

REGULAR TOWN BOARD MEETING
JANUARY 13, 2015

RESO 2015-1: MAINTAIN CONTRACT AGREEMENT WITH TRI CITIES
TEMPERATURE CONTROL

Mr. Dumian moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin agrees to maintain its contract agreement with Tri Cities Temperature Control.

Seconded by Mr. Francisco.

VOTE: Bullock – Yes, Boyle – Yes, Dumian – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

Mr. Finch acknowledged receipt of correspondence from Haylor, Freyer, and Coon regarding the Town's insurance coverage. He stated that the Town will save \$3,000 over the cost in 2014, and will have more coverage, including the Conklin Veterans Memorial and the new van that is being purchased for the Dog Control Officer. Mr. Finch stated that the cost of insurance from former carrier The Partners would be \$600 more than the insurance from Haylor, Freyer, and Coon.

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PUBLIC HEARING
TO RECEIVE INPUT REGARDING APPLICATION FROM ADEC SOLUTIONS IN
BROOME CORPORATE PARK

PRESENT: Same as on page one.

Notice of Public Hearing having been duly advertised, Mr. Finch declared the Public Hearing open at 6:05 P.M. and asked those present to speak either for, or in opposition to, the application from ADEC Solutions in the Broome Corporate Park. Town Counsel Cheryl Sacco recused herself from representing the Town during the Public Hearing, as her firm, Coughlin & Gerhart, LLP, also represents ADEC Solutions. Code Officer Ron Lake had oversight of the Public Hearing and SEQR (State Environmental Quality Review) process.

Mr. Finch commented that ADEC Solutions has applied to expand its parking lot. It is located in the former incubator building in the Broome Corporate Park, which Mr. Finch stated has been sold to a company in Deposit, New York.

Craig Wademan, of Delta Engineers, Architects, and Land Surveyors, spoke on behalf of ADEC Solutions. He stated that ADEC Solutions had received the recommendations from the Town Planning Board and had provided additional information as requested. Mr. Wademan distributed a site plan indicating the following: fire truck access, trees to be removed, exterior lighting, handicapped access and parking, existing plantings, access and egress, spaces for 80 more workers' vehicles, parking for delivery and shredder vehicles, space for a new generator, three new pole lights faced toward the building, and the dumpster within an enclosure. Mr. Finch commented that there would be additional space in which to create parking if the company were to expand beyond the anticipated 80 more employees.

There being no further public comments or questions, Mr. Finch declared the Public Hearing closed at 6:11 P.M.

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Code Officer Ron Lake stated that the Broome County Form 239 had been submitted and recommendations received back from the County, adding that the required postings and publications had been completed and the BCIDA (Broome County Industrial Development Agency) had been notified.

As Lead Agency for buildings in the Broome Corporate Park, the Town conducted the SEQR process. Code Officer Lake led the Town Board through the process, with the Town Board responding “No” to each of the following questions:

1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?
2. Will the proposed action result in a change in the use or intensity of use of land?
3. Will the proposed action impair the character or quality of the existing community?
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?
5. Will the proposed action result in an adverse change in the existing level of traffic or affect the existing infrastructure for mass transit, biking, or walkway?
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?
7. Will the proposed action impact existing:
 - a. public/private water supplies?
 - b. public/private wastewater treatment utilities?
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural, or aesthetic resources?
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora, and fauna)?
10. Will the proposed action result in an increase in the potential for erosion, flooding, or drainage problems?
11. Will the proposed action create a hazard to environmental resources or human health?

The Town Board determined that issuance of a Special Permit for ADEC Solutions would present No Significant Environmental Action.

RESO 2015-2: APPROVE THE SPECIAL PERMIT APPLICATION OF ADEC SOLUTION, USA (George Vastardis)

PRESENT:

Supervisor James Finch
Councilman Gary Bullock
Councilman Dell Boyle
Councilman William Dumian, Jr.
Councilman Charles Francisco

ABSENT: none_____

Offered By: Mr. Bullock Seconded By: Mr. Francisco

The Town Board of the Town of Conklin (hereinafter “Town”), duly convened at a regular meeting on January 13, 2015, does hereby resolve as follows:

WHEREAS, pursuant to section 140-76 of the Town of Conklin Code, any use proposed for the Economic Development District Zone (“EDDZ”) is subject to the issuance of a special permit by the Town Board and the developer must submit a site plan application in accordance with the Town of Conklin Site Plan Review Law;

