

WORK SESSION
DECEMBER 12, 2023

The Town Board of the Town of Conklin held a Work Session at 6:00 P.M. on December 12, 2023, at the Conklin Town Hall. Mr. Dumian, Supervisor, presided.

PRESENT: Town Board Members Finch, Boyle, Farley, Francisco, Dumian

Town Counsel	Mark Spinner
Town Clerk	Sherrie L. Jacobs
Secretary to the Supervisor	Teresa Bamber
Administrative Assistant	Mary Plonski
Zoning Board of Appeals	William Brodsky
Planning Board	Sandra Beam

GUESTS: **Country Courier** Elizabeth Einstein
Abundant Solar Matthew McGregor
Abundant Solar Bartolo Morales
Broome County IDA Natalie Abbadessa
Montante Construction Byron DeLuke
Laurie Francisco
Dan Depue
Ronda Barnes
Todd Barnes
Randy Schuster
Peter J. Motsavage
Kim Gulick
Alan Mutchler

CONKLIN/KIRKWOOD WATER CONNECTION

Mr. Dumian stated that he spoke with the Town of Kirkwood Supervisor and both officials are in agreement to move forward with plans for the Conklin/Kirkwood water connection. He added that the project must go out to bid, hopefully in the first quarter of 2024. Mr. Dumian stated that the proposed connection to the City of Binghamton does not work, as it would require 200 more feet of pipe and there are concerns about water pressure. He stated that it would cost more for the Town of Conklin to dig a new well and build a wellhouse than to make the connection with Kirkwood, which would provide reciprocal aid in emergency situations.

NEW PLAYGROUND EQUIPMENT

Mr. Francisco reported on his research into new playground equipment for Schnurbusch Park, particularly the 4-way S Direct Fun Tube from WillyGoat. The company stated that the equipment has an expected life span of 14 years and can hold up to 250 pounds. Installation is not available. The crawl tube weighs 245 pounds and is 14 feet in size. It would require an area 12 feet by 20 feet to allow for cushioning ground cover around the tube. The cost of the 4-Way S Direct Bury Fun Tube is \$3,442.00. Mr. Dumian stated that the Town has forks for the John Deere, which could be used to move the equipment, and added that the Board will vote on the purchase during the Regular Town Board Meeting.

NEW LOCAL LAW/SOLAR PRODUCTION FACILITIES

Town Attorney Mark Spinner stated that most towns have adopted specific laws regarding solar facilities, as the standard Special Permit usually pertains to standard construction projects. He added that a specific law would make sure solar projects meet the requirements of Code, and would codify PILOT agreements. Mr. Spinner distributed a first draft of a solar law for the Board to review, adding that at some point the local law would be introduced and a Public

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Hearing scheduled. Mr. Dumian stated he will ask for an Executive Session for legal advice at the end of the Regular Town Board Meeting, adding that solar facilities are a growing form of business in New York State. Mr. Spinner stated that the new proposed law would also govern smaller, non-commercial solar installations, such as on people's homes.

Mr. Dumian stated that the Town has received no response from the solar company interested in developing a facility on Conklin Road near the mini-golf course after the Town sent a letter denying the company's request for a no-tax PILOT agreement and informing them that the Town will not permit a solar facility so close to the Town's wellhead.

Mr. Dumian stated that the Town has 62 days after an application is filed in which to enter a Community Host Agreement, after which the Town gives up that right. Mr. Finch asked if this agreement is a PILOT and Mr. Dumian stated that the Community Host Agreement is a form of PILOT but gives more control over the money coming back to the Town. Mr. Spinner added that PILOT payments normally exist from 10 to 15 years. Matthew McGregor of Abundant Solar stated that his company wants to advance its project on Hardie Road and urged the Board to "consider them a resource" when working on the new proposed solar law.

REVIEW OF PROCUREMENT POLICY & INVESTMENT POLICY

Mr. Dumian stated that Town Auditor Mike Wolyniak urged the Board to make an annual review of its Procurement Policy and Investment Policy, as that is a requirement of New York State. Mr. Dumian stated that the Board will address this at the January 9, 2024 meeting.

