

TOWN OF CONKLIN AGENDA

December 14, 2021

6:30 P.M.

I. PLEDGE OF ALLEGIANCE

II. APPROVAL OF MINUTES

- A. Approval of November 09, 2021 Work Session and Regular Town Board Meeting Minutes.

Motion by: _____ 2nd: _____

RC Vote: DB___ BF___ JF___ CF___ BD___

III. PUBLIC COMMENTS

IV. REPORTS

- A. Supervisor's Report on file in Town Clerk's office.

V. OLD BUSINESS

VI. NEW BUSINESS

- A. Re-zoning of 319 Woodside Avenue

- B. Easement on 8 Stillwater

- C. Resolution of the Town Board of the Town of Conklin authorizing the execution of a Settlement Agreement in the litigation matter of Browneshill Carlow, LLC vs The Assessor of the Town of Conklin, et al, index number 2020-1941 (Attached).

Motion by: _____ 2nd: _____

RC Vote: DB___ BF___ JF___ CF___ BD___

- D. Resolution of the Town Board of the Town of Conklin approving Griffiths Engineering as the Town Engineering Firm for the year 2022 at the rates quoted in the attached letter.

Motion by: _____ 2nd: _____

RC Vote: DB___ BF___ JF___ CF___ BD___

- E. Resolution of the Town Board of the Town of Conklin approving Coughlin & Gerhart, LLP as the Town Legal Counsel for the year 2022 at the existing rates.

Motion by: _____ 2nd: _____

RC Vote: DB___ BF___ JF___ CF___ BD___

- F. Resolution of the Town Board of the Town of Conklin authorizing the Supervisor to maintain a consolidated checking account at NBT Bank. Also, a consolidated checking and consolidated savings account at Peoples Security Bank and Trust for 2022.

Motion by: _____ 2nd: _____

RC Vote: DB___ BF___ JF___ CF___ BD___

- G. Resolution of the Town Board of the Town of Conklin authorizing Laurie Gregory to transfer funds online, as needed, with signed approval of the Supervisor for 2022.

Motion by: _____ 2nd: _____

RC Vote: DB___ BF___ JF___ CF___ BD___

- H. Resolution of the Town Board of the Town of Conklin setting bi-weekly pay periods to run concurrently from Saturday through Friday in 2022. Pay stub and Direct Deposit to be distributed the following Wednesday after end of pay cycle.

Motion by: _____ 2nd: _____

RC Vote: DB___ BF___ JF___ CF___ BD___

- I. Resolution of the Town Board of the Town of Conklin designating the Country Courier as the Official Newspaper of the Town and the Press & Sun Bulletin as additional newspaper for 2022 when determined necessary by the Town Board.

Motion by: _____ 2nd: _____

RC Vote: DB___ BF___ JF___ CF___ BD___

- J. Resolution of the Town Board of the Town of Conklin authorizing the Highway Superintendent to use highway equipment in 2022 for the Water Districts, Sewer Districts, Fire Protection District, Soil Conservation District and the Town Parks.

Motion by: _____ 2nd: _____

RC Vote: DB___ BF___ JF___ CF___ BD___

- K. Resolution of the Town Board of the Town of Conklin authorizing Town Board meetings to be held on the second and fourth Tuesdays of the month at 6:30 pm; and Work Sessions on the second Tuesday of the month at 6:00pm at the Town Hall in 2022.

Motion by: _____ 2nd: _____

RC Vote: DB___ BF___ JF___ CF___ BD___

- L. Resolution of the Town Board of the Town of Conklin approving payments for Community Center deposit refunds upon proper inspection for 2022. Post-rental inspections are performed by Nick Platt, Colin Casey and Cody Smith. Account code A688.

Motion by: _____ 2nd: _____

RC Vote: DB___ BF___ JF___ CF___ BD___

- M. Resolution of the Town Board of the Town of Conklin authorizing the Supervisor to execute an agreement with Broome County extending the term of the remote DMV office in Conklin, contract subject to legal approval.

