

REGULAR TOWN BOARD MEETING
DECEMBER 9, 2014

REPORT: TOWN CLERK

Refer to written report.

REPORT: CODE OFFICER

In addition to Code Officer Ron Lake's written report, Mr. Finch added that Mr. Lake is changing some of the procedures in the Code Office. He stated that a letter was sent to Mr. Rodney Tompkins on Cherry Drive setting a deadline of December 31, 2014, by which Mr. Tompkins must have his property in compliance with the Town Code. Mr. Finch stated that one property formerly dropped from the FEMA (Federal Emergency Management Agency) Buyout Program is now back in the program. He stated that Mr. Tom Abatti from SEMO (State Emergency Management Office) has stated that the money from the Buyout Program can be held in escrow so that the Town can pay for repairs to the property needed so that the property can be mowed. Pictures of the properties in the Buyout will be taken now and in the spring, to check for settling of the soil. Public Works Superintendent Tom DeLamarter stated that four houses have been demolished so far, three by ZMK Construction and one by Gorick Construction.

REPORT: WATER & SEWER DEPARTMENT

In addition to his written report, Public Works Superintendent Tom DeLamarter reported that Sewer Station 4 needs a circuit board repaired. He stated that the new van for the Water Department will have shelves in the back paid for by Chevrolet.

ADEC/CORPORATE PARK/PLANNING BOARD MEETING

Mr. Finch reported that ADEC, a new business in the Broome Corporate Park, will be appearing before the Town Planning Board on December 15. ADEC would like to expand its parking from 80 spaces to 200 spaces and the Broome County Industrial Agency (BCIDA) is willing to sell property to ADEC for this purpose. Town Counsel Cheryl Sacco reminded the Board that the Town Board is Lead Agency for all businesses in the Corporate Park, therefore the Planning Board can only make a recommendation to the Town Board. Mr. Francisco commented that the internal expansion of the existing building has already been approved.

REPORT: HIGHWAY DEPARTMENT

In addition to Highway Superintendent Brian Coddington's written report, Mr. Finch stated that he received concerns from residents regarding rip rap placed in the creek at Corbettsville. Mr. Finch stated that the DEC (New York State Department of Environmental Conservation) had stated that the Town must address this situation, but, he stated, Mr. Coddington stated that the Town should "not worry about it." Mr. Finch stated that he wanted this discussion officially recorded in the minutes, in case problems arise in the future from this situation.

OLD BUSINESS:

UPDATE/RISING COMMUNITY GRANT PROJECTS

Mr. Finch reported that he had talked with Julie Sweet from the Rising Community Grant Committee, adding that the Stillwater Road drainage project has been approved and is the number one priority for the Rising Community Grant projects. He added that this project will be started in the spring of 2015.

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Mr. Finch stated that the affordable housing project will be moved to the property currently belonging to the Wright family. The BCIDA will be able to purchase this property. Mr. Finch stated that there will be 28 lots, and there is potential to move the Community Center to this new location

Ms. Sacco introduced a local law creating a PUD (Planned Use Development) zone, which allows a mixture of residential and commercial buildings. She stated that it creates a pre-planned environment, which is not currently allowed in the Town Code, and creates a new zone. This will be discussed further at the January 13, 2015 Town Board meeting. Ms. Sacco stated that this local law is “necessary for the project to move forward.”

Mr. Finch stated that the Rising Community Grant Committee will commit to installation of water and sewer service to the new development and is researching the possibility of expanding to cover the acquisition of property and construction of the project. The estimated amount available is \$3 million minus \$100,000.

NEW BUSINESS:

RESO 2014-199: ADOPT UPDATED TOWN OF CONKLIN INVESTMENT POLICY

Mr. Bullock moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin adopts the updated Town of Conklin Investment Policy.

Seconded by Mr. Finch.