INQUIRIES/TWO PARCELS OF PROPERTY IN FLOOD PLAIN

Mr. Dumian stated that he has received inquiries regarding two parcels of property which are zoned correctly for the intended use but which "have challenges," since they are located in the flood plain. He reminded those present about the compensatory storage law, since the proposed structure would need to be elevated, noting that there is cumulative effect of adding fill in the flood plain. An additional issue is that Town of Conklin drainage runs through these parcels.

EMERGENCY PURCHASE/UTILITY LOCATOR

Mr. Dumian stated that there is a resolution during the Regular Town Board Meeting to ratify the emergency purchase of a utility locator, which he stated is necessary to do the job of finding leaks in water mains.

REGULAR TOWN BOARD MEETING
DECEMBER 12, 2023

The Town Board of the Town of Conklin held a Regular Town Board Meeting at 6:30 P.M. on December 12, 2023, at the Conklin Town Hall. Mr. Dumian, Supervisor, presided. The meeting opened with the Pledge of Allegiance.

PRESENT: Town Board Members Finch, Boyle, Farley, Francisco, Dumian

 Town Counsel Mark Spinner
 Town Clerk Sherrie L. Jacobs
 Secretary to the Supervisor Teresa Bamber
 Administrative Assistant Mary Plonski
 Zoning Board of Appeals William Brodsky
 Planning Board Sandra Beam

GUESTS: **Country Courier** Elizabeth Einstein
 Abundant Solar Matthew McGregor
 Abundant Solar Bartolo Morales
 Broome County IDA Natalie Abbadessa
 Montante Construction Byron DeLuke
 Laurie Francisco
 Dan Depue
 Ronda Barnes
 Todd Barnes
 Randy Schuster
 Peter J. Motsavage
 Kim Gulick
 Alan Mutchler



PUBLIC HEARING
TO RECEIVE INPUT REGARDING PROPOSED LOCAL LAW 2, 2023/
“A LOCAL LAW REZONING TAX MAP NUMBERS 194.07-1-5 AND 194.07-1-29
TO THE ECONOMIC DEVELOPMENT ZONING DISTRICT”

PRESENT: Same as above.

Notice of Public Hearing having been duly advertised, Mr. Dumian opened the Public Hearing at 6:30 P.M. and asked those present to speak either for, or in opposition to, proposed Local Law 2, 2023, “A Local Law Rezoning Tax Map Numbers 194.07-1-5 and 194.07-1-29 to the Economic Development Zoning District.” Mr. Spinner explained the legal process for the proposed Local Law. It was introduced, then sent to the Town Planning Board and the Broome County Planning Department through Form 239. The Town Planning Board approved moving forward with adoption of the proposed local law. Broome County Planning found no environmental impact with the proposed law and approved moving forward also.

Ronda Barnes asked if the Board had investigated the impact the proposed trucking distribution facility that would tentatively be built on the properties being rezoned would have on the housing market. Mr. Dumian stated that there is no way for the Board to address this question in the rezoning to Economic Development District. Ms. Barnes stated that she had called realtors in New York and Pennsylvania and most had stated that property values would decrease by 10% to 15%. Mr. Spinner noted that the Planning Board determined the proposed use to be in character with the community, adding that the border of the property is the Broome Corporate Park, making it reasonable for the properties to be part of the Economic Development District. It was noted that the BCIDA owns the property in question.

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Alan Mutchler stated that there is a lot of water that flows into Carlin Creek, to which the Town has an easement, and asked what the impact of the proposed facility would be. Mr. Spinner stated that the site plan review would require a SEQR (State Environmental Quality Review) and an MS4 plan (Municipal Separate Storm Sewer System). Mr. Dumian stated that the truck distribution center is scheduled to work six days per week, but added that in reality it will probably be 24 hours seven days per week.

