

WORK SESSION
FEBRUARY 8, 2022

The Town Board of the Town of Conklin held a Work Session at 6:00 P.M. on February 8, 2022, at the Conklin Town Hall. Mr. Dumian, Supervisor, presided.

PRESENT:	Town Board Members	Finch, Boyle, Farley, Francisco, Dumian
	Town Clerk	Sherrie L. Jacobs
	Water/Sewer/Parks Team Leader	Nick Platt
	Administrative Assistant	Mary Plonski
GUESTS:	Country Courier	Elizabeth Einstein
	Myers Security, LLC	Greg Myers
	Myers Security, LLC	Brandon Myers
		Laurie Francisco
		Peter J. Motsavage

MYERS SECURITY DOOR ENTRY SYSTEM

Greg and Brandon Myers gave a presentation on a door entry system from Myers Security, LLC. The system would provide seven different screens, which would offer a camera view and the ability to remotely lock and unlock doors. Twenty-five key fobs will be provided, although the system is also capable of facial recognition for up to 1,000 people. A phone app is also available. A visitor would call the desired office, with a rollover to the next office if no one answers. Mr. Dumian asked about software updates and Mr. Greg Myers stated that these are done automatically for the life of the system. Mr. Myers stated that there is a two-year manufacturer's and installation warranty, after which the Town would only be charged for materials needed, not for labor. He added that the Town would be able to call his personal cell phone with any issues, adding that some work can be done remotely. Mr. Myers stated that a temporary code could be issued for contractors, and face recognition can be used for regular deliveries. He stated that the system is portable and stores a two-week history of pictures of facial recognition. Training for the system would be provided. Mr. Finch asked about the timeline for installation and was told it would be within three weeks, as the supplier is in New York City.

ARPA MONEY

Mr. Dumian stated that the Town had received a quote from Core and Main for replacement water meter readers.

TOWN HALL ROOF

Mr. Dumian reported that Town Engineer John Mastronardi has started to write the specifications for the bid package for a pitched roof for the Town Hall.

Water/Sewer/Parks Team Leader Nick Platt met with a contractor to look at the heating and cooling system and will have a second meeting on February 9 at 7 A.M. Mr. Boyle and Mr. Francisco are working with NYSEG for this project.

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to approach the Town before going to residents seeking a possible site. He added that the last time this issue arose, the Town hired Dick Comey to research the proposal, with Verizon being required to pay the cost of Mr. Comey's services.

NEW BUSINESS:

DRUG AWARENESS EDUCATION

Mr. Dumian reiterated that the Broome County Mental Health Office is willing to hold different drug awareness sessions with community youth.

REQUEST TO REVIEW KETCHUM ROAD & MURPHY ROAD INTERSECTION

Mr. Dumian commented that there is no sight line at the intersection of Ketchum Road and Murphy Road, the site of a recent serious accident. He added that brush and trees need to be cut to allow better ability to see traffic, as well as taking some of the bend out of the road. A request will be sent to Broome County to review the intersection.

2020 AUDIT

Mr. Dumian stated that, in compliance with Conklin Town Law Section 123, Michael Wolyniak, on behalf of the Town Board, has completed the 2020 Audit, which included the offices of the Supervisor, Justice Court, and Town Clerk. The Audit Report has been presented to the Town Supervisor and is on file in the Supervisor's Office. Mr. Dumian added that Mr. Wolyniak has agreed to conduct the 2021 Audit as well.

RESO 2022-26: ACKNOWLEDGE TOWN COURT HAS PRESENTED RECORDS FOR 2020 FISCAL YEAR FOR EXAMINATION

Mr. Farley moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin acknowledges that the Town Court, in compliance with Uniform Justice Act 2019-a, has presented its records for the 2020 fiscal year and such records have been duly examined.

Seconded by Mr. Francisco.

VOTE: Finch – Yes, Boyle – Yes, Farley – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

RESO 2022-27: APPROVE PURCHASE/ UP TO 700 SENSUS RADIO READER BOXES FROM CORE & MAIN/COST NOT TO EXCEED \$104,636

Mr. Boyle moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin approves the purchase of up to 700 Sensus Radio Reader Boxes from Core & Main (Sole Source), at a cost not to exceed \$104,636, to be purchased with the allocated funds from the American Rescue Plan Act (ARPA) Coronavirus Local Fiscal Recovery Funds.

Seconded by Mr. Finch.

VOTE: Finch – Yes, Boyle – Yes, Farley – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

Mr. Platt stated that the Town currently has 30 new radio reader boxes.

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RESO 2022-28: APPROVE TRANSFER OF FUND BALANCE/CLOSE OUT SS1
EXTENSION 3 FUND AFTER FINAL BOND PAY-OFF

Mr. Farley moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin approves the following transfer of Fund Balance to close out the SS1 Extension 3 Fund after the final bond pay-off in 2021:

SS13-915-0000 Unassigned Unrestricted Fund Balance	Db \$0.56
SS13-914-0000 Assigned Appropriated Fund Balance	Cr \$0.56

Seconded by Mr. Francisco.