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WHEREAS, the Town Board has received a request from ADEC Solution, USA (“Applicant”) for plans to update its facility located at 56 Broome Corporate Parkway, Town of Conklin (Tax Map No. 210.02-1-45) which is located in the EDDZ and therefore requires the issuance of a special permit;

WHEREAS, pursuant to Part 617 of the implementing regulations pertaining to Article 8 of the State Environmental Quality Review Act (“SEQRA”), the Town Board is the lead agency in this coordinated review and responsible for making the final determination on the special permit and the Planning Board is an involved agency only offering an advisory recommendation;

WHEREAS, prior to the Town Board acting upon the request for the special permit, the Planning Board must first review the proposed development and provide its recommendations to the Town Board;

WHEREAS, pursuant to section 140-76(C) of the Town Code, the Planning Board met with the Applicant, Town Engineer and Town Code Enforcement Officer on several occasions and received, reviewed, and considered all of the materials submitted by the Applicant in support of its special permit application including, but not limited to, the following:

- A complete site plan and drawings depicting the proposed construction project at the facility;
- A proposed short-form EAF;
- The final recommendations from the Broome County Department of Planning & Economic Development pursuant to General Municipal Law §§ 239-l and 239-m; and
- A letter from Broome County IDA finding that the Facility is currently in compliance the Performance Standards of the Broome Corporate Park.

WHEREAS, the Town Engineer and the Town Code Enforcement Officer have met with the Applicant and reviewed said application materials and have deemed them complete and have approved of their form and substance;

WHEREAS, that pursuant to section 140-76 of the Town of Conklin Code, the Planning Board found that (1) the Applicant’s site plan contains all of the elements that are required by the Town of Conklin Site Plan Review Law; (2) no deficiencies in the site plan appear to exist which would require the attention of the developer and the Town Board; (3) the Applicant has submitted a complete short- form EAF which appears to be accurate to the best of the Planning Board’s knowledge and no additional environmental information is required; (4) the recommendations of the Broome County Planning Department have been received and indicate that the Department has not identified any significant countywide or inter-community impacts associated with the proposed project; and (5) there are no specific factors or concerns which it feels are appropriate for consideration by the Town Board;

WHEREAS, on or about December 15, 2014, the Planning Board recommended that for the purposes of SEQRA the Town Board find that: (1) this is a coordinated review pursuant to 6 NYCRR § 617.6(b)(3); (2) this is an unlisted action; and (3) the project will not result in any significant adverse environmental impact and therefore a negative declaration should be issued;

WHEREAS, on or about January 16, 2015, the Planning Board recommends that the Town Board of the Town of Conklin approve the special use permit application of the Applicant as submitted but with the following additions on the site plan:

1. Location of Utilities
2. Bollards installed around external gas and electric meters
3. Dumpster location with screening
4. Signage/Flag Pole locations
5. Landscape plan
6. Driveway entrances and exits
7. Ingress & Egress for both employee and deliveries

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8. Parking lot medians
9. Location of backup generator and Screening
10. Shredder location /parking
11. Pedestrian crossings in parking lot
12. Lighting – building/parking
13. Employee and handicapped parking
14. Fire lane on north side of building (access needed all around building for emergency vehicles)
15. Letter from IDA stating that the business meets all of the requirements for the Broome Corporate Park
16. Steps and railing in the back of the building ; and further;

WHEREAS, the Town Board has complied with Section 140-77 to hold a public hearing and to provide notice of the public hearing in its official paper and to provide written notice to property owners within 1,000 feet of the boundary line of the area commonly known as the “Broome Corporate Park”; specifically the notice was published in the Town’s official newspaper;

WHEREAS, said public hearing was duly held at the Conklin Town Hall at 6:05 o’clock P.M. on January 13, 2015, and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed application, or any part thereof;

WHEREAS, the Broome County IDA, via a letter dated December 18, 2014, advised that the proposed project complies with the performance standards of the Broome Corporate Park, in accordance with Section 140-76 (f);

WHEREAS, the Town of Conklin submitted a GML 239 submittal to Broome County Planning and Economic Development and received a response dated December 12, 2014, and which the Department did not identify any significant countywide or intercommunity impacts associated with the proposed project; the Department did make recommendations:

- 1) The site project should include a landscape plan including the property grounds, driveway entrances, parking lot median and building perimeter; and
- 2) The site plan include the dumpster location and screening, outdoor generator location and screening, loading spaces, and parking lot crosswalks;