Mr. Dumian stated that the buffer zone would be left intact. He stated that the company cannot further develop the site without a new site plan. Byron DeLuke of Montante Construction stated that the facility will be more than 200 feet from the nearest residential neighbor, with a 300 to 320-foot setback. The property slopes toward the Broome Corporate Parkway, so runoff water will flow in that direction. Mr. Dumian stated that sound and lighting studies will be required. Ms. Barnes asked if there will be refrigerator trucks and Mr. Dumian stated that he does not know. Mr. DeLuke stated that there will be no refrigerator trucks. Mr. Dumian stated that there will be significant tractor-trailer activity.

Mr. Mutchler asked if there will be lighting similar to nearby FedEx and Mr. Dumian stated that lighting will be addressed. Mr. DeLuke stated that there will be black sky-lighting, which controls light pollution. The traffic impact will be considered in the site plan review. There will be 45 to 50 employee parking spaces located toward Carlin Road. The parcel is 20 acres in size. There will be 50 docks for loading and unloading, but no retail sales at the facility. The company's plan is to hire local workers. Todd Barnes spoke about the potential increase in particulate matter, causing air pollution and health issues. Ms. Barnes asked about possible contamination of their well water, and Mr. Dumian stated that a SWPPP (StormWater Pollution Prevention Plan) is required as part of the site plan.

Mr. Dumian stated that "nothing is ideal," and asked if anyone on the Board is opposed to the re-zoning. Ms. Barnes stated that the neighbors are willing to purchase the property and leave it as it is. Mr. Dumian stated that the Economic Development District re-zoning is consistent with the Corporate Park. Mr. Spinner stated that the property is owned by the BCIDA (Broome County Industrial Development Agency), whose purpose is to assist with industrial development. Natalie Abbadessa of the BCIDA stated that without the re-zoning, the trucking company would not be interested in the property. Mr. Dumian stated that the Town will receive tax revenue from the facility. Ms. Barnes stated that this move is "not beneficial for the area." Mr. Dumian stated that the Town needs growth and increased tax revenue, but added that this facility will not result in a significant decrease in taxes for the Town residents.

When asked how much land is left for development in the Corporate Park, Mr. Dumian stated that there are seven acres near Conklin Road, and land near the Amazon facility that "has challenges," and property between TeamWorld and Consolidated Feed Distributors. Mr. Dumian explained that the trucking company will have to submit a complete application, which will be reviewed by the Planning Board and Town Board, and which will include an EAF (Environmental Assessment Form) and a SWPPP. Kim Gulick asked about the impact on the wildlife in the area, stating that "corporations are more important than residents/taxpayers." Mr. Boyle stated that the Board is voting only on the re-zoning at this meeting, adding that the next steps will set restrictions on the property. Ms. Gulick asked about electric fencing, stating that the Dick's property has electric fencing that has killed deer. Mr. Dumian stated that it is not on the site plan and he felt it implausible that electric fencing would kill a deer. Mr. DeLuke stated that the company only has a sketch plan currently, adding that this is a national company and all of the details of this particular site are not yet in place.

There being no further questions or public comments, Mr. Dumian closed the Public Hearing at 7:04 P.M.



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RESO 2023-216: ADOPT LOCAL LAW 2, 2023/ "A LOCAL LAW REZONING TAX
MAP NUMBERS 194.07-1-5 AND 194.07-1-29 TO THE ECONOMIC DEVELOPMENT
DISTRICT

At a regular meeting of the Town Board of the Town of Conklin, held at Conklin Town Hall, 1271 Conklin Road, Conklin, New York, on the 12th day of December, 2023, the following resolution was offered by Mr. Finch and seconded by Mr. Farley:

WHEREAS, the Town Board scheduled a public hearing for December 12, 2023, at 6:30 p.m. for Local Law No. 2 of the Year 2023 entitled "A LOCAL LAW REZONING TAX MAP NUMBERS 194.07-1-5 AND 194.07-1-29 TO THE ECONOMIC DEVELOPMENT ZONING DISTRICT"; and

WHEREAS, notice of said public hearing was duly advertised in the official newspaper of the Town and posted on the Town Clerk's signboard; and

WHEREAS, the Local Law was referred to the Town Planning Board and the Planning Board recommended approval of the same; and