VOTE: Finch – Yes, Boyle – Yes, Farley – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

RESO 2022-29: AUTHORIZE MODIFICATION/STATED TO AND FROM 2021
BUDGET LINES

Mr. Francisco moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes the following modifications of the stated To and From 2021 Budget Lines (see attached).

Seconded by Mr. Finch.

VOTE: Finch – Yes, Boyle – Yes, Farley – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

RESO 2022-30: AUTHORIZE MODIFICATION/2021 BUDGET

Mr. Farley moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes the following modifications of the 2021 Budget (see attached).

Seconded by Mr. Finch.

VOTE: Finch – Yes, Boyle – Yes, Farley – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

RESO 2022-31: APPROVE PAYMENT/CLAIMS #21-01526 - #21-01532/\$3,583.31

Mr. Boyle moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin approves payment of the following Claims #21-01526 through #21-01532, in the total amount of \$3,583.31, which have been audited and hereby approved for payment:

General	\$ 2,861.17
Highway	<u>722.14</u>
Total	\$ 3,583.31

Seconded by Mr. Francisco.

VOTE: Finch – Yes, Boyle – Yes, Farley – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

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RESO 2022-32: APPROVE PAYMENT/CLAIMS #22-00059 - #22-00091/\$38,240.93

Mr. Farley moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin approves payment of the following Claims #22-00059 through #22-00091, in the total amount of \$38,240.93, which have been audited and hereby approved for payment:

General	\$ 5,663.80
Highway	28,880.20
Water Districts	1,554.08
Sewer Districts	<u>2,142.85</u>
Total	\$38,240.93

Seconded by Mr. Finch.

VOTE: Finch – Yes, Boyle – Yes, Farley – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

RESO 2022-33: APPROVE PURCHASE & INSTALLATION/VIDEO DOOR ENTRY SYSTEM/MYERS SECURITY

Mr. Boyle moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin approves the purchase and installation of the Video Door Entry System presented to the Town Board on February 8, 2022, by Myers Security, LLC, for a price not to exceed \$6,902.50, expense account A-1620-2-200.

Seconded by Mr. Francisco.

VOTE: Finch – Yes, Boyle – Yes, Farley – Yes, Finch – Yes, Dumian – Yes. Motion passed unanimously.

PUBLIC COMMENTS: None.

TOWN HALL PROJECTS

Mr. Boyle stated that he met with Mr. Mastronardi to discuss specifications for the bid package for the peaked roof for the Town Hall. He stated that he and Mr. Francisco are working with NYSEG and Franklin Energy in discussing a possible replacement heating and cooling system for the Town Hall.

YOUTH WRESTLING

Mr. Farley stated that the Conklin Youth Wrestling team will be competing at Blue Ridge School District against Elk Lake.

SECURITY DOOR TO COURT AREA

Mr. Francisco asked about the possibility of installing a security door to divide the Court area from the rest of the building. Mr. Dumian stated that the Town needs to fix the roof first and perhaps reconfigure the Courtroom set-up.

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TOWN/CONKLIN BUSINESS ASSOCIATION CHILDREN'S EASTER PARTY

Town Clerk Sherrie Jacobs asked, with COVID restrictions lifting, if the Town and Conklin Business Association would be able to host an Easter party for the community children. Mr. Dumian stated that the Board will discuss this at the February 22 meeting.

NYS CANNABIS LEGALIZATION COMMITTEE

Mr. Dumian stated that he attended a Zoom meeting with the New York State Cannabis Legalization Committee. He stated that he learned that distribution sites must be 500 feet from schools and 200 feet from churches, adding that New York State is trying to “fast track” the legalization process details of distribution sites and consumption sites. Mr. Dumian added that the local sticker/artwork store, which offers a free “gift” of cannabis with the purchase of a sticker/artwork, is not a legal distribution site.

Mr. Dumian stated that he learned at the meeting that employers cannot discriminate or challenge employees who they believe use marijuana off-site during non-working hours. He stated that the procedures for dealing with driving under the influence will be in place by late March or April, and added that federal law still makes it illegal to transport cannabis across state lines.

WILLIAMSPORT RULES FOR BASEBALL

Mr. Dumian stated that the Conklin Youth Sports is deciding whether or not to switch to Williamsport rules for baseball, which would mean 13 year olds can play but not pitch or catch, adding that if the change occurs, 2022 will be a buffer year. He stated that another option would be to create a Teener League, adding that “all kids need a place to play.”

There being no further business to come before the Board, Mr. Farley moved for adjournment, seconded by Mr. Francisco. The meeting adjourned at 7:10 P.M.

Respectfully submitted,

Sherrie L. Jacobs
Town Clerk