VOTE: Bullock – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

RESO 2014-200: ACCEPT NBT ICS DEPOSIT PLACEMENT AGREEMENT

Mr. Francisco moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin accepts the NBT Bank ICS Deposit Placement Agreement.

Seconded by Mr. Finch.

VOTE: Bullock – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

**RESO 2014-201: AUTHORIZE TOWN SUPERVISOR/ENTER AMENDED
INTERMUNICIPAL AGREEMENT/DOG CONTROL SERVICES/TOWN OF
BINGHAMTON**

Mr. Bullock moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes the Town Supervisor, James Finch, to sign and enter into an amended Intermunicipal Agreement for Dog Control Services with the Town of Binghamton.

Seconded by Mr. Francisco.

VOTE: Bullock – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

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RESO 2014-202: AUTHORIZE SUPERVISOR/MAINTAIN CHECKING & SAVINGS ACCOUNTS/NBT BANK/FOR GENERAL ACCOUNT/PAYROLL-TRUST & AGENCY ACCOUNT/WATER & SEWER ACCOUNT/2015

Mr. Francisco moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes the Supervisor to maintain checking and savings accounts, including deposit placement programs, at NBT Bank for the General Account, Payroll/Trust and Agency Account, and the Water and Sewer Account for 2015.

Seconded by Mr. Bullock.

VOTE: Bullock – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

RESO 2014-203: AUTHORIZE SECRETARY TO THE SUPERVISOR & ACCOUNT CLERK/TRANSFER FROM VARIOUS TOWN CHECKING ACCOUNTS TO PAYROLL-TRUST & AGENCY ACCOUNT TO COVER 2015 BI-WEEKLY AMOUNTS

Mr. Francisco moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes Lisa Houston, Secretary to the Supervisor, and Mary Plonski, Account Clerk, to transfer from various Town of Conklin checking accounts to the Payroll/Trust & Agency account to cover 2015 bi-weekly amounts, only by approval.

Seconded by Mr. Bullock.

VOTE: Bullock – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

RESO 2014-204: DESIGNATE COUNTRY COURIER/OFFICIAL NEWSPAPER OF TOWN & PRESS & SUN BULLETIN AS ADDITIONAL NEWSPAPER/2015

Mr. Francisco moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin designates the **Country Courier** as the official newspaper of the Town of Conklin and the **Press & Sun Bulletin** as an additional newspaper for 2015, when determined necessary by the Town Board.

Seconded by Mr. Finch.

VOTE: Bullock – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

RESO 2014-205: AUTHORIZE HIGHWAY SUPERINTENDENT TO USE HIGHWAY EQUIPMENT/2015/SPECIAL DISTRICTS/RENTAL FEES SET BY COUNTY

Mr. Bullock moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes the Highway Superintendent to use Highway equipment in 2015 in the Water Districts, Sewer Districts, Fire Protection District, Soil Conservation District, and Town Parks, with rental fees set by Broome County.

Seconded by Mr. Francisco.

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VOTE: Bullock – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

RESO 2014-206: AUTHORIZE TOWN BOARD MEETINGS/CONTINUE TO BE HELD
ON 2ND TUESDAY AT 6:00 P.M. & 4TH TUESDAY AT 5:30 P.M. (WORK SESSION)
AND 6:00 P.M. (TOWN BOARD MEETING)/2015

Mr. Bullock moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes the Town Board meetings to continue to be held on the second Tuesday at 6:00 P.M. and the fourth Tuesday at 5:30 P.M. (Work Session) and 6:00 P.M. (Town Board Meeting) in the Town Hall in 2015.

Seconded by Mr. Finch.

VOTE: Bullock – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

RESO 2014-207: AUTHORIZE SHUT-OFF DATE FOR RECEIVING VOUCHERS/15TH
& 30TH OF THE MONTH/PRIOR TO THE 1ST & 2ND MEETING OF THE FOLLOWING
MONTH/2015

Mr. Francisco moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes a shut-off date for receiving vouchers as of the 15th and 30th of the month prior to the first and second meeting of the following month in 2015, with the exception of the last month of the town of Conklin's fiscal year.

