

SPECIAL TOWN BOARD MEETING
OCTOBER 18, 2016

The Town Board of the Town of Conklin held a Special Town Board Meeting at 6:00 P.M. on October 18, 2016, at the Conklin Town Hall. Mr. Finch, Supervisor, presided. The meeting opened with the Pledge of Allegiance.

PRESENT: Town Board Members	Bullock, Boyle, Dumian, Francisco, Finch
Town Counsel	Cheryl Sacco
Town Clerk	Sherrie L. Jacobs
Assistant to Supervisor	Lisa Houston
Zoning Board of Appeals	Hal Cole
GUESTS: Country Courier	Elizabeth Einstein
	Laurie Francisco
	S. Paul Jones

.....

PUBLIC HEARING
TO RECEIVE INPUT REGARDING AUTHORIZING THE TOWN SUPERVISOR TO
EXECUTE AN APPLICATION FOR AN ECONOMIC DEVELOPMENT GRANT
ADMINISTERED BY NYS COMMUNITY DEVELOPMENT BLOCK GRANT
PROGRAM/DICK'S MANUFACTURING AND SUPPLY PROJECT

PRESENT: Same as those listed above.

Notice of Public Hearing having been duly advertised, Mr. Finch declared the Public Hearing open at 6:01 P.M. and asked those present to speak either for, or in opposition to, the authorization of the Town Supervisor to execute an application for an Economic Development Grant to be administered by the New York State Community Development Block Grant (CDBG) Program on behalf of Dick's Manufacturing and Supply Project. Town Attorney Cheryl Sacco explained that this is a \$750,000 grant to provide 60 jobs for low to medium income individuals. Since there were no public comments or questions, Mr. Finch declared the Public Hearing closed at 6:03 P.M.

.....

Action will be taken at the October 25, 2016 Regular Town Board Meeting. Mr. Dumian asked if there is documentation of the fact that if Dick's is not able to provide the promised number of jobs, the company would be liable to pay back a portion of the grant money, rather than it being the Town's responsibility. Ms. Sacco stated that the reference to 60 jobs is not defined, adding that she will seek clarification from Kevin McLaughlin of the BCIDA (Broome County Industrial Development Industry), who is co-administering the grant, to determine if the \$750,000 is tied to the provision of 60 jobs.

PUBLIC COMMENTS:

None.

NEW BUSINESS:

DISCUSSION/TRI CITIES TEMPERATURE CONTROL COMPANY/PREVENTIVE
MAINTENANCE SERVICE/TOWN HALL HEATING & COOLING SYSTEMS

SPECIAL TOWN BOARD MEETING
OCTOBER 18, 2016

Mr. Finch noted that Tri Cities Temperature Control Company, who has been the vendor overseeing the maintenance service for the Town Hall heating and cooling systems, has closed. Maintenance man Bill Dixon from Tri Cities Temperature Control Company has taken a job with Air Temp, who has offered the Town a maintenance contract for \$951 per quarter. Mr. Dumian asked if the Town needs to get three quotes for this service. Ms. Sacco stated that the Board can approve using Air Temp as a temporary provision. Mr. Francisco asked if the Community Center is also under contract and Mr. Finch stated that this building is serviced on an “as needed” basis.

RESO 2016-147: RATIFY PAYMENT/NBT BANK/PAYOFF NOTE N4600.6B-eE2014
JOHN DEERE LOADER

Mr. Francisco moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin ratifies payment of check #11470, account codes DA9720.6 and DA9720.7, in the amount of \$62,856.97 to NBT Bank for the amount due to pay off Note N4600.6B-E for the traded 2014 John Deere Loader.

Seconded by Mr. Bullock.

VOTE: Bullock – Yes, Boyle – Yes, Dumian – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

RESO 2016-148: RATIFY PAYMENT/FIVE STAR EQUIPMENT/PURCHASE NEW
2016 JOHN DEERE 544K LOADER

Mr. Bullock moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin ratifies payment of check #11471, account code HF5130.2, in the amount of \$17,009.50 to Five Star Equipment for purchase of a new 2016 John Deere 544K Loader.

Seconded by Mr. Francisco.

VOTE: Bullock – Yes, Boyle – Yes, Dumian – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

RESO 2016-149: RATIFY PAYMENT/TOWN OF CONKLIN HIGHWAY
DEPARTMENT/TRANSFER FUNDS FROM CAPITAL FUND TO HIGHWAY
FUND/PURCHASE 2016 JOHN DEERE 544K LOADER

Mr. Finch moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin ratifies payment of check 311472, account code HF9901.9, in the amount of \$62,565.00 to the Town of Conklin Highway Department to transfer funds from HF (Capital Fund) to DA (Highway Fund) for purchase of a 2016 John Deere 544K Loader.