WHEREAS, the Broome County IDA has, via a letter, confirmed that the proposed project complies with the performance standards for the Broome Corporate Park;

NOW THEREFORE, BE IT RESOLVED, that based upon the foregoing, the Town Board of the Town of Conklin resolves as follows:

RESOLVED, pursuant to Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) (“SEQRA”), the Town Board declares itself lead agency;

RESOLVED, that the Town Board finds that for the purposes of SEQRA the Town Board find that this is a coordinated review pursuant to 6 NYCRR § 617.6(b)(3),

RESOLVED, that this application is an unlisted action,

RESOLVED, that after review of the short form EAF, that the project will not result in any significant adverse environmental impact and therefore a negative declaration should be issued;

RESOLVED, that pursuant to section 140-76 (g)(1-15) of the Town of Conklin Code, the Town Board finds that:

- 1) There is environmental compliance,

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- 2) There is adequate ability to address the risk of fire or explosive hazards,
- 3) There have been no concerns about use of radioactive material,
- 4) There have been no concerns about electrical or electromagnetic disturbances,
- 5) There have been no concerns about the air and noise emissions,
- 6) There have been no concerns about water use and the disposal of sewage and waste products,
- 7) There have been no concerns about the use of toxic or hazardous substances,
- 8) There have been no concerns about the traffic impacts,
- 9) There has been assurance about impacts on or from wetlands or other environmentally sensitive areas,
- 10) The advisory recommendation of the Planning Board was positive,
- 11) The Broome County Planning Department's 239 response was supportive and their additional concerns were addressed,
- 12) The anticipated economic impact of the proposed development is positive,
- 13) The proposed use is harmonious with surrounding use and neighborhoods within Conklin,
- 14) The health, public safety, or welfare of residents are not threatened by the proposed project, and
- 15) There are no other special considerations specific to this project.

If concerns were raised, then the Town Board in its discretion and by taking into account the totality of factors and consideration listed above, has determined that the positive impact of the proposed project outweighs any negative findings or concerns,

NOW THEREFORE, BE IT RESOLVED, that, the Conklin Town Board, after due deliberation, grants the special permit with the following conditions:

- 1) All costs associated with this approval process; including legal and engineering costs, publication costs, and mail costs must be paid by the applicant,
- 2) There has been compliance with the Town of Conklin Planning Board's suggestions numbered 1, 2, 3, 6, 7, 9, 10, 12, 13 and 14; that their suggestions 5, 8, and 11 are unnecessary and that compliance with their suggestion numbered 4 (Signage/Flag Pole locations) is required.
- 3) The first recommendation of County Planning and Economic Development is unnecessary and the second has been complied with.
- 4) NYSEG must be given notice when the emergency generator or backup generator is being installed.

BE IT FURTHER RESOLVED this resolution shall take effect immediately.

CERTIFICATION

I, Sherrie L. Jacobs, do hereby certify that I am the Town Clerk of the Town of Conklin and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Conklin at a meeting thereof held at the Conklin Town Hall, 1271 Conklin Road, Conklin, New York, on January 13, 2015. Said resolution was adopted by the following roll call vote:

Supervisor	James Finch-	Aye
Councilman	Gary Bullock-	Aye
Councilman	Dell Boyle-	Aye
Councilman	William Dumian, Jr.-	Aye
Councilman	Charles Francisco-	Aye

Dated: January 13, 2015
Town of Conklin Seal

Sherrie L. Jacobs Town Clerk of the Town of Conklin

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TOWN ICE RINK

Mr. Finch expressed his thanks to the Town of Binghamton Highway Department for their assistance in installing the liner for the Town Ice Rink. He stated that the Ice Rink will be open dawn until 9:00 P.M., with the lights turned on at dusk. The Town is going to try cutting down two banks of lights to see if that will be sufficient lighting for the skaters. Use of the Ice Rink is dependent upon the weather and signage will be posted if the ice is too soft for skating. Public Works Superintendent Tom DeLamarter cautioned that skating on the ice when it is not in solid enough condition could result in punctures to the rink lining. Mr. Dumian asked the cost of a new liner and Mr. DeLamarter replied that he is researching this issue. The Ice Rink is currently open for use by the public. Mr. DeLamarter asked that an article be put in the **Country Courier** regarding the lights and signage and asking people to stay off the ice during warmer weather. He also commented that he is looking for some type of underlayment to put down to protect the liner.