Seconded by Mr. Finch.

VOTE: Bullock – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

RESO 2014-208: SET BI-WEEKLY PAY PERIODS TO RUN
CONCURRENTLY/SATURDAY THROUGH FRIDAY/CHECK & DIRECT DEPOSIT
TO BE DISTRIBUTED THE FOLLOWING THURSDAY/2015

Mr. Finch moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin sets bi-weekly pay periods to run concurrently from Saturday through Friday, with check and direct deposit to be distributed the following Thursday after the end of the pay cycle in 2015.

Seconded by Mr. Francisco.

VOTE: Bullock – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

RESO 2014-209: APPROVE PAYMENTS/PRIOR INSPECTED 2015 PARK PERMIT
DEPOSIT REFUNDS/CLEAN UP RENTAL INSPECTIONS PERFORMED BY
THOMAS DELAMARTER

Mr. Bullock moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin approves payments, account code A688, of prior inspected 2015 Park Permit deposit refunds, with Park Pavilion clean-up inspections to be performed by Thomas DeLamarter.

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Seconded by Mr. Francisco.

VOTE: Bullock – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

RESO 2014-210: APPROVE PAYMENTS TO BANDS/CONCERTS IN THE PARK
2015/DESIGNATED BY THOMAS DELAMARTER

Mr. Francisco moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin approves payments, account code A7110.4.401, to bands of the 2015 Concerts in the Park series as designated by Thomas DeLamarter.

Seconded by Mr. Bullock.

VOTE: Bullock – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

RESO 2014-211: AUTHORIZE TOWN OFFICERS & EMPLOYEES/RECEIVE
REIMBURSEMENT OF MILEAGE FOR USE OF PERSONAL VEHICLES ON
OFFICIAL BUSINESS ONLY

Mr. Finch moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes the following Town of Conklin officers and employees herein named to receive reimbursement of mileage at the current IRS Standard Mileage Rate per mile for use of personal vehicles for performance of their duties on official business only: Supervisor, Town Clerk, Deputy Town Clerk, Zoning Board members, Planning Board members, Town Historian, Town Justice, Secretary to the Supervisor, Town Assessor, Youth Commissioner, Superintendent of Public Works, Town Board members, and Justice Clerk.

Seconded by Mr. Bullock.

VOTE: Bullock – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

RESO 2014-212: AUTHORIZE PAYMENT OF CLAIMS/BILL LIST DATED
12/09/2014/\$38,647.82

Mr. Francisco moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes payment of the following claims on Bill List dated December 9, 2014, for the total amount of \$38,647.82:

General	\$28,849.92
Highway	3,813.70
Fire Protection	462.40
2011 Flood Fund	350.00
Light Districts	498.08
Sewer Districts	383.62
Water Districts	<u>4,290.10</u>
Total	\$38,647.82

Seconded by Mr. Finch.

VOTE: Bullock – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

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RESO 2014-213: APPROVE FOLLOWING ADDRESSES & OWNERS OF NON-COMPLIANT PROPERTY TO BE DROPPED FROM BUYOUT PROGRAM HAZARD MITIGATION PROJECT NUMBER 4020-0017/EFFECTIVE 12-09-2014

Mr. Francisco moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin approves the following addresses and owners of non-compliant property to be dropped from the Buyout Program Hazard Mitigation Project Number 4020-0017 effective 12/09/2014. The program has a dead line of June 30, 2015, and time does not allow any further process of incomplete applications to be processed in a timely manner. The term “non-compliant” is due to no response or no delivery of multiple certified letters sent to the following home owners on and after October 23, 2014, and a copy of Reso# 2014-152, approving setting a deadline of December 1, 2014, current enrolled buyout property owners must provide required paperwork to be considered as participants in Hazard Mitigation Project Number 4020-0017.

