WORK SESSION APRIL 11, 2023

The Town Board of the Town of Conklin held a Work Session at 6:00 P.M. on April 11, 2023, at the Conklin Town Hall. Mr. Francisco, Deputy Supervisor, presided.

PRESENT:	Town Board Members	Finch, Boyle, Farley, Francisco Dumian – Excused
	Town Counsel Town Clerk Parks/Water/Sewer Team Leader Zoning Board of Appeals	Mark Spinner Sherrie L. Jacobs David Kilmer William Brodsky
GUESTS:	Country Courier	Elizabeth Einstein Laurie Francisco John Colley

PLAYGROUND EQUIPMENT AT SCHNURBUSCH PARK

Mr. Francisco spoke about the need for playground equipment at Schnurbusch Park for children under five years of age and brought information about possible additions to the park for 2024. These suggestions included: tetherball, which would cost approximately \$250 and would be popular with the six to 10-year-old age group; a two-person (\$800) or four-person (\$1500) teeter-totter to replace the current four-person one that is in deteriorating condition; 12-inch high balance logs; a log tunnel; and a child-sized picnic bench. Parks/Water/Sewer Team Leader David Kilmer stated that he had looked into a handicapped accessible swing. Mr. Farley asked if it would hook into the existing swing structure and Mr. Kilmer confirmed that it would do that. Mr. Finch suggesting bring a full-size picnic table from the pavilion to the playground area so that families could have lunch there.

DAMAGE AT SCHNURBUSCH PARK

Mr. Kilmer reported that there has been damage done to the split rail fence and graffiti sprayed on the walking bridge at Schnurbusch Park. He wants to remove the split rail fence and put boulders in its place to prevent people from driving onto the fields. Mr. Finch stated that the Town needs to install cameras at the park to deter vandalism.

CEMETERY ISSUES

Mr. Francisco asked for an update on the fence replacement at Shawsville Cemetery. Mr. Kilmer stated that the Town can purchase four-foot concrete piers from Masters Concrete Products in Pennsylvania for \$100 each. He would use chain to link the piers to create a fence along Shaw Road.

Mr. Francisco stated that there is a water line at Shawsville Cemetery which people can use to water flowers on their loved ones' graves. He stated that a water line could be installed at Conklin Cemetery extending from the hydrant on Conklin Road between Sections 4 and 5, to allow water access to people for Conklin Cemetery. Mr. Kilmer will research the cost of this project, which would probably be scheduled for 2024.

Mr. Francisco asked that an ad be placed in the **Country Courier** asking people to remove their winter and spring decorations from the cemeteries by May 15, when new American flags will be installed on the graves.

WORK SESSION APRIL 11, 2023

COMMUNITY CENTER

Mr. Francisco stated that the Town/Conklin Business Association Easter Party was a great success and thanked the organizers of the event.

Mr. Francisco stated that the water heater, a 50-gallon model, broke on Sunday, April 9, and was replaced with a new 40-gallon water heater. Mr. Kilmer stated that he found deep scratches and some broken tiles near the entrance to the Community Center. He stated that the Town has replacement tiles for the cracked ones and he believes the scratches in the floor can be buffed out by sanding and waxing the floor.

Mr. Kilmer stated that his department needs to fix the fence at the Dog Park, adding that the Town needs to install cameras in that area.

BLACKTOP AT SCHNURBUSCH PARK

Mr. Kilmer stated that the blacktop on the driveways at Schnurbusch Park is cracking and suggested filling/repairing it next year.

THANK YOU/EASTER PARTY

Town Clerk Sherrie Jacobs thanked the Board for its support for the Easter Party.

The Town Board of the Town of Conklin held a Regular Town Board Meeting at 6:30 P.M. on April 11, 2023, at the Conklin Town Hall. Mr. Francisco, Deputy Supervisor, presided. The meeting opened with the Pledge of Allegiance.