THANK YOU/COMMUNITY CHRISTMAS PARTY

Mr. Finch also expressed his thanks to the Conklin Business Association, Conklin Beautification Corps, Conklin Kiwanis and Kiwaniqueens, Conklin Fire Department and Auxiliary, Conklin Fair Committee, and Town employees for their work to create a successful Community Christmas Party and to the Conklin Beautification Corps for the decorations at the Community Center and at the Town Hall.

PUBLIC COMMENTS:

None.

REPORT: TOWN CLERK

Refer to written report.

REPORT: HIGHWAY DEPARTMENT

In addition to his written report, Highway Superintendent Brian Coddington reported that his department attended a required safety meeting at the Town of Dickinson. He stated that his department delivered 40 tons of salt to Susquehanna Valley High School and billed the school. Mr. Coddington stated that there have been several snow and wind storms which required clean-up, and stated that his department has been trimming brush, performing maintenance on the Highway Department vehicles, and added that 18 street signs were replaced with larger versions which are more readily seen by drivers. He stated that the steamer has been prepared for thawing pipes during the cold weather. Mr. Coddington stated that he obtained quotes for the electrical service at the Highway Garage. Mr. Finch commented that there have been complaints from residents about too much salt on the streets in the developments.

REPORT: WATER & SEWER & PARKS DEPARTMENT

In addition to his written report, Public Works Superintendent Tom DeLamarter reported that he has booked all of the bands for the 2015 Concerts in the Park series and will talk with Town Clerk Sherrie Jacobs about getting the schedule typed and sent to the printer. He stated that he received the Health Department inspection report and added that the deficiencies at Fountain Bleu Mobile Home Park have been addressed. Mr. DeLamarter distributed pictures of the signage for the Walkable Community that will be placed in Schnurbusch Park and thanked Ms. Jacobs and her Deputy, Elizabeth Einstein, for their work in providing pictures and text for the sign.

REPORT: CODE OFFICER

In addition to his written report, Code Officer Ron Lake reported that he has been working on the Fill Permit application from Rusty Luce, the Buyout Program, and on organizing the Code Office

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records, with help from his assistant, Mary Plonski.

Ms. Sacco stated that Mr. Lake had made some suggestions for changes to the Town Code and distributed copies of two proposed local laws, one that would change the term “manufactured home” to “modular home,” and a second proposed law that would provide for reimbursement of professional consultation fees. The Town Board is also looking at proposed local laws that would establish a Planned Unit Development, which Ms. Sacco stated may require bonds and a set time frame for completion, and that would change the notice requirements for public hearings.

OLD BUSINESS:

UPDATE/FLOOD BUYOUT PROGRAM

Assistant to the Supervisor Lisa Houston reported that the Town is conducting closings on Flood Buyout properties each week. She stated that the first fourteen houses have been demolished and all fees paid for those properties, with the work divided between Gorick Construction and ZMK Construction. There are twelve more houses ready to be demolished, and payment requests have been made to FEMA. Ms. Sacco stated that of the properties left on the list to be closed, two are waiting for the homeowners to schedule a closing, two have issues over the title, two are awaiting attorney review, and four are awaiting abstracts. Mr. Finch stated that the property owned by Mr. William Slater is “a priority” and added that Mr. Slater’s business tenants should be notified that the building will be demolished. Mr. Dumian discussed the finances of the Buyout Program, noting that he sees a shortfall of \$181,000 at this time.

Mr. Finch stated that he is working with CP Rail on being able to have 560 Conklin Road, the former Klock Towing building, demolished. The building was damaged in the 2006 and 2011 floods and has not been repaired since then and is a hazard. The railroad company owns the property but not the building. He stated that the railroad has been sold to Southwestern Railroad and had contacted the Town to make sure its water bills were all paid up to date. While discussing the water bills, Mr. Finch made a contact with someone that may be able to help the Town in having the building at 560 Conklin Road demolished.