11 Barbara Ave, Binghamton, NY 13903 Lani Herold	Tax ID# 161.34-1-22
5 Cherry Dr. Conklin, NY 13748 Padraic Kane (Property Sold)	Tax ID# 178.11-1-23
9 Cherry Dr. Conklin, NY 13748 Rodney & Natividad Tompkins	Tax ID# 178.11-1-21
589 ½ Conklin Rd. Binghamton, NY 13903 Patricia Sturdevent	Tax ID# 161.33-1-8.2
6 Lotus Ave. Binghamton, NY 13903 Kevin & Hope Reynolds	Tax ID# 162.09-1-24
27 Barbara Ave. Binghamton, NY 13903 Adam Miller (Property foreclosed and sold)	Tax ID# 161.08-1-4
15 Adriance Rd. Binghamton, NY 13903 Linda Potenzino	Tax ID# 162.14-1-2
32 Shipman Rd. Binghamton, NY 13903 Brian & Kimberly Mitchell	Tax ID# 162.09-1-30
1 Miller St. Binghamton, NY 13903 Jonathan Atwater (Verbally withdrew 4/3/14, did not hand in form)	Tax ID# 161.08-1-48
14 Maxwell Court Conklin, NY 13748 Mark & Wendy Morgan (Verbally withdrew 12/05/14)	Tax ID# 178.07-1-14
783 Conklin Rd. Binghamton, NY 13903 Eve Collings	Tax ID# 162.09-1-22
176 Stillwater Rd. Conklin, NY 13748 Richard & Debbie Lyon (Land sold)	Tax ID# 228.06-1-15
20 Adriance Rd. Binghamton, NY 13903 Jack & Susan Dean (Foreclosed owned now by Broome County)	Tax ID# 162.03-1-20

Seconded by Mr. Finch.

VOTE: Bullock – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

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Mr. Finch commented that the lack of paperwork from property owners is holding up the process. Ms. Sacco commented that the Town is “moving forward.” Mr. Finch stated that three property owners have been added back into the Buyout, but no new people will be added. He stated that the resolution was approved by SEMO and the Town can close the files to further claims. Ms. Sacco stated that property owners and renters must vacate the properties at closing, adding that the Town will evict them if necessary. She stated that Town Assessor John McDonald should be advised of the addresses that were dropped from the Buyout Program so that he can make the necessary adjustments in the assessments on those properties.

LIGHT AT COMMUNITY CENTER

Mr. Francisco stated that the light at the Community Center will be repaired.

COMMUNITY CHRISTMAS PARTY/ “FILL THE WAGON” FOOD & TOY DRIVE

Town Clerk Sherrie Jacobs reminded those present that the annual Conklin Community Christmas Party will be held on December 20 from 1 to 3:30 P.M. at the Community Center, with many community service organizations working in conjunction with the Town and the Conklin Business Association to make the party a success. She added that there is still time to donate to the “Fill the Wagon” food and toy drive for needy families in Town. Ms. Jacobs thanked the Parks Department for all of their help in setting up decorations and taking books to the Community Center and thanked Mr. Bullock for his year-round maintenance of the live tree in front of the Castle. Mr. Finch thanked the Beautification Committee for all of its work in decorating the Town Hall and the Community Center for the holidays.

RESO 2014-214: ACCEPT DONATION/LOVE’S CORPORATION/COMMUNITY PARTY

Mr. Bullock moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin accepts a donation in the amount of \$450.00 from Love’s Corporation to be used toward the costs of the Conklin Community Christmas Party.

Seconded by Mr. Francisco.

VOTE: Bullock – Yes, Francisco – Yes, Finch – Yes. Motion passed unanimously.

PUBLIC COMMENTS:

None.

There being no further business to come before the Board, Mr. Bullock moved for adjournment, seconded by Mr. Francisco. The meeting adjourned at 6:35 P.M.

Respectfully submitted,

Sherrie L. Jacobs
Town Clerk