PRESENT:	Town Board Members	Finch, Boyle, Farley, Francisco Dumian – Excused
	Town Counsel Town Clerk Parks/Water/Sewer Team Leader Zoning Board of Appeals Planning Board	Mark Spinner Sherrie L. Jacobs David Kilmer William Brodsky Sandra Beam
GUESTS:	Country Courier	Elizabeth Einstein Laurie Francisco John Colley Judy Frear Vicki Portz

MINUTES: MARCH 28, 2023 REGULAR TOWN BOARD MEETING

Mr. Francisco stated that the March 28, 2023 Regular Town Board Meeting minutes should be clarified on page 3 under the discussion regarding batting cages to clarify that the Town did not own the pitching machine mentioned there, but rather it was owned by the Girls' Softball Association.

Mr. Finch moved to approve the March 28, 2023 Regular Town Board Meeting minutes with the above clarification.

Seconded by Mr. Farley. VOTE: Finch – Yes, Boyle – Yes, Farley – Yes, Francisco – Yes. Motion passed unanimously.

PUBLIC COMMENTS:

UPDATE/116 STILLWATER ROAD

Judy Frear of Stillwater Road asked for an update on the situation at 116 Stillwater Road. Mr. Francisco stated that Town Attorney Mark Spinner will have an update during the Code Department report.

CORRESPONDENCE: None.

REPORT: HIGHWAY DEPARTMENT

Highway Superintendent Brian Coddington is on vacation this week, but he left the information that he will be purchasing blacktop and pipes for the CHIPS work on Town roads.

REPORT: CODE OFFICER

Mr. Spinner reported that the Town has filed a petition for inspection warrant of 116 Stillwater Road. Judge McBride has been assigned to the case. Mr. Spinner stated that Robert Triolo, owner of the property at 116 Stillwater Road, should be served soon. Mr. Spinner explained that the Town needs a State Supreme Court Justice to say that the Town has the right to go on the property and inspect it, and clean up if necessary. He added that it is an instant notice and the Town can inspect the property for Code and health violations, give the owner conditions he must

meet to rectify the situation, then, if the conditions are not met, can clean up the property. Mr. Spinner stated that the petition is 150 pages in length and addresses issues with garbage, aggressive dogs running at large, and other Code issues.

REPORT: PARKS/WATER/SEWER DEPARTMENT

Mr. Kilmer stated that the residents with whom he has spoken are all in favor of installing batting cages at Schnurbusch Park. He suggested re-purposing the wall ball court near the pool as a batting cage, adding that the coating on the wall is peeling and it does not serve its original purpose. The Town has talked about installing AstroTurf for the batting cages.

Youth Commissioner Justin Parker had presented the Board with a quote at the last meeting for two cages for approximately \$2600, but that was actually only the cost of the nets. The total cost of that quote would be approximately \$20,000. The Town received a quote from Gopher for \$10,805.86 for two batting cage frames and two nets. Mr. Farley stated that the Youth Commission is also seeking a quote from a builder on the cost of building the batting cages. Mr. Boyle stated that they could be built with 6" by 6" wood. The Board will discuss this further at the April 25 meeting.

Mr. Kilmer stated that the pipe near the playground at Schnurbusch Park should be replaced or removed and the area filled in, adding that this will be a fall 2023 project. He stated that he replaced the pump at the sewer station. Mr. Kilmer stated that he called the Sheriff's Department and asked them to be an increased presence at the park, in light of recent vandalism that occurred there.

REPORT: SUPERVISOR'S OFFICE

The Supervisor's Report is on file in the office of the Town Clerk.

NEW BUSINESS:

RESO 2023-61: AMEND RESO 2023-58/SPEED LIMIT REDUCTION REQUEST/ MONTROSE DRIVE/40 MILES PER HOUR NOT 45 MILES PER HOUR

Mr. Farley moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin amends Resolution 2023-58, passed on March 28, 2023, requesting a reduction of speed on Montrose Drive (NYS Route 7) to a uniform 45 miles per hour, as the lower speed limit on this highway section is 40 miles per hour, not 45 miles per hour, and to submit the amended resolution and DOT form to the DOT for consideration.

