



**REGULAR TOWN BOARD MEETING**  
**FEBRUARY 22, 2022**

**TOWN HALL ROOF & HVAC**

Mr. Dumian stated Mr. Francisco and Mr. Boyle have been talking with Franklin Energy regarding potential changes to the Town Hall's HVAC (heating and cooling) system. He added that the Board must figure out what to do with the HVAC system before it can plan the best way to fix the Town Hall roof. Mr. Dumian stated that Town Engineer John Mastronardi is waiting for estimated costs for material and labor so that he can write bid specifications for the project.

Mr. Francisco stated that there is an adequate power source for mini-split heating systems. He added that a modulating system is never completely "off," but stays on "warm," so there is less wear and tear on the units. Mr. Francisco added that new boilers would be the most cost effective and efficient solution. Mr. Dumian added that any air handling equipment on the roof must be able to "breathe," so it cannot be entirely enclosed.

**CONKLIN/KIRKWOOD WATER LINE EXPANSION**

Mr. Dumian reported that Mr. Mastronardi is researching the most efficient way for the Town of Conklin to tie into the Town of Kirkwood water line to provide water in the event of an emergency situation, adding that ARPA money will pay for the engineering fees.

**NEW BUSINESS:**

**RESO 2022-34: APPROVE PAYMENT/SUSQUEHANNA RIVER BASIN**  
**COMMISSION/APPLICATION RENEWAL OF WELLS 5 & 6**

Mr. Finch moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin approves payment in the amount of \$9,449.00, account code SW 8320.4, to the Susquehanna River Basin Commission for Application Renewal for Wells 5 and 6.

Seconded by Mr. Farley.

VOTE: Finch – Yes, Farley – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

Mr. Platt explained that the Town needs approval from the Susquehanna River Basin Commission to pull water from the aquifer for Wells 5 and 6, adding that the application must be renewed every fifteen years.

**RESO 2022-35: RATIFY ACH WIRE PAYMENT/PITNEY BOWES/**  
**POSTAGE METER REFILL PURCHASE**

Mr. Farley moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin ratifies an ACH wire payment, account code A 1670.4, in the amount of \$500.00 to Pitney Bowes for purchase of a postage meter refill.

Seconded by Mr. Francisco.

VOTE: Finch – Yes, Farley – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

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**RESO 2022-36: RATIFY TRANSFER/FUND BALANCE/SULLIVAN PARK PAVILION CONSTRUCTION**

Mr. Finch moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin ratifies the following transfer of Fund Balance, effective December 31, 2021, to use the Sullivan Park Restricted Asset to cover 2021 expenses of the Sullivan Park Pavilion Construction, per Resolution 2021-12:

A 882-0015 Reserve for Sullivan Park	Db \$20,011.02	
A 914-0000 Assigned Appropriated Fund Balance		Cr \$20,011.02
A 200-0001 Cash – PSBT Checking	Db \$20,011.02	
A 231-0015 Cash in Time/Sullivan Park Pavilion		Cr \$20,011.02

Seconded by Mr. Farley.

VOTE: Finch – Yes, Farley – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

**RESO 2022-37: RATIFY BUDGET MODIFICATIONS**

Mr. Francisco moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin ratifies the following 2021 Budget Modifications, effective December 31, 2021:

**510 Increase Estimated Revenues**

A-99-0599-0	App Fund Balance	\$20,011.02 – Sullivan Park Pavilion
HS-12-4997-1	Federal Aid	<u>\$ 6,500.00</u> – Wellness Center Closeout
		\$26,511.02

**960 Increase Appropriations**

A-7110-2-200	Parks – Equipment	\$20,011.02 – Sullivan Park Pavilion
HS-1620-2-200	Bldgs, Equip, Cap Outlay	<u>\$ 6,500.00</u> – Wellness Center, Engineering Fees
		\$26,511.02

Seconded by Mr. Finch.

VOTE: Finch – Yes, Farley – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

**RESO 2022-38: APPROVE PAYMENT/CLAIM #21-01539**

Mr. Farley moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin approves payment of Claim #21-01539 in the amount of \$2,925.87, which has been audited and approved for payment.

Seconded by Mr. Francisco.

VOTE: Finch – Yes, Farley – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

**RESO 2022-39: APPROVE PAYMENT/CLAIMS #22-00096-#22-00145/\$129,726.27**

Mr. Finch moved for the following resolution:

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Be It Resolved: that the Town Board of the Town of Conklin approves payment of the following Claims #22-00096 through #22-00145, in the total amount of \$129,726.27, which have been audited and approved for payment:

General	\$ 12,257.59
Highway	97,975.04
Water Districts	10,637.56
Sewer Districts	216.08
Non-Budgeted	<u>8,640.00</u>
<b>Total</b>	<b>\$129,726.27</b>

Seconded by Mr. Farley.

VOTE: Finch – Yes, Farley – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

**PUBLIC COMMENTS:** None.

**MYERS SECURITY DOOR ENTRY SYSTEM**

Mr. Dumian stated that Myers Security had submitted a quote of \$4533 for key fobs for the two additional doors on the Parks Department side of the foyer and the rear door near the Supervisor’s Office. Since this is approximately two-thirds the amount of the original project, Mr. Dumian stated that the Town will not be equipping those two doors with the key fob entry system.

**TOWN YOUTH SPORTS**

Mr. Farley reported that the Town Youth Wrestling Program is still taking place, adding that the basketball season is winding down next week.

**TOWN EASTER PARTY**

The Town Board approved holding a community children’s Easter Party at the Community Center, with signage and advertising to state that masks are a personal choice and not mandatory. Town Clerk Sherrie Jacobs will organize this project.

**WATER INFRASTRUCTURE EXPANSION GRANTS**

Mr. Dumian stated that “residents have work to do” in the area that would like to see an expansion of the Town’s water infrastructure if the Town is to become eligible for any grant monies for this project.

**BUILDING INSURANCE**

Mr. Dumian stated that he will be researching building insurance for the Town for the upcoming Budget year, citing a very large increase from the current insurer.

**INQUIRIES ABOUT STICKER & ARTWORK STORE**

Mr. Dumian stated that he has received inquiries about the local sticker and artwork store, which allegedly gifts CBD products with a purchase, and he informed those residents that the Town has already contacted law enforcement and the matter is now in their hands.

There being no further business to come before the Board, Mr. Farley moved for adjournment, seconded by Mr. Finch. The meeting adjourned at 6:58 P.M.

Respectfully submitted,

Sherrie L. Jacobs, Town Clerk