RISING COMMUNITY GRANT/STILLWATER ROAD PROJECT

Mr. Finch reported that a meeting with the Rising Community Grant Committee had been held earlier in the day on January 13 to discuss the Stillwater Road Project that is designed to mitigate flooding in that area. He stated that professional services such as engineering and legal services can be bid and reimbursed by the Rising Community Grant, utilizing CDBG (Community Development Block Grant) monies. Mr. Finch stated that the Town must appoint a Selection Committee to oversee the bid awards, and stated that he would like this committee to be comprised of himself, Tom DeLamarter, Hal Cole, Jim Hauss, and Chris Ostrowsky. This same committee would serve as the Selection Committee for all of the proposed Rising Community Grant projects. The Committee would utilize a point system for bids to make a recommendation of the “most advantageous” bidder for the Town (not necessarily lowest bid), with the Town Board making the final decision. Advertisements to Bid would be published in both the **Country Courier** and in the **Press & Sun Bulletin**. Advertisements would be published in February and the selection made in March of 2015. Mr. Finch stated that the Town has \$2,500,000 to use for projects.

RESO 2015-3: APPOINTMENT OF SELECTION COMMITTEE

Mr. Bullock moved for the following resolution:

WHEREAS, the Town of Conklin, located in Broome County, New York, will apply for Community Development Block Grant-Disaster Recovery ("CDBG-DR") funds from the New York State Governor's Office of Storm Recovery ("GOSR"), NY Rising Community Reconstruction ("NYRCR") Program for the Stillwater Road Storm Water improvements Project

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("the Project"); and,

WHEREAS, it is necessary under the program regulations to authorize certain actions and individuals to perform certain designated functions by the CDBG-DR, GOSR, NYRCR Program; and,

WHEREAS, the project to be applied for under the CDBG-DR funds from the GOSR, NYRCR Program will require the procurement of architectural/engineering services for the Project. The Project will include the construction of a new storm water drainage system along a section of Stillwater Road to mitigate flooding in the Town of Conklin, County of Broome, State of New York; and,

WHEREAS, the procurement process requires a selection committee to be designated to review and recommend to the Town of Conklin the professional architectural/engineering firms most qualified to perform the duties as required;

NOW, THEREFORE BE IT RESOLVED, that the Town of Conklin, as legal recipient of CDBG-DR funds from the GOSR, NYRCR Program, does hereby appoint the following persons as the Professional Services Selection Committee:

Hal Cole, Jim Hauss, Chris Ostrowsky Jim Finch and Tom Delamarter

BE IT FURTHER RESOLVED by the Town of Conklin that the following point system for architect/engineers be used as the basis for selecting the design services for the proposed project: **(100 points maximum)**

- | | |
|---|----------------------------|
| 1. Respondent's Overall Experience | (25 points maximum) |
| i. Excellent experience | (21-25 points) |
| ii. Good experience | (16-20 points) |
| iii. Fair experience | (11-15 points) |
| iv. Poor experience | (0-10 points) |
| 2. Approach and Methodology | (25 points maximum) |
| i. Excellent approach and methodology | (21-25 points) |
| ii. Good approach and methodology | (16-20 points) |
| iii. Fair approach and methodology | (11-15 points) |
| iv. Poor approach and methodology | (0-10 points) |
| 3. Proposed Staffing Plan | (20 points maximum) |
| i. Excellent staffing plan | (16-20 points) |
| ii. Good staffing plan | (10-15 points) |
| iii. Fair staffing plan | (5-9 points) |
| iv. Poor staffing plan | (0-4 points) |
| 4. Conformance with the Town's Timeline | (20 points maximum) |
| 5. Commitment to comply with all applicable
Federal, State, and Local Regulations, including M/WBE and Section 3 | (10 points maximum) |

The selection of the finalists to be interviewed, if any is required, will be based on an evaluation of the written responses. The award will be made to the most qualified offerer whose qualification statement is deemed most advantageous to the community, all factors considered. Unsuccessful offerers will be notified as soon as possible.

TOTAL POINTS FOR REQUIRED & OPTIONAL CONSIDERATION 100 POINTS

BE IT ALSO RESOLVED that the selection of these services be advertised one time in the official journal and local metro newspaper on the 4th day of February, 2015, and that the selection be scheduled for March 10, 2015.

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Seconded by Mr. Francisco.

VOTE: Bullock – Yes, Boyle – Yes, Dumian – Yes, Francisco – Yes, Finch – Yes.

Passed and adopted by the Town of Conklin, County of Broome, State of New York, on the 13th day of January, 2015, by the following votes:

YEAS - 5

NAYS - 0

ABSTAINED - 0

I, Sherrie L. Jacobs, Town Clerk, Town of Conklin, New York, do hereby certify that the above is a true and correct copy of the resolution duly passed and adopted by the Town of Conklin, County of Broome, State of New York, on the 13th day of January, 2015.