Motion by: _____ 2nd: _____

RC Vote: DB___ BF___ JF___ CF___ BD___

- N. Resolution of the Town Board of the Town of Conklin designating Laurie Gregory as the 2022 Health Care Pool Plan Administrator. Also approving payments via ACH to recipients for eligible expenses.

Motion by: _____ 2nd: _____

RC Vote: DB___ BF___ JF___ CF___ BD___

- O. Resolution of the Town Board of the Town of Conklin authorizing a monthly cell phone reimbursement to be paid monthly via ACH to Bill Dumian Jr., Chuck Francisco, Dawn Shafer, Daniele Vick, Tom Delamarter, Laurie Gregory, Colin Casey, Nick Platt and Elmer Murray in the amount of \$50.00 per month for 2022.

Motion by: _____ 2nd: _____

RC Vote: DB___ BF___ JF___ CF___ BD___

- P. Resolution of the Town Board of the Town of Conklin authorizing the advertisement of "Seasonal Limited-Use Highways" the entire length of Alta Rd, the entire length of Lawrence Ave and River Blvd in the Country Courier.

Motion by: _____ 2nd: _____

RC Vote: DB___ BF___ JF___ CF___ BD___

- Q. Resolution of the Town Board of the Town of Conklin ratifying payment to Pitney Bowes for \$500.00 for postage meter refill. Claim #21-1374, ACH transfer, Account Code A-1670.4

Motion by: _____ 2nd: _____

RC Vote: DB___ BF___ JF___ CF___ BD___

- R. Resolution of the Town Board of the Town of Conklin ratifying payment to USPS for \$306.25 for 4th quarter water & sewer billing. Claim # 21-1310, check # 1060, Account Code A-1670.4

Motion by: _____ 2nd: _____

RC Vote: DB___ BF___ JF___ CF___ BD___

- S. Resolution of the Town Board of the Town of Conklin ratifying approval for the emergency purchase of a gas stove for the Community Center in the amount of \$5,273.99 at Olum's Furniture Company. The old, damaged stove allowed a dangerous gas leak to occur.

Motion by: _____ 2nd: _____

RC Vote: DB___ BF___ JF___ CF___ BD___

- T. Resolution of the Town Board of the Town of Conklin ratifying payment to Olum's Furniture Company for \$5,273.99 for a 36" 6-burner range at the Community Center. Claim # 21-1327, check # 1101, Account Code A-8989.2

Motion by: _____ 2nd: _____

RC Vote: DB___ BF___ JF___ CF___ BD___

U. Resolution of the Town Board of the Town of Conklin ratifying payment to NYSEG for \$8,428.62 for November billing. Claim # 21-1312, check # 1093, Various Account Codes.

Motion by: _____ 2nd: _____

RC Vote: DB___ BF___ JF___ CF___ BD___

V. Resolution of the Town Board of the Town of Conklin accepting a donation of \$50.00 from Skylark Diner for field use.

Motion by: _____ 2nd: _____

RC Vote: DB___ BF___ JF___ CF___ BD___

W. Resolution of the Town Board of the Town of Conklin:

Claim #'s 21-1278 through 21-1309, in the amount of \$63,498.80 have been audited and approval for payment is hereby ratified.

General	\$	59,186.98
Highway	\$	2,353.36
Water Districts	\$	102.45
Non-Budgeted	\$	1,856.01
	\$	<hr/> 63,498.80

Motion by: _____ 2nd: _____

RC Vote: DB___ BF___ JF___ CF___ BD___

X. Resolution of the Town Board of the Town of Conklin:

Claim #'s 21-952, 21-1264, and 21-1319 through 21-1408, in the amount of \$161,728.69 have been audited and are hereby approved for payment.

General	\$	117,639.78
Highway	\$	33,731.54
Water Districts	\$	1,583.28
Sewer Districts	\$	8,774.09
	\$	<hr/> 161,728.69

Motion by: _____ 2nd: _____

RC Vote: DB___ BF___ JF___ CF___ BD___

VII. PUBLIC COMMENTS