamus for scheduling of Youth Sports for November 2023.

1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
VOTE: JF \_\_\_ DB \_\_\_ BF \_\_\_ CF \_\_\_ BD \_\_\_

D. Resolution of the Town Board of the Town of Conklin ratifying payment in the amount of \$500.00 to Pitney Bowes for postage meter refill.

1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
VOTE: JF \_\_\_ DB \_\_\_ BF \_\_\_ CF \_\_\_ BD \_\_\_

E. Resolution of the Town Board of the Town of Conklin retaining Coughlin and Gerhart, LLP, to provide legal services on behalf of the Town, effective January 1, 2024, for a term ending on December 31, 2024, and authorizing the Supervisor to execute the retainer agreement.

1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
VOTE: JF \_\_\_ DB \_\_\_ BF \_\_\_ CF \_\_\_ BD \_\_\_

F. Resolution of the Town Board of the Town of Conklin authorizing payment of the following Claims #23-01249 through #23-01314, which have been audited and approved for payment, in the total amount of \$65,188.75:

General	\$ 42,121.52
Highway	6,670.09

Sewer District #1	631.21
Water District	12,856.25
Water District #6	252.68
Non-Budgeted	<u>2,657.00</u>
<b>Total</b>	<b>\$ 65,188.75</b>

1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
VOTE: JF \_\_\_ DB \_\_\_ BF \_\_\_ CF \_\_\_ BD \_\_\_

- G. Resolution of the Town Board of the Town of Conklin ratifying re-appointment of William L. Brodsky to the position of member of the Board of Assessment Review for a five-year term running from October 1, 2023, through September 30, 2028.

1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
VOTE: JF \_\_\_ DB \_\_\_ BF \_\_\_ CF \_\_\_ BD \_\_\_

- H. Resolution of the Town Board of the Town of Conklin re-appointing Arthur Boyle to the position of member of the Planning Board for a five-year term running from January 1, 2024, through December 31, 2028.

1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
VOTE: JF \_\_\_ DB \_\_\_ BF \_\_\_ CF \_\_\_ BD \_\_\_

- I. Resolution of the Town Board of the Town of Conklin re-appointing Elizabeth Einstein to the position of member of the Zoning Board of Appeals for a five-year term running from January 1, 2024, through December 31, 2028.

1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
VOTE: JF \_\_\_ DB \_\_\_ BF \_\_\_ CF \_\_\_ BD \_\_\_

- J. Resolution of the Town Board of the Town of Conklin approving Griffiths Engineering as the Town Engineering Firm for the year 2024.

1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
VOTE: JF \_\_\_ DB \_\_\_ BF \_\_\_ CF \_\_\_ BD \_\_\_

- K. Resolution of the Town Board of the Town of Conklin authorizing the Supervisor to maintain a consolidated checking account at NBT Bank, as well as a consolidated checking and consolidated savings account at Peoples Security Bank and Trust for 2024.

1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
VOTE: JF \_\_\_ DB \_\_\_ BF \_\_\_ CF \_\_\_ BD \_\_\_

- L. Resolution of the Town Board of the Town of Conklin authorizing Teresa Bamber and Mary Plonski to transfer funds online, as needed, with signed approval of the Supervisor, for 2024.

1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
VOTE: JF \_\_\_ DB \_\_\_ BF \_\_\_ CF \_\_\_ BD \_\_\_

- M. Resolution of the Town Board of the Town of Conklin setting bi-weekly pay periods to run concurrently from Saturday through Friday in 2024, with pay stub and Direct Deposit to be to be distributed the following Wednesday after the end of the pay cycle.

1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
VOTE: JF \_\_\_ DB \_\_\_ BF \_\_\_ CF \_\_\_ BD \_\_\_

- N. Resolution of the Town Board of the Town of Conklin designating the **Country Courier** as the Official Newspaper of the Town and the **Press & Sun Bulletin** as additional newspaper for 2024, when determined necessary by the Town Board.

1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
VOTE: JF \_\_\_ DB \_\_\_ BF \_\_\_ CF \_\_\_ BD \_\_\_

- O. Resolution of the Town Board of the Town of Conklin authorizing the Highway Superintendent to use Highway equipment in 2024 for the Water Districts, Sewer Districts, Fire Protection District, Soil Conservation District, and the Town Parks.

1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
VOTE: JF \_\_\_ DB \_\_\_ BF \_\_\_ CF \_\_\_ BD \_\_\_

- P. Resolution of the Town Board of the Town of Conklin authorizing Town Board meetings to be held on the second and fourth Tuesdays of the month at 6:30 P.M. and Work Session to be held on the second Tuesday of the month at 6:00 P.M. at the Town Hall in 2024.

1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
VOTE: JF \_\_\_ DB \_\_\_ BF \_\_\_ CF \_\_\_ BD \_\_\_

- Q. Resolution of the Town Board of the Town of Conklin approving payments for Community Center deposit refunds upon proper inspection for 2024, with post-rental inspections being performed by David Kilmer, Sean Coddington, Scott Zaino, and Christopher Johnson.

1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
VOTE: JF \_\_\_ DB \_\_\_ BF \_\_\_ CF \_\_\_ BD \_\_\_

- R. Resolution of the Town Board of the Town of Conklin designating Teresa Bamber as the 2024 Health Care Pool Plan Administrator, and approving payments via ACH to recipients for eligible expenses.

1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
VOTE: JF \_\_\_ DB \_\_\_ BF \_\_\_ CF \_\_\_ BD \_\_\_

- S. Resolution of the Town Board of the Town of Conklin authorizing a monthly cell phone reimbursement to be paid monthly via ACH to William Dumian, Jr., Charles Francisco, Dawn Shafer, David Kilmer, Sean Coddington, Scott Zaino, Christopher Johnson, Teresa Bamber, Mary Plonski, Elmer Murray, Jeff Hayes, and Daniel Smith in the amount of \$50.00 per month for 2024.

1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
VOTE: JF \_\_\_ DB \_\_\_ BF \_\_\_ CF \_\_\_ BD \_\_\_

- T. Resolution of the Town Board of the Town of Conklin authorizing the advertisement of “Seasonal Limited Use Highways” for the entire length of Alta Road, the entire length of Lawrence Boulevard, and River Boulevard in the **Country Courier**.

1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
VOTE: JF \_\_\_ DB \_\_\_ BF \_\_\_ CF \_\_\_ BD \_\_\_

- U. Resolution of the Town Board of the Town of Conklin approving the following Holiday Schedule for 2024:

Monday, January 1, 2024	New Year’s Day
Monday, January 15, 2024	Martin Luther King Day
Monday, February 19, 2024	Presidents’ Day
Friday, March 29, 2024	Good Friday
Monday, May 27, 2024	Memorial Day
Thursday, July 4, 2024	Independence Day
Monday, September 2, 2024	Labor Day
Monday November 11, 2024	Veterans Day
Thursday, November 28, 2024	Thanksgiving
Friday, November 29, 2024	Day after Thanksgiving
Wednesday, December 25, 2024	Christmas

1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
VOTE: JF \_\_\_ DB \_\_\_ BF \_\_\_ CF \_\_\_ BD \_\_\_

X. PUBLIC COMMENTS