ATTEST:

James E. Finch, Town Supervisor

Sherrie L. Jacobs, Town Clerk

HIGHWAY SALT SHED

Highway Superintendent Brian Coddington discussed the need for a salt shed for the Town Highway Department, citing DEC (New York State Department of Environmental Conservation) and EPA (Environmental Protection Agency) concerns regarding salt storage. He stated that the Town buys its salt supply from JVA Distributors. Mr. Coddington stated that International Paper actually owns the land on which the salt pile is located. He stated that the current salt shed holds 250 tons of salt. Mr. Finch asked if the salt pile could be covered with a tarp. Mr. Coddington replied that the Town of Binghamton was recently fined heavily for improper storage of salt, so he feels the Town of Conklin needs to build a new, more adequate salt shed. He stated that it is a canopy on supports, which eliminates the threat of flooding, and would cost approximately \$52,520 for the building. He stated that the Town could use eminent domain to obtain the property from International Paper. Mr. Coddington stated that the proposed salt shed is a mobile unit which could be moved if the location of the Highway Garage changes. He commented that the Town already has a sand and salt mixture stored on site at the Highway Garage. It was estimated that the total cost of construction of the proposed shed could be greater than \$100,000, if the company that manufactures the shed is also hired to install it.

NEW BUSINESS:

STONE & OIL PAVING OF TOWN ROADS/2015

Mr. Coddington stated that he plans to pave Woodcrest Way, Morris Boulevard, and Leslie Avenue with stone and oil this year.

Mr. Francisco asked if the Town would be resealing the top of Woodside Avenue this year, noting that the stones are peeling and “stick to everything.” Mr. Coddington replied that this is a “normal result of resurfacing,” adding that the Town used to clean this debris with its sweeper, but no longer has that piece of equipment. He stated that a new sweeper would cost approximately \$350,000.

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RESO 2015-4: RATIFY ACH WIRE PAYMENT/PITNEY BOWES/POSTAGE
METER REFILL

Mr. Francisco moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin ratifies an ACH wire payment, account code A-1674.4-400, in the amount of \$500.00 to Pitney Bowes for purchase of a refill of postage for the postage meter.

Seconded by Mr. Dumian.

VOTE: Bullock – Yes, Boyle – Yes, Dumian – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

RESO 2015-5: ASSIGN GENERAL FUND UNASSIGNED UNRESTRICTED FUND
BALANCE TO RESERVE FOR REPAIRS/\$50,000

Mr. Dumian moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin assigns General Fund Unassigned Unrestricted Fund Balance, account code A917, to Reserve for Repairs, account code A882, in the amount of \$50,000, effective December 31, 2014, and also transferring that amount of \$50,000 in savings, account code A201, to Cash in Time Account/Repairs, account code A231.

Seconded by Mr. Francisco.

VOTE: Bullock – Yes, Boyle – Yes, Dumian – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

Mr. Finch explained that this money will be used for repairs to the Castle. Mr. Francisco commented that the Castle is on the federal and New York State registries of historic buildings, and thus the Town is required to maintain the building to certain standards.

RESO 2015-6: AUTHORIZE TOWN SUPERVISOR/ENTER INTO & SIGN
LEASE/OFFICE FOR THE AGING/MEALS ON WHEELS CONTRACT RENEWAL
2015

Mr. Bullock moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes the Town Supervisor, James Finch, to enter into and sign the 2015 Office for the Aging lease of space for Meals on Wheels, Contract Renewal CA 292-423.

Seconded by Mr. Francisco.

VOTE: Bullock – Yes, Boyle – Yes, Dumian – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

Mr. Finch added that there will be no cost to the Office for the Aging for the use of the Community Center for the Meals on Wheels program.

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RESO 2015-7: AUTHORIZE PAYMENT/PRE-APPROVED 2014 BILL LIST/\$35,316.00/PAID 12-22-2014

Mr. Dumian moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes payment of the following pre-approved 2014 Bill List in the total amount of \$35,316.00, paid December 22, 2014:

General	\$22,525.44
Highway	6,709.52
Flood Emergency	300.00
Sewer District	823.12
Water District	1,665.92
Non-Budget	<u>3,292.00</u>
Total	\$35,316.00

Seconded by Mr. Finch.