Seconded by Mr. Finch. VOTE: Finch – Yes, Boyle – Yes, Farley – Yes, Francisco – Yes. Motion passed unanimously.

RESO 2023-62: RATIFY HIRING/MARK BUCHANAN/GENERAL LABORER

Mr. Finch moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin ratifies the hiring of Mark Buchanan to the position of General Laborer at a pay rate of \$20.00 per hour, effective April 6, 2023.

Seconded by Mr. Farley. VOTE: Finch – Yes, Boyle – Yes, Farley – Yes, Francisco – Yes. Motion passed unanimously.

RESO 2023-63: RATIFY PAYMENT/THE HARTFORD/DISABILITY INSURANCE

Mr. Farley moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin ratifies payment in the amount of \$141.57 to The Hartford for Disability Insurance.

Seconded by Mr. Boyle. VOTE: Finch – Yes, Boyle – Yes, Farley – Yes, Francisco – Yes. Motion passed unanimously.

RESO 2023-64: ACKNOWLEDGE EXAMINATION OF COURT RECORDS/2021

Mr. Finch moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin acknowledges that the Town Court, in compliance with Uniform Justice Act 2019-a, has presented its records for the 2021 fiscal year and such records have been duly examined.

Seconded by Mr. Boyle.

VOTE: Finch – Yes, Boyle – Yes, Farley – Yes, Francisco – Yes. Motion passed unanimously.

RESO 2023-65: AUTHORIZE PAYMENT/CLAINS #23-00302 - #23-00359/\$99,647.96

Mr. Boyle moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes payment of the following Claims #23-00302 through #23-00359, which have been audited and approved for payment, in the total amount of \$99,647.96:

General	\$ 16,624.62
Highway	36,750.35
Sewer District #1	298.11
Sewer District #1 Exit 2	3,351.18
Sewer District #1 Exit 4	6,914.46
Sewer District #1 Exit 5	16,246.86
Water District	16,333.38
Non-Budgeted	3,129.00
Total	\$ 99,647.96

Seconded by Mr. Farley.

VOTE: Finch – Yes, Boyle – Yes, Farley – Yes, Francisco – Yes. Motion passed unanimously.

RESO 2023-66: APPROVE CANCELLATION/TOWN BOARD MEETINGS

Mr. Farley moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin approves cancellation of the following Regular Town Board Meetings: May 23, June 27, July 25, and August 22, 2023.

Seconded by Mr. Boyle. VOTE: Finch – Yes, Boyle – Yes, Farley – Yes, Francisco – Yes. Motion passed unanimously.

PUBLIC COMMENTS: None.

SECURITY CAMERAS NEEDED

Mr. Finch reiterated the need for security cameras at Schnurbusch Park and at the Community Center.

APPRECIATION FOR PARKS DEPARTMENT

Mr. Boyle stated his appreciation for the attention to detail and the follow through in taking care of issues and improving the parks and other Town properties throughout Conklin, specifically thanking Mr. Kilmer.

The Board discussed the possibility of making people register and obtain an annual pass to use the Dog Park. Mr. Boyle stated that non-residents use the Dog Park and do not clean up after their dogs. The pass would include a keycard for entrance.

YOUTH SPORTS

Mr. Farley stated that practices have begun for baseball and softball. He stated that the Booster Club is not doing a food fundraiser this year for Opening Day, so the Town could offer hotdogs, hamburgers, and water. Plans are developing for a parade for Opening Day, although no date has been set yet.

There being no further business to come before the Board, Mr. Farley moved for adjournment, seconded by Mr. Finch. The meeting adjourned at 7:01 P.M.

Respectfully submitted,

Sherrie L. Jacobs Town Clerk