Seconded by Mr. Francisco.

VOTE: Bullock – Yes, Boyle – Yes, Dumian – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

SPECIAL TOWN BOARD MEETING
OCTOBER 18, 2016

RESO 2016-150: RATIFY PAYMENT/JC WHITNEY/PAYMENT/BUMPER/2006
CHEVY 2500 HIGHWAY DEPARTMENT

Mr. Francisco moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin ratifies payment of check #11431, account code DA5130.4.441, in the amount of \$174.06 to JC Whitney for payment for a bumper for the 2006 Chevy 2500 Highway Department truck.

Seconded by Mr. Dumian.

VOTE: Bullock – Yes, Boyle – Yes, Dumian – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

Mr. Francisco asked if this is the last of the repairs needed before this truck can be sold and Mr. Finch replied that the Town is also buying a new seat for the truck, at an approximate cost of \$250.

LEGAL UPDATES

Ms. Sacco stated that she has been researching Christopher Ostrowsky's request from the October 11 meeting to rezone 1245 Conklin Road and it appears that it would constitute spot zoning, which the Town cannot do. She suggested that Mr. Ostrowsky apply for a use variance from the Zoning Board of Appeals.

Ms. Sacco stated that she is working on updates to the Employee Policy Manual and to the Procurement Policy.

TRANSFER OF FUNDS

Mr. Boyle asked for clarification regarding the different amounts of money connected with the purchase of the John Deere Loader and Assistant to the Supervisor Lisa Houston explained that it is due to a transfer of funds.

BRIDGE ON MILLBURN DRIVE

Mr. Boyle stated that he spoke with Mike Boland about the bridge on Millburn Drive, which has been closed because it will not pass New York State inspection, and he stated that Mr. Boland will consider the possibility of paying for repairs to the bridge so that it can be re-opened, or building a construction bridge on the site. It was noted that Broome County owns the property in question.

PETITION FOR WATER EXTENSION TO PENNSYLVANIA STATE LINE

Mr. Dumian asked for an update on the petition by residents on Route 7A to extend the municipal water system to the Pennsylvania state line. Mr. Bullock stated that Code Officer Ron Lake is working on this issue. Mr. Finch stated that the cost would be approximately \$125 per foot or a total of approximately \$700,000.

SPECIAL TOWN BOARD MEETING
OCTOBER 18, 2016

UPDATE/CELL TOWERS

Mr. Francisco asked for an update on the cell tower project and Mr. Finch replied that there will be a representative from Upstate Towers present at the October 25 meeting. Ms. Sacco added that she is researching the sites of the proposed towers to determine how the Town acquired them and to make sure none of the sites were taken as a park, which restricts what can be done with the property.

EMPLOYEE HEALTHCARE BENEFITS ISSUES

Mr. Dumian stated that there is language in the Dog Control Agreement stating that the Dog Control Officer will be reimbursed if she obtains her health insurance from a source outside of the Town of Conklin. He asked, "How will we reimburse \$3,300? We do not have a policy for that." Ms. Sacco stated that this is a policy decision for the Board. The question of the monetary incentive for opting out of the Town's insurance coverage needs to be decided. Mr. Finch stated that the Board will discuss it at the Work Session on October 25. "We need a policy soon," noted Ms. Sacco, adding that open enrollment for most insurance plans will be starting soon.

EMINENT DOMAIN OF PROPERTY NEAR SALT DISTRIBUTION CENTER

Mr. Finch stated that he received a letter from Alan Pope, attorney for Mr. Tuzzi and his salt distribution center, asking that the Town postpone any decision regarding acquiring property for a proposed road to the distribution center through eminent domain. Mr. Francisco asked if the Notice to Neighbors has already been sent and Ms. Sacco replied the notices were not sent because Mr. Tuzzi wants to wait to proceed with this project.

TOWNREQUESTS SOFTWARE

Town Clerk Sherrie Jacobs stated that the newly launched TownRequests software is working well, and has received two service requests to date. Mr. Dumian stated that he went to the website and thinks that it is a good program and is easy to use.

There being no further business to come before the Board, Mr. Bullock moved for adjournment, seconded by Mr. Francisco. The meeting adjourned at 6:25 P.M.

Respectfully submitted,

Sherrie L. Jacobs
Town Clerk