VOTE: Bullock – Yes, Boyle – Yes, Dumian – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

RESO 2015-8: AUTHORIZE PAYMENT/2014 BILL LIST/\$150,310.69

Mr. Francisco moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes payment of the following 2014 Bill List in the total amount of \$150,310.69:

General	\$ 18,690.79
Highway	11,178.31
Flood Emergency	104,467.84
Light Districts	1,892.61
Sewer Districts	2,405.91
Water Districts	10,893.36
Water District 6	<u>781.87</u>
Total	\$150,310.69

Seconded by Mr. Dumian.

VOTE: Bullock – Yes, Boyle – Yes, Dumian – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

RESO 2015-9: AUTHORIZE PAYMENT/2015 BILL LIST/\$125,011.43

Mr. Dumian moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes payment of the following 2015 Bill List in the total amount of \$125,011.43:

General	\$ 82,776.48
Highway	13,221.00
Light Districts	1,786.00

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Sewer District #3	20,437.50
Water District	6,455.45
Water District 6	<u>335.00</u>
Total	\$125,011.43

Seconded by Mr. Boyle.

VOTE: Bullock – Yes, Boyle – Yes, Dumian – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

Mr. Finch commented that the \$82,776.48 in the General line includes approximately \$47,000 in insurance payments and \$35,000 in Workers' Compensation payments. He stated that the \$20,437.50 in Sewer District #3 includes payment of the bond on that district.

RESO 2015-10: RESCIND RESO 2014-213 AND REPLACE IT WITH RESO 2015-11

Mr. Finch moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin rescinds RESO 2014-213 and replaces it with RESO 2015-11.

Seconded by Mr. Francisco.

VOTE: Bullock – Yes, Boyle – Yes, Dumian – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

RESO 2015-11: APPROVE DROPPING OF NON-COMPLIANT PROPERTIES FROM BUYOUT PROGRAM HMP #4020-0017

Mr. Dumian moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin approves the following addresses and owners of non-compliant property to be dropped from the Buyout Program Hazard Mitigation Project Number 4020-0017 effective 12/09/2014. The program has a deadline of June 30, 2015, and time does not allow any further process of incomplete applications to be processed in a timely manner. The term "non-compliant" is due to no response or no delivery of multiple certified letters sent to the following home owners on and after October 23, 2014, and a copy of Reso# 2014-152, approving setting a deadline of December 1, 2014, by which date current enrolled buyout property owners must provide required paperwork to be considered as participants in Hazard Mitigation Project Number 4020-0017.

5 Cherry Dr. Conklin, NY 13748	Tax ID# 178.11-1-23
Padraic Kane (Property Sold)	
589 ½ Conklin Rd. Binghamton, NY 13903	Tax ID# 161.33-1-8.2
Patricia Sturdevent	
6 Lotus Ave. Binghamton, NY 13903	Tax ID# 162.09-1-24
Kevin & Hope Reynolds	
27 Barbara Ave. Binghamton, NY 13903	Tax ID# 161.08-1-4
Adam Miller (Property foreclosed and sold)	
15 Adriance Rd. Binghamton, NY 13903	Tax ID# 162.14-1-2
Linda Potenzino	
32 Shipman Rd. Binghamton, NY 13903	Tax ID# 162.09-1-30
Brian & Kimberly Mitchell	
1 Miller St. Binghamton, NY 13903	Tax ID# 161.08-1-48
Jonathan Atwater (Verbally withdrew 4/3/14, did not hand in form)	
14 Maxwell Court Conklin, NY 13748	Tax ID# 178.07-1-14

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Mark & Wendy Morgan (Verbally withdrew 12/05/14)

176 Stillwater Rd. Conklin, NY 13748 Tax ID# 228.06-1-15

Richard & Debbie Lyon (Land sold)

20 Adriance Rd. Binghamton, NY 13903 Tax ID# 162.03-1-20

Jack & Susan Dean (Foreclosed owned now by Broome County)

Seconded by Mr. Finch.

VOTE: Bullock – Yes, Boyle – Yes, Dumian – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

Mr. Finch commented that 9 Cherry Drive, belonging to Mr. Tompkins, and the property belonging to the estate of Eve Collings have been removed from the list of Buyout properties.

RESO 2015-12: APPROVE PAY INCREASE/JEFF HAYES/\$.25 PER HOUR/ASSIGNMENT OF DUTY OF TOWN-WIDE SAFETY OFFICER

Mr. Francisco moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin approves a pay increase in the amount of \$.25 per hour to Jeff Hayes for his assignment as Town-wide Safety Officer.