WHEREAS, the Broome County Planning Department reviewed the Local Law pursuant to GML § 239-m, and found no county-wide impacts; and

WHEREAS, said public hearing was duly held on the 12th day of December, 2023, at 6:30 p.m. and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law, or any part thereof; and

WHEREAS, pursuant to Part 617 of the implementing regulations of the State Environmental Quality Review Act, it has been determined by the Town Board that adoption of the proposed Local Law constitutes Unlisted action, as defined under said regulations. The Town Board has considered the possible environmental impacts of the Local Law. The adoption of said Local Law will not have a significant adverse impact on the environment, and the Town Board adopts a negative declaration with respect to the Local Law; and

WHEREAS, the Town Board, after due deliberation, finds it in the best interest of the Town to adopt said Local Law.

NOW, THEREFORE BE IT RESOLVED that the Town Board of the Town of Conklin hereby adopts said Local Law as Law No. 2 of the Year 2023 entitled "A LOCAL LAW REZONING TAX MAP NUMBERS 194.07-1-5 AND 194.07-1-29 TO THE ECONOMIC DEVELOPMENT ZONING DISTRICT", a copy of which is attached hereto and made a part hereof; and further

RESOLVED that the Town Clerk be and hereby is directed to enter said Local Law in the minutes of this meeting and give due notice of the adoption of said Local Law to the Secretary of State; and further

RESOLVED that this resolution will take effect immediately.

CERTIFICATION

I, Sherrie L. Jacobs, do hereby certify that I am the Town Clerk of the Town of Conklin and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Conklin at a meeting thereof held on the 12th day of December, 2023. Said resolution was adopted by the following roll call vote:

Supervisor William Dumian, Jr YES

Councilman Dell Boyle YES

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Councilman William Farley	YES
Councilman Charles Francisco	YES
Councilman James E. Finch	YES

Dated: December 12, 2023

Town of Conklin Seal

Sherrie L. Jacobs, Town Clerk
Town of Conklin

MINUTES: NOVEMBER 28, 2023 REGULAR TOWN BOARD MEETING

Mr. Francisco moved to approve the November 28, 2023 Regular Town Board Meeting minutes as presented.

Seconded by Mr. Finch.

VOTE: Finch – Yes, Boyle – Yes, Farley – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

PUBLIC COMMENTS:

SOLAR FACILITY NEAR WELLHEADS

William Brodsky, a member of the Zoning Board of Appeals, asked what the criteria would be to deny approval for a solar facility to be built near the Town wellheads, and Mr. Dumian replied that the Board looks carefully at ANY commercial use in the wellhead zone, and includes heavy requirements in that area.

CORRESPONDENCE:

Mr. Dumian stated that he discussed the potential solar facility near the mini-golf course with the Susquehanna Valley School Superintendent regarding the no-tax PILOT that was requested and stated that the school district is in agreement with the Town with denying a no-tax PILOT.

Mr. Dumian stated that a Project Manager for the NYS DOT contacted him regarding bridge work to be done in the area in 2024. There will be a public meeting December 21, 2023, at 6:00 P.M. at the Maines Community Center, 956 Conklin Road, to provide information to the public regarding the bridge projects.

REPORT: HIGHWAY DEPARTMENT

Mr. Dumian reported that the Highway Department has been busy with plowing and sanding roads and with removing dead ash trees. He stated that the two areas where homeless people had set up shelters have been cleaned up.

REPORT: PARKS/WATER/SEWER

Mr. Dumian stated that the Parks/Water/Sewer Department has taken the American flags on Conklin Road down for the winter, has worked on hydrant repair, and has been working on maintenance.

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REPORT: SUPERVISOR'S OFFICE

The Supervisor's Report is on file in the office of the Town Clerk.

OLD BUSINESS:

CONKLIN/KIRKWOOD WATER CONNECTION

The Town is moving forward on this project, as discussed in the Work Session.

NEW PLAYGROUND EQUIPMENT

The Board will vote on a resolution to purchase a new crawl tunnel for Schnurbusch Park, as discussed in the Work Session.

NEW LOCAL LAW/SOLAR PRODUCTION FACILITIES

The Board will review the draft local law provided by Mr. Spinner and will discuss it at the January 9, 2024 meeting.

NEW BUSINESS:

RESO 2023-217: RATIFY EMERGENCY PURCHASE/UTILITY LOCATOR

Mr. Farley moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin ratifies the emergency purchase of a Utility Locator from F. W. Webb for the purchase price of \$3,460.00.

Seconded by Mr. Finch.

VOTE: Finch – Yes, Boyle – Yes, Farley – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

**RESO 2023-218: RATIFY PAYMENT/RICOH USA, INC./RENTAL/TOWN CLERK
COPIER**

Mr. Francisco moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin ratifies payment in the amount of \$67.91 to RICOH USA, Inc., for rental of the Town Clerk copier for the period December 14, 2023, through January 13, 2024.

Seconded by Mr. Finch.

VOTE: Finch – Yes, Boyle – Yes, Farley – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

**RESO 2023-219: RATIFY PAYMENT/JEREMY POLHAMUS/SCHEDULING YOUTH
SPORTS/NOVEMBER 2023**

Mr. Francisco moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin ratifies payment in the amount of \$500.00 to Jeremy Polhamus for scheduling of Youth Sports for November 2023.

Seconded by Mr. Farley.

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VOTE: Finch – Yes, Boyle – Yes, Farley – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

RESO 2023-220: RATIFY PAYMENT/PITNEY BOWES/POSTAGE METER REFILL

Mr. Farley moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin ratifies payment in the amount of \$500.00 to Pitney Bowes for postage meter refill.

Seconded by Mr. Finch.

VOTE: Finch – Yes, Boyle – Yes, Farley – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

RESO 2023-221: RETAIN COUGHLIN & GERHART/PROVIDE LEGAL SERVICES/2024

Mr. Finch moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin retains Coughlin and Gerhart, LLP, to provide legal services on behalf of the Town, effective January 1, 2024, for a term ending on December 31, 2024, and authorizing the Supervisor to execute the retainer agreement, with no change in fees.

Seconded by Mr. Francisco.

VOTE: Finch – Yes, Boyle – Yes, Farley – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

RESO 2023-222: AUTHORIZE PAYMENT/CLAIMS #23-01249 - #23-01314/\$65,188.75

Mr. Francisco moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes payment of the following Claims #23-01249 through #23-01314, which have been audited and approved for payment, in the total amount of \$65,188.75:

General	\$ 42,121.52
Highway	6,670.09
Sewer District #1	631.21
Water District	12,856.25
Water District #6	252.68
Non-Budgeted	<u>2,657.00</u>
Total	\$ 65,188.75

Seconded by Mr. Boyle.

VOTE: Finch – Yes, Boyle – Yes, Farley – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously

RESO 2023-223: RATIFY RE-APPOINTMENT/WILLIAM L. BRODSKY/BOARD OF ASSESSMENT REVIEW

Mr. Farley moved for the following resolution:

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Be It Resolved: that the Town Board of the Town of Conklin ratifies the re-appointment of William L. Brodsky to the position of member of the Board of Assessment Review for a five-year term running from October 1, 2023, through September 30, 2028.

Seconded by Mr. Francisco.

VOTE: Finch – Yes, Boyle – Yes, Farley – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

RESO 2023-224: RE-APPOINT ARTHUR BOYLE/PLANNING BOARD

Mr. Finch moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin re-appoints Arthur Boyle to the position of member of the Planning Board for a five-year term running from January 1, 2024, through December 31, 2028.

Seconded by Mr. Farley.

VOTE: Finch – Yes, Boyle – Yes, Farley – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

RESO 2023-225: RE-APPOINT ELIZABETH EINSTEIN/ZONING BOARD OF APPEALS

Mr. Finch moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin re-appoints Elizabeth Einstein to the position of member of the Zoning Board of Appeals for a five-year term running from January 1, 2024, through December 31, 2028.

Seconded by Mr. Farley.

VOTE: Finch – Yes, Boyle – Yes, Farley – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

RESO 2023-226: APPROVE GRIFFITHS ENGINEERING/TOWN ENGINEERING FIRM/2024

Mr. Francisco moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin approves Griffiths Engineering as the Town Engineering Firm for the year 2024.

Seconded by Mr. Finch.

VOTE: Finch – Yes, Boyle – Yes, Farley – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

RESO 2023-227: AUTHORIZE SUPERVISOR/MAINTAIN CHECKING & SAVINGS ACCOUNTS

Mr. Francisco moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes the Supervisor to maintain a consolidated checking account at NBT Bank, as well as a consolidated checking and consolidated savings account at Peoples Security Bank and Trust for 2024.

Seconded by Mr. Finch.

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VOTE: Finch – Yes, Boyle – Yes, Farley – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

RESO 2023-228: AUTHORIZE TERESA BAMBER & MARY PLONSKI/TRANSFER FUNDS ONLINE AS NEEDED

Mr. Farley moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes Teresa Bamber and Mary Plonski to transfer funds online, as needed, with signed approval of the Supervisor, for 2024.

Seconded by Mr. Francisco.

VOTE: Finch – Yes, Boyle – Yes, Farley – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

RESO 2023-229: SET BI-WEEKLY PAY PERIODS/PAY STUB & DIRECT DEPOSIT

Mr. Finch moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin sets bi-weekly pay periods to run concurrently from Saturday through Friday in 2024, with pay stub and Direct Deposit to be distributed the following Wednesday after the end of the pay cycle.

Seconded by Mr. Farley.

VOTE: Finch – Yes, Boyle – Yes, Farley – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

RESO 2023-230: DESIGNATE COUNTRY COURIER AS OFFICIAL NEWSPAPER/PRESS & SUN BULLETIN AS ADDITIONAL NEWSPAPER

Mr. Francisco moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin designates the **Country Courier** as the Official Newspaper of the Town and the **Press & Sun Bulletin** as additional newspaper for 2024, when determined necessary by the Town Board.

Seconded by Mr. Farley.

VOTE: Finch – Yes, Boyle – Yes, Farley – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

RESO 2023-231: AUTHORIZE HIGHWAY SUPERINTENDENT/USE HIGHWAY EQUIPMENT/VARIOUS DISTRICTS

Mr. Finch moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes the Highway Superintendent to use Highway equipment in 2024 for the Water Districts, Sewer Districts, Fire Protection District, Soil Conservation District, and the Town Parks.

Seconded by Mr. Farley.

VOTE: Finch – Yes, Boyle – Yes, Farley – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

REGULAR TOWN BOARD MEETING
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RESO 2023-232: AUTHORIZE TOWN BOARD MEETINGS/SECOND & FOURTH TUESDAYS OF MONTH

Mr. Francisco moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes Town Board meetings to be held on the second and fourth Tuesdays of the month at 6:30 P.M. and Work Session to be held on the second Tuesday of the month at 6:00 P.M. at the Town Hall in 2024.

Seconded by Mr. Finch.

VOTE: Finch – Yes, Boyle – Yes, Farley – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

RESO 2023-233: APPROVE PAYMENTS/COMMUNITY CENTER DEPOSIT REFUNDS

Mr. Farley moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin approves payments for Community Center deposit refunds upon proper inspection for 2024, with post-rental inspections being performed by David Kilmer, Sean Coddington, Scott Zaino, and Christopher Johnson.

Seconded by Mr. Boyle.

VOTE: Finch – Yes, Boyle – Yes, Farley – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

RESO 2023-234: DESIGNATE TERESA BAMBER/2024 HEALTH CARE POOL PLAN ADMINISTRATOR

Mr. Francisco moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin designates Teresa Bamber as the 2024 Health Care Pool Plan Administrator, and approves payments via ACH to recipients for eligible expenses.

Seconded by Mr. Finch.