Seconded by Mr. Bullock.

VOTE: Bullock – Yes, Boyle – Yes, Dumian – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

RESO 2015-13: AUTHORIZE MODIFICATION/STATED FROM AND TO BUDGET LINES/AS OF 12-31-2014

Mr. Bullock moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes modification of the stated From and To Budget Lines, as of December 31, 2014 (see attached).

Seconded by Mr. Francisco.

VOTE: Bullock – Yes, Boyle – Yes, Dumian – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

RESO 2015-14: SET UP COMMITTEES FOR 2015

Mr. Dumian moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin sets up the following Committees for the year 2015:

Town Hall Castle

Community Center Rental & Non-Profit Rental

Community Center Building

Senior Citizen Liaison

Town Wide Electrical & NYSEG

Town Wide Insurance

Town Flood Insurance

Dell Boyle

Charles Francisco

Gary Bullock

Charles Francisco

Charles Francisco

Bill Dumian

Gary Bullock

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Town Grounds & Flood Lots	Gary Bullock
Drainage Districts	Dell Boyle
Cemeteries	Charles Francisco
Fire Department Liaison	Charles Francisco
Youth Liaison	Bill Dumian
Planning Board	Dell Boyle
Zoning Board of Appeals	Charles Francisco
Highway Department & Garage	Dell Boyle
Deputy Supervisor	Bill Dumian
Code Department	Bill Dumian
Public Works Department	Supervisor

Seconded by Mr. Francisco.

VOTE: Bullock – Yes, Boyle – Yes, Dumian – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

PUBLIC COMMENTS:

REPAIR WORK TO CASTLE

Mr. John Colley asked if the repair work to be done to the Castle would be done by volunteers or by professionals. Mr. Finch replied that the exterior work on the Castle would need to be done by professionals but the interior work could be done utilizing volunteers.

PROPOSED LOCAL LAWS

Ms. Sacco briefly described the two new proposed local laws, asking that the Town Board review the proposed local laws for the reimbursement of professional fees, the change from “manufactured home” to “modular home,” and the Planned Unit Development (PUD). Mr. Dumian asked that the Fill Law be discussed and amended, if necessary, as soon as possible. Ms. Sacco advised against changing the local law while an application is pending, adding that she will discuss possible changes to this law with Code Officer Ron Lake.

WORK ON CASTLE

Mr. Boyle reported that he has been working on cleaning up parts of the Castle, adding that the Restoration Committee will meet soon to discuss needed repairs to the historic building. He added that the hope is to restore it to its original condition. Mr. Finch stated that the Committee should consult Mr. Bullock about the paint for the Castle.

Mr. Boyle stated that he wants to remove the tree near the Castle whose leaves keep plugging the roof drains, leading to leaks and damage to the interior of the building. He stated that he would like to replace it with a smaller tree planted further away from the building.

Mr. Boyle stated that he is also working with Mr. DeLamarter on cleaning out the old pumphouse in Schnurbusch Park to make it into a workable shed. Ms. Sacco reminded Mr. Boyle that the Town would need to declare surplus anything of value currently stored in the building.

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DEBRIS ON SCOFIELD ROAD

Mr. Boyle informed Mr. Coddington that someone has dumped debris on Roots' property on Scofield Road in the Town right-of-way. Mr. Coddington's crew will pick up the debris.

SPEED LIMIT ON CONKLIN FORKS ROAD

Mr. Boyle commented that he would like to see a change in the speed limit on Conklin Forks Road, from 55 miles per hour to 45. Ms. Sacco explained that a petition would have to be sent to the Broome County Department of Transportation, and to District 9 of the NYS DOT. A study would be conducted and New York State would make a decision about the request. It was noted that Broome County, which owns Conklin Forks Road, set the current speeds on the road.

TOWN GENERATORS

Mr. Francisco explained that the three generators purchased for the Town use three-phase power to connect. He stated that this will work for the Town Hall, Community Center, and pump station, but will not work correctly at the Highway Garage, adding that the Town should consider other options for that site. Mr. Dumian asked if there is a safety concern with the electrical panel at the Highway Garage. Mr. Francisco replied, "It would not pass Code, although it is grandfathered in."

There being no further business to come before the Board, Mr. Dumian moved for adjournment, seconded by Mr. Francisco. The meeting adjourned at 7:28 P.M.

Respectfully submitted,

Sherrie L. Jacobs
Town Clerk