VOTE: Finch – Yes, Boyle – Yes, Farley – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

RESO 2023-235: AUTHORIZE MONTHLY CELL PHONE REIMBURSEMENT

Mr. Farley moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes a monthly cell phone reimbursement to be paid monthly via ACH to William Dumian, Jr., Charles Francisco, Dawn Shafer, David Kilmer, Sean Coddington, Scott Zaino, Christopher Johnson, Teresa Bamber, Mary Plonski, Elmer Murray, Jeff Hayes, and Daniel Smith in the amount of \$50.00 per month for 2024.

Seconded by Mr. Finch.

VOTE: Finch – Yes, Boyle – Yes, Farley – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

RESO 2023-236: AUTHORIZE ADVERTISEMENT/SEASONAL LIMITED USE HIGHWAYS

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Mr. Francisco moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes the advertisement of “Seasonal Limited Use Highways” for the entire length of Alta Road, the entire length of Lawrence Boulevard, and portions of River Boulevard in the **Country Courier**.

Seconded by Mr. Boyle.

VOTE: Finch – Yes, Boyle – Yes, Farley – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

RESO 2023-237: APPROVE HOLIDAY SCHEDULE FOR 2024

Mr. Francisco moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin approves the following Holiday Schedule for 2024:

Monday, January 1, 2024	New Year’s Day
Monday, January 15, 2024	Martin Luther King Day
Monday, February 19, 2024	Presidents’ Day
Friday, March 29, 2024	Good Friday
Monday, May 27, 2024	Memorial Day
Thursday, July 4, 2024	Independence Day
Monday, September 2, 2024	Labor Day
Monday November 11, 2024	Veterans Day
Thursday, November 28, 2024	Thanksgiving
Friday, November 29, 2024	Day after Thanksgiving
Wednesday, December 25, 2024	Christmas

Seconded by Mr. Farley.

VOTE: Finch – Yes, Boyle – Yes, Farley – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

RESO 2023-238: AUTHORIZE PURCHASE/CRAWL TUBE/SCHNURBUSCH PARK

Mr. Farley moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin authorizes the purchase of a 4-Way S Direct Bury Fun Tube, #TUB-00012, from WillyGoat for a cost not to exceed \$3,700.00, for installation at Schnurbusch Park.

Seconded by Mr. Finch.

VOTE: Finch – Yes, Boyle – Yes, Farley – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

PUBLIC COMMENTS: None.

JUNK STORED ON TERRACE DRIVE

Mr. Finch asked about junk stored at a residence on Terrace Drive. Code Officer Nick Pappas will look into the situation.

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VEHICLE OVERFLOW NEAR WELLHEAD

Mr. Boyle requested that Mr. Spinner send a letter to the owners of the wrecker area near Frito Lay, which is storing its overflow vehicles near the Town wellhead. Mr. Dumian stated that the Town should reach out to the owner, which is the Maines brothers' corporation.

YOUTH SPORTS

Mr. Farley reported that there were two wrestling tournaments held last weekend, producing two champions in the varsity division, who were former members of Conklin Youth Sports. Mr. Dumian reported that the basketball program is doing well.

THANK YOU/CHRISTMAS PARTY VOLUNTEERS

Town Clerk Sherrie Jacobs thanked the Board for their support of the Children's Christmas Party which was held on December 9, and thanked all of the volunteers. Mr. Dumian thanked all the volunteers who serve their community all year long.

RESO 2023-239: EXECUTIVE SESSION/LEGAL ADVICE

Mr. Dumian moved to close the Regular Town Board Meeting and moved into Executive Session for legal advice at 7:35 P.M.

Seconded by Mr. Francisco.

VOTE: Finch – Yes, Boyle – Yes, Farley – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

RESO 2023-240: RE-OPEN REGULAR TOWN BOARD MEETING

Mr. Francisco moved to close the Executive Session and re-open the Regular Town Board Meeting at 8:30 P.M.

Seconded by Mr. Finch.

VOTE: Finch – Yes, Boyle – Yes, Farley – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

There being no further business to come before the Board, Mr. Dumian moved for adjournment, seconded by Mr. Francisco. The meeting adjourned at 8:30 P.M.

Respectfully submitted,

Sherrie L. Jacobs
Town